

Clean School Bus Grants Program Eligibility and Scrap/Sell/Donate Statement

Burden Statement for EPA Form 5900-686: This collection of information is approved by OMB under the Paperwork Reduction Act, 44 U.S.C. 3501 et seq. (OMB Control No. 2060-0754). Responses to this collection of information are voluntary (2 CFR 200 at 2 CFR 1500). An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB control number. The public reporting and recordkeeping burden for this collection of information is estimated to be 1.5-12 hours per response. Send comments on the Agency's need for this information, the accuracy of the provided burden estimates and any suggested methods for minimizing respondent burden to the Director, Information Engagement Division, U.S. Environmental Protection Agency (2821T), 1200 Pennsylvania Ave., NW, Washington, D.C. 20460. Include the OMB control number in any correspondence. Do not send the completed form to this address.

Instructions: Please complete Sections I and II, below, for each bus selected for replacement.
Note: there are two templates provided under Section II; grantees should only fill out the relevant template.

I. Eligibility Statement

Grant Identification Number: _____

Existing Bus Information		Existing Engine Information	
Make		Make	
Model		Model	
Model Year		Model Year	
Total Mileage		ID or Serial #	
Vehicle Identification Number (VIN)		EPA Family	
Gross Vehicle Weight Rating (GVWR)			
Registration/Licensing #			
Registration/Licensing State			
Number of Years Bus has Served School District			

By signing, I affirm that the following statements are true regarding the existing bus and engine identified above.

- The existing vehicle being replaced is a “school bus,” defined as a passenger motor vehicle designed to carry a driver and more than 10 passengers, that the Secretary of Transportation decides is likely to be used significantly to transport preprimary, primary, and secondary school students to or from school or an event related to school.¹

¹ 49 U.S.C. § 30125, available at <https://www.govinfo.gov/content/pkg/USCODE-2023-title49/html/USCODE-2023-title49-subtitleVI-partA-chap301-subchapII-sec30125.htm>

- The existing vehicle being replaced is a vehicle model year 2010 or older diesel-powered school bus that will be scrapped. If a fleet has no eligible 2010 or older diesel school buses and is requesting zero emission school bus replacements, the existing vehicle being replaced is either:
 - A 2010 or older non-diesel internal combustion engine bus that will be scrapped²; OR
 - A 2011 or newer diesel or non-diesel internal combustion engine buses that will be scrapped, sold, or donated.
- The existing vehicle being replaced has a Gross Vehicle Weight Rating (GVWR) of 10,001 lbs or more.
- The existing vehicle being replaced was operational at the time of application submission. Operational vehicles should be able to start, move, and have all necessary parts to be operational.
- The existing vehicle being replaced has provided bus service to a public school district for at least 3 days/week on average during the 2022/2023 school year at the time of applying, excluding COVID-related or disaster-related school closures.

Who owned the vehicle that was replaced?

School District Other: Please Specify _____

Vehicle Owner Address: _____

Vehicle Owner Name (Print)

Vehicle Owner (Signature)

Date

Grantee Name (Print)

Grantee (Signature)

Date

² Reference Section III.D.4.i of the 2023 CSB Grant Notice of Funding Opportunity for the funding allowance policy on bus scrappage.

II. Scrappage, Sell, or Donate Statement

The Clean School Bus (CSB) Grants Program ensures that, if selected for funding, all vehicles to be replaced will be scrapped, sold, or donated per requirements detailed in the Notice of Funding Opportunity (NOFO) and Terms & Conditions of the applicable funding opportunity.

Please refer to the CSB NOFO for more information on scrappage, selling, or donation under the CSB Program.

Grantees who are selected for funding must complete one of the following templates below [Template A or B] to certify each individual bus is scrapped, sold, or donated before the end of the project period:

- **Template A - Scrappage:** Please complete the *Template A – Bus Scrappage Statement* if the bus on Page 1 has been scrapped.
- **Template B – Sell or Donate:** Please complete the *Template B – Bus Sell or Donate Statement* if the bus identified on Page 1 has been sold or donated.

TEMPLATE A - BUS SCRAPPAGE STATEMENT

Instructions: Please complete this template if the bus identified on Page 1 was scrapped and attach all evidence described below.

Grant ID Number:	
Existing Bus VIN:	

By signing, I affirm that on _____, the above engine and chassis were permanently disabled. Disabling the engine consisted of drilling a three-inch hole in the engine block, or of another, pre-approved scrappage method that permanently disabled the engine. Disabling the chassis consisted of cutting completely through the frame/frame-rails on each side of the vehicle/equipment at a point located between the front and rear axles, or of another, pre-approved scrappage method that permanently disabled the chassis.

The following required digital photos of the disabled engine and chassis are attached:

- Side profile of the bus, prior to disabling
- VIN
- Engine label (showing serial number, engine family number, and engine model year)
- Engine block, prior to scrappage
- Engine block, after scrappage
- Chassis after scrappage

Vehicle Scrappage Evidence Instructions:

Provide the “Old Bus Proof of Scrappage” by attaching photos and letter. Attach photos of the destroyed engine and chassis that clearly displays the last 4 digits of the bus VIN as proof of old bus scrappage. Attach a letter signed by a representative of the scrap yard/entity that performed the scrappage.

Who owned the vehicle that was replaced?

School District Other: Please Specify _____

VEHICLE OWNER	
Email	
Phone Number	
Address	
Owner Name (Print)	
Signature	
Date	
GRANTEE NAME (IF DIFFERENT THAN VEHICLE OWNER)	
Grantee Name	
Address	
Authorized Representative	
Signature	
Date	
DISMANTLER/SCRAPPER	
Name of Business	
Address	
Name (Print)	
Signature	
Date	

New Bus Photo Information:

Please provide the following for each new bus purchased with Clean School Bus Program funds:

- 1) A clear photo of the front profile of the new vehicle
- 2) A clear photo of the side profile of the new vehicle
- 3) A clear photo of the vehicle information plate that displays the VIN and manufacturer. The photo should be a readable display of the VIN plate rather than a photo of just the bus with the VIN imposed over the photo

New Infrastructure Photo Information, if applicable:

Please provide the following for infrastructure purchased with Clean School Bus Program funds:

- 1) A clear photo of each infrastructure unit's data plate, including the serial number and manufacturer
- 2) A clear photo of each installed infrastructure unit

TEMPLATE B - BUS SELL OR DONATE STATEMENT

Instructions: Please complete this template if the bus identified on Page 1 was sold or donated and attach all evidence described below.

Grant ID Number:	
Existing Bus VIN:	

Fleets that do not have buses that meet the requirements for scrappage listed in the applicable CSB NOFO may choose to instead replace eligible vehicles, as specified in the applicable CSB NOFO, by donating or selling those buses. These fleets must retain documentation of the sale or donation transaction that includes:

1. The name of the fleet donating or selling the buses
2. The name, phone number, email, and physical address for the entity taking ownership of the buses
3. The VIN of the bus that was donated or sold
4. If sold, the dollar amount of the bus sale
5. The date of the transaction

By signing, I affirm that on _____ the bus listed above was permanently _____ and that all five checkboxes listed above have been verified to be included in the transaction attachment to be submitted with this template.

Who owned the vehicle? School District Other: Please Specify _____

Was the vehicle sold or donated? Sold Donated

- If sold, how much was the bus sold for in dollars? _____

What was the date of transaction to donate or sell the bus? _____

What is the new location within which the bus will operate? Please include all fields below, and include NCES ID, if sold to a school district.

City: _____

Zip Code: _____

County: _____

State: _____

School District NCES ID (if applicable): _____

PRIOR OWNER OF VEHICLE	
Email	
Phone Number	
Address	
Owner Name (Print)	
Signature	
Date	
GRANTEE NAME (IF DIFFERENT THAN PRIOR OWNER OF VEHICLE)	
Grantee Name	
Address	
Authorized Representative	
Signature	
Date	
NEW OWNER OF VEHICLE	
Name of Owner/Owning Entity	
Email	
Phone Number	
Address	
Name (Print)	
Signature	
Date	

New Bus Photo Information:

Please provide the following for each new bus purchased with Clean School Bus Program funds:

- 1) A clear photo of the front profile of the new vehicle
- 2) A clear photo of the side profile of the new vehicle
- 3) A clear photo of the vehicle information plate that displays the VIN and manufacturer. The photo should be a readable display of the VIN plate rather than a photo of just the bus with the VIN imposed over the photo

New Infrastructure Photo Information, if applicable:

Please provide the following for infrastructure purchased with Clean School Bus Program funds:

- 1) A clear photo of each infrastructure unit's data plate, including the serial number and manufacturer
- 2) A clear photo of each installed infrastructure unit