

Paperwork Reduction Act Change Worksheet

Agency/Subagency: U.S. Department of Housing and Urban Development	OMB Control Number: 2528-0335
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Enter only items that change	Current Record	New Record**
Agency form number(s):		
Annual reporting and keeping hour burden		
Number of respondents		
Total annual responses		
Percent of these responses collected electronically	%	%
Total annual hours		
Difference		
Explanation of difference Program change Adjustment		
Annual reporting and recordkeeping cost burden (in thousands of dollars)		
Total annualized Capital/Startup costs		
Total annual costs (O&M)		
Total annualized cost requested		
Difference		
Explanation of difference Program change Adjustment		

Other change: **

This submission includes a series of non-substantive changes to the instruments to be administered as part of the evaluation of the second cohort of HUD's Older Adult Home Modification Program. Recommended revisions will enable the evaluation to use datasets from both the Centers for Medicaid and Medicare Health Outcomes Survey (HOS) and the Johns Hopkins University National Health and Aging Trends Study (NHATS). The changes are for Client Program Questionnaire and the Client Impact Evaluation forms to enable the evaluation team to compare outcomes from the second cohort of HUD's Older Adult Home Modification Program (EOAHMP-C2) to both datasets to ensure a more robust analysis.

Additional questions specifically for the administrative prime grantees would essentially replace questions which are not applicable to them as they are not implementing the OAHMP. This would reduce the number of overall questions they are asked. Solutions also suggests the addition of optional questions for subgrantees implementing the OAHMP under the guidance of administrative primes. We recommend adding these as "optional" questions to ensure we do not increase the evaluation's burden on a specific subset of grantees. However, these optional questions would potentially enable the evaluation to better analyze and report on how the OAHMP processes work for subgrantees who are not directly working with or reporting to HUD.

Although the number of questions in some DCIs did not increase nor decrease, Solutions may have reduced or increased response options to conform to options included in the HOS, NHATS or HRS. These revisions serve to reduce questions (i.e., burden) in the Client Program Questionnaire and the Client Impact Evaluation.

Signature of Senior Official or Designee:	Date:	For OIRA Use
X		

** This form cannot be used to extend an expiration date.

Data Collection Instruments	# of Questions		Reason(s) for Revision/Change
	Approved	Revised	
Client Program Questionnaire (Appendix C): Grantee instructions updated to match NHATS			
Section A	8	8	No change in number of questions; questions rearranged / edited to exactly match NHATS; Column added to capture additional answer options.
Section B	8	7	One question was eliminated and questions were rearranged/ edited to exactly match NHATS; Column added to capture additional answer options.
Section C	10	10	No change
Section D	9	9	No change
<i>Total DCI Questions</i>	<i>35</i>	<i>34</i>	
Client Impact Evaluation Interview (Appendix F)			
Section A	1	1	No change
Section B	4	4	No change
Section C	18	17	Eliminated one question and altered one response option (C.4) to match NHATS; revised question numbering and clarified grantee and programmer instructions
Section D	6	6	No change
Section E	3 (Min) 9 (Max)	3 (Min) 9 (Max)	No change
Section F	4	4	No change
Section G	9	8	Restored CMS HOS questions which reduced number of questions and revised question language. Note: 2022 HOS requires an additional question that was not in the original OMB submission.
Section H	7	3	Restored CMS HOS questions which reduced number of questions and revised response options.
Section I (Optional)	4	4	No change
<i>Total DCI Questions</i>	<i>56 (Min) 62 (Max)</i>	<i>50 (Min) 56 (Max)</i>	
Annual Grantee Process Survey (Appendix I): Recognizes the different approaches under which the grant has been funded (i.e., implementing prime, administrative prime, and implementing subrecipient).			
Implementing Prime Grantee	17 (Min) 29 (Max) +2 optional	17 (Min) 29 (Max) +2 optional	No change.
Administrative Prime Grantee	17 (Min) 29 (Max) +2 optional	17 (min) 16 (Max) +2 optional	Replaces 11 implementing questions with 10 administrative questions. Many of the original questions would not have been applicable.
Implementing Subgrantee	17 (Min) 29 (Max) +2	17 (Min) 29 (Max))	Adds 6 additional, but optional, questions to base questions asked of prime implementing grantees.

	optional	+8 optional	
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