

**Attachment 9d:
Focus Group Invitation for NSF Staff**

Subject: Invitation to join a Noyce Program Evaluation focus group

Dear **[NAME]**,

We hope you are doing well. We are contacting you on behalf of WhitworthKee Consulting (WKC). The WKC Evaluation Team was contracted by the National Science Foundation (NSF) to evaluate components of the **Robert Noyce Teacher Scholarship Program** (the Noyce Program).

You are receiving this email because of your commitment to and support of the Noyce Program through your work at NSF. We would like to invite you to be a part of the evaluation. The purpose of the Noyce Program evaluation is to (a) understand overall perceptions of the Program from both individuals who have applied for and/or received a Noyce award and those who have never applied and/or been awarded and (b) identify what is working well and opportunities for growth.

If you agree to participate in the evaluation, you will be asked to participate in a **focus group** where you will have the opportunity to discuss the Noyce Program and STEM teacher preparation/leadership with other NSF colleagues who have been similarly involved with Noyce. We are planning to conduct focus groups of current/former NSF support staff separately from focus groups of current/former NSF leads. During data analysis, we will combine AAAS and NSF support staff responses to evaluate findings, followed by an independent study of AAAS/NSF leads' combined responses for outcomes and reporting. We will do everything we can to keep your focus group responses confidential, and we will not share individually identifiable information with anyone (including other NSF staff or Noyce project members) outside of the WKC Evaluation Team.

If you would like to participate in the evaluation, please use the following link to schedule a timeslot for your focus group: **[LINK]**

Once you reserve a timeslot, you will receive a confirmation email and the meeting information. If none of these times work for you or if you have any questions, please contact WKCNoyceEval@WhitworthKee.com or reply to this message. If you would like additional information about the evaluation, please visit our evaluation website at this link: <https://whitworthkee.com/nsf-noyce-program-evaluation/>. If you'd like to learn more about WhitworthKee Consulting, you can find more information at the WKC website, here: <https://whitworthkee.com/>.

We appreciate your consideration and look forward to hearing your perspective.

Sincerely,

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OMB No. 3145-New
Expiration Date:
XX/XX/XXXX

The WhitworthKee Consulting Evaluation Team