

# Outreach and Assistance for Socially Disadvantaged and Veteran Farmers and Ranchers

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## Annual Report

### 1. Grantee Information

Organization	Single line of text
First Name	Single line of text
Last Name	Single line of text
Federal Award Identification Number (FAIN)	Single line of text
Email Address	Single line of text
Contact Phone Number	(000) 000-0000
<b>Mailing Address</b>	
Address Line 1	Single line of text
Address Line 2	Single line of text
City	Single line of text
State	Dropdown selection (AL - WY)
Zip Code	00000
Organization Type	Dropdown selection options: -Public and State Controlled Institute for Higher Education (IHE) -Native American tribal governments (Federally recognized) -Native American tribal organizations (other than Federally recognized tribal governments) -Nonprofits that do not have a 501(c)(3) status with the IRS, other than institutions of higher education -Nonprofits having a 501(c)(3) status with the IRS, other than institutions of higher education -Private institutions of higher education
Type of Public IHE (if applicable)	Dropdown selection options: -1862 State cooperative institution/cooperative agent -1887 State cooperative institution/cooperative agent -1890 State cooperative institution/cooperative agent -1914 State cooperative institution/cooperative agent

	-1962 State cooperative institution/cooperative agent -1994 State cooperative institution/cooperative agent -Hispanic-Serving Institution of higher education (as defined in 7 U.S.C. §3103)
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**2. Organization Points of Contact (POCs) if changes from the initial application or last report**

<b>Program Manager</b>	
Last Name	First Name
Job Title	Single line of text
Contact Phone Number	(000) 000-0000
Email Address	Single line of text
<b>Authorizing Official</b>	
Last Name	First Name
Job Title	Single line of text
Contact Phone Number	(000) 000-0000
Email Address	Single line of text

**3. Project Information**

Project Title	Single line of text
Project Start Date	Date
Project End Date	Date
Total Requested 2501 Funds	Number (dollar)
FTEs Supporting the Project	Number (2.5, 3.0, etc.)
Percentage of work completed on the project	Number (percentage)
Project Summary for reporting period	Multiple lines of text

**4. Programmatic Mission Areas Addressed**

<b>Select two options:</b>	<ul style="list-style-type: none"> <li>o Assist underserved, military veteran farmers and ranchers, including beginning farmers and ranchers in owning and operating successful farms and ranches</li> <li>o Improve participation among underserved or military veteran farmers and ranchers in USDA programs</li> <li>o Build relationships between current and prospective farmers and ranchers who are underserved or military veterans and USDA's local, state, regional, and National offices</li> <li>o Assist in reaching current and prospective</li> </ul>
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	<p>underserved farmers, ranchers, or forest landowners in a linguistically appropriate manner</p> <ul style="list-style-type: none"> <li>o Assist with identifying problems and barriers underserved farmers experience and working towards minimizing or alleviating those issues to enable their equitable participation in USDA programs</li> </ul>
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### 5. Participants served this report period

Category	Total Number
Total number of individuals participating this reporting period	
Total number of socially-disadvantaged or veteran farmers and ranchers (SDVFRs)	
Number of SDVFRs served that identified as American Indian or Alaska Native alone or in combination	
Number of SDVFRs served that identified as Asian alone or in combination	
Number of SDVFRs served that identifies as Black or African American	
Number of SDVFRs served that identified as Hispanic or Latino alone or in combination	
Number of SDVFRs served that identified as Middle Eastern or North African alone or in combination	
Number of SDVFRs served that identified as Native Hawaiian or Pacific Islander alone or in combination	
Number of SDVFRs served that identified as a Veteran	
Number of SDVFRs served that identified as a Beginning Farmer or Rancher	
Number of SDVFRs served that identified as a Farmer or Rancher interested in maintaining their agricultural enterprise/operations	
Number of SDVFRs served that identified as a Farmer or Rancher interested in growing their agricultural enterprise/operations	

### 6. Project Detailed Report

### 7. Activities, Outputs, and Outcomes:

Please respond with the details from **this reporting period**.

Activity Title	Single line of
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	text
Activity Type/Subtype	Single line of text
Primary underserved Groups to be served by this Activity	Single line of text
Activity Description	Single line of text
Activity Start Date	Date
Activity End Date	Date
Have you reported on this activity before?	Y/N

### Expected Outputs

Number of information products	Number
Number of outreach activities	Number
Number of technical assistance activities	Number
Number of SDVFRs served	Number

### Expected Outcomes (select up to 2)

<b>Owning and Operating Successful Farms [Checkbox/Branching shows options below]</b>	<b>Proposed</b>	<b>Actual</b>
Number of SDVFRs who are better prepared for farming	Number	Number
Number of SDVFRs who started farming (earning income from farm sales)	Number	Number
Number of SDVFRs who improved their farming operation/enterprise (non-financial, i.e. process improvement, etc.)	Number	Number
Number of SDVFRs who grew their farming operation/enterprise (financial, i.e. increased revenue)	Number	Number
<b>Participating in USDA Programs [Checkbox/Branching shows options below]</b>		
Number of SDVFRs who participated in USDA programs before this activity	Number	Number
Number of SDVFRs who intend to participate in USDA programs after participation in this activity	Number	Number
<b>Building relationships with USDA local, state, regional, and national offices [Checkbox/Branching shows options below]</b>		
Number of SDVFRs who received information about their local, state or regional USDA office	Number	Number
Number of SDVFRs who increased their awareness of their local, state or regional USDA office	Number	Number
Number of SDVFRs who made direct contact with a USDA local, state, regional, or national office	Number	Number
<b>Alleviating barriers to participating in USDA programs [Checkbox/Branching shows options below]</b>		
Number of SDVFRs who increased their knowledge of USDA programs	Number	Number

Number of SDVFRs who increased their confidence in seeking assistance from their local, state, or regional USDA office	Number	Number
<b>Building resilience to climate change and increasing agricultural productivity [Checkbox/Branching shows options below]</b>		
Number of SDVFRs who received information about climate resilient farming techniques	Number	Number
Number of SDVFRs who increased their awareness of climate resilient farming techniques	Number	Number
Number of SDVFRs who implemented climate resilient farming techniques	Number	Number
<b>Implementing efficient and renewable energy practices [Checkbox/Branching shows options below]</b>		
Number of SDVFRs who received information about renewable energy practices	Number	Number
Number of SDVFRs who increased their awareness of renewable energy practices	Number	Number
Number of SDVFRs who implemented renewable energy practices	Number	Number
<b>Increasing access to land and credit [Checkbox/Branching shows options below]</b>		
Number of SDVFRs who received information about how to access land and credit	Number	Number
Number of SDVFRs who increased their awareness of how to access land and credit	Number	Number
Number of SDVFRs who increased access to land	Number	Number
Number of SDVFRs who increased access to credit	Number	Number
<b>Resolving heirs' property issues [Checkbox/Branching shows options below]</b>		
Number of SDVFRs who received information about resolving heirs' property issues	Number	Number
Number of SDVFRs who increased their confidence in resolving heirs' property issues	Number	Number
Number of SDVFRs who resolved of an heirs' property issue	Number	Number
<b>Increasing environmental sustainability in farm operations [Checkbox/Branching shows options below]</b>		
Number of SDVFRs who received information about increasing farm operation sustainability	Number	Number
Number of SDVFRs who increased their awareness of sustainable farming practices	Number	Number
Number SDVFRs who implemented sustainable farming practices	Number	Number
<b>Strengthening the food supply chain [Checkbox/Branching shows options below]</b>		
Number of SDVFRs who received information about	Number	Number

securing or managing supply chain relationships		
Number of SDVFRs who increased their awareness of securing or managing supply chain relationships	Number	Number
Number of SDVFRs who diversified their crops or livestock	Number	Number
<b>Other, please specify [Checkbox/Branching shows options below]</b>		
<b>+ Option button to add additional outcome row line item</b>	<b>+ Add Additional Outcome</b>	

### Languages Offered

Languages Offered (select all that apply)	Options:
	Options listed in Appendix

### Activity Remarks

Multiple lines of text	
<b>+ Option button to add additional activity remarks row line item</b>	<b>+ additional activity</b>

### 8. Outcome Remarks

Multiple lines of text
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### 9. Barriers to participation

Multiple lines of text
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### 10. Challenges and other developments (required for all annual reports)

Multiple lines of text
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**11. Upcoming Activities**

Activity Name	Single line of text
Activity Type (Outreach or Technical Assistance)	Dropdown
<b>Anticipated Completion Date</b>	Date
<b>+ Option button to add additional activity remarks row line item</b>	<b>+ additional activity</b>

**12. Federal Project Expenditures**

This reporting period	To-date

**13. Discussion of Expenditures**

Multiple lines of text
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**14. Program Income**

This reporting period	To-date
Number (in whole dollars)	Number (in whole dollars)

**15. Use of program income -**

Multiple lines of text
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**16. CERTIFICATION - Sign and Certify your Annual Report.** Certification Statement: "By signing this report, I certify that it is true, complete, and accurate to the best of my knowledge. I am aware that any false, fictitious, or fraudulent information may subject me to criminal, civil, or administrative penalties." (U.S. Code, Title 18, Section 1001). *Reports without signatures will not be accepted.*

Project Director (Printed)

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Signature

	Date:
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## Annual Report Instructions

1. **Grantee Information** - Enter text in each line, and a phone number in (000) 000-0000 format. Zip codes should be entered as 5-digit numbers. Select the options that apply for each dropdown menu.
2. **Organization POCs** - Enter contact information only if this has changed since the last report or application.
3. **Project Information** - Please ensure that this information is entered consistently across the application and following reports.
4. **Programmatic Mission Areas Addressed** - Select the two that best apply.
5. **Participants served this reporting period** - The total number of participants served this reporting period should be entered on the top line, and the number of participants in each subsequent category. The number of participants in each category is not expected to sum to the total number of participants, as participants may exist among more than one category.
6. **Project Detailed Report** - Please provide a narrative describing your work on the project during this report period. This could include, but is not limited to, actions taken toward the activities listed below, staff hired, or purchases made.
7. **Activities, Outputs, and Outcomes** - Please respond with the details for this reporting period. Reports may consist of new information about activities previously reported on. For example, if an activity took place in Year 1, but the organization has new information about outcomes for that activity, they should submit that information at the next reporting period. In that case, select "Yes" for "Have you reported on this activity before?" Organizations must report on each output category. If the category does not apply to your activity, you may enter 0. Organizations should report in at least one, but not more than two, outcome categories for each activity.

Activity Remarks should include any relevant details about the activity, its efficacy, and conditions affecting its success. For example, you would report if an event was poorly attended or postponed due to rain, or if an activity had many more attendees than expected.

8. **Outcome Remarks** - In this section organizations should discuss how their outcomes during this reporting period aligned with their expectations, what may have caused any discrepancies, and what actions might be taken in the future based on these outcomes.
9. **Barriers to Participation** - Please describe the barriers you have encountered in trying to increase participation by SDVFRs. Discuss how your activities/programs attempted to address those barriers. Indicate to what extent you were successful in overcoming any barriers or problems.
10. **Challenges and other developments** - Please list any challenges encountered during this report period and any proposed or enacted corrective

actions. If there are any developments that may lead to changes in the project, please list those here.

11. **Upcoming Activities** - Please enter details about activities expected during the next reporting period.
12. **Federal Project Expenditures** - Expenditures should be expressed in the nearest whole-dollar amount for both this reporting period and the project to-date.
13. **Discussion of Expenditures** - Please provide a summary of the monies spent and how they were spent. Include discussion of any discrepancies from the approved budget.
14. **Program Income** - Income should be expressed in the nearest whole-dollar amount for both this reporting period and the project to-date.
15. **Use of Program Income** - Please provide a summary of the ways that program income has been utilized.
16. **Certification** - This report should be signed and certified by your organization's Authorized Representative or Project Manager listed in your Key Contacts form.

## **Appendix**

List of languages (from LEP.GOV):

- Amharic
- Arabic
- Armenian
- Bengali
- Bosnian
- Bulgarian
- Burmese
- Cambodian
- Cantonese
- Catalan
- Croatian
- Czech
- Danish
- Dari
- Dutch
- Estonian
- Finnish
- French
- German
- Greek
- Gujarati
- Haitian Creole
- Hebrew
- Hindi
- Hmong
- Hungarian
- Icelandic
- Ilocano
- Indonesian
- Italian
- Japanese
- Kackchiquel
- Korean
- Kurdish
- Kurmanci
- Laotian
- Latvian
- Lithuanian
- Mandarin
- Mam
- Mon
- Norwegian
- Persian
- Polish
- Portuguese
- Punjabi
- Qanjobal
- Quiche
- Romanian
- Russian
- Serbian
- Slovak
- Slovenian
- Somali
- Spanish
- Swahili
- Swedish
- Tagalog
- Tamil
- Thai
- Turkish
- Ukrainian
- Urdu
- Vietnamese
- Welsh
- Xhosa
- Yiddish
- Yoruba
- Zulu