## JUSTIFICATION FOR NON-SUBSTANTIVE CHANGES National Transportation Safety Board NTSB Form 6120.1: Pilot/Operator Aircraft Accident/Incident Report

Since receiving approval for the Pilot/Operator Aircraft Accident/Incident Report form in April 2024 and for non-substantive changes in July 2024, the National Transportation Safety Board (NTSB) has created a digitized version of the form and made non-substantive changes to allow users to complete the form online.

The non-substantive changes include revisions to some of the language in the form instructions and the questions that users complete to indicate that the form is being completed entirely online. The prior version of the form was a pdf that could be submitted electronically, however, the new version of the form allows users to respond to the form questions and provide their submission using Login.gov.

There remains an option to submit the form as a pdf without logging in:

NATIONAl Transportation Safety Board Report an Aviation Accident: Submit a 6120.1 Form					
Download 6120.1 Form	Upload Completed 6120.1				
Download Blank 6120.1 Form 🛓	You may only upload one PDF file type         You may only upload the same				
6120.1 Help NTSB.GOV		Ø			

The non-substantive changes made to ease the completion of the digital form include the following:

- As stated above, in order to complete the form digitally and save the form, users will log into Login.gov.
- We made certain questions mandatory, so that the user cannot move forward with completion until answering those questions.
- We added drop-down options for some questions.
- The instructions for completing the form as largely identical to the prior version, but there are some minor language changes to address the digital format, such as removing an instruction regarding the submission of multiple pages.
- We added a way for users to track their completion of the form.
- We added the form instructions to the landing page where the user logs in.

- We ensured the OMB control number and expiration date appear on the upper left corner as the user completes the form and remain visible throughout completion.
- We added a burden statement to both the digitized form using Login.gov and pdf form.

Further, we revised the language on the pdf version of the form regarding the public release of the information to state the following: "I understand the information provided may be subject to public release." We added this language to the digital version of the form.

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		Instructions Read Instructions	Submit 6120.1 FOR FULL FUNCTIONALITY: @ Sign in with login.gov	
		A federal agency may not conduct or sponsor, and a person is not required to respond to, nor shall a person be subject to a penalty for failure to comply with a collection of information subject to the requirements of the appenvolk feeduction Act unless that collection of information displays a currently valid OMB control Number. The OMB control Number for this information collection is 3147-0001. Public reporting for this collection of information is estimated to be approximately 60 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering, and maintaining the data needed, completing, and reviewing the collection of information. All responses to this collection of information are mandatory. J CF. R. Pat 830. Send comments regarding this burden estimate or any other aspect of this collection of information. Including suggestions for reducing this burden to: Information Collection Clearance Officer, NTSB, 400 L'Enfant Plaza East, SW, WASHINGTON DC 20594.	rocoustrucues Continue as a guest	
6120.1 Help NTSB.GOV				

Below are selected screenshots of the digitized form:

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6120.1 Accident Summary NTSB #: ANC18LA048 OMB NO.: 3147-0001 (Expires 04/30/2027) Due Date: 11-Nov-2024		Review and Submit	
Instructions	^	Submission Information	
NTSB 6120.1 Form Instructions		Name of Pilot/Operator (Required)	Date of this Report Fri Nov 01 2024
Digital 6120.1 Form	^		FILNOV UT 2024
Summary		Is the Pilot/Operator listed above filing this report? (Required) O Yes	
⊘Basic Information	~	○ No	
⊘Aircraft	~	Certification (Required)	
⊘Airport	~	I HEREBY CERTIFY THAT THE INFORMATION ON THIS FORM IS COMPLETE AND ACCURATE TO THE BEST OF MY KNOWLEDGE	
Owner/Operator Information	~	l understand that the information provided may be subject	to public release.
			Submit