

**Attachment 12b:  
Reminder and Meeting Info (All FG and  
Interview Participants)**

**Subject:** Reminder: Your Noyce Program Evaluation session is coming up

Dear **[NAME]**,

Thank you for agreeing to participate in **[an interview or a focus group]** for our evaluation of the **Robert Noyce Teacher Scholarship Program** (the Noyce Program). We are excited to hear your perspectives. Your feedback is valuable to our evaluation, and we appreciate your time.

We look forward to connecting with you at **[TIME/DATE]**. The **[virtual or in-person]** meeting information is:

**[MEETING LINK or LOCATION]**

If you have an emergency and are not able to attend, please email us as soon as possible. Again, thank you for your participation in the Noyce Program evaluation.

Sincerely,

**The WhitworthKee Consulting Evaluation Team**