

Example reminder electronic mail sent to respondents.



United States Department of Agriculture
National Agricultural Statistics Service
Heartland Regional Field Office

Your response is important!

The USDA National Agricultural Statistics Service (NASS) recently mailed you the questionnaire for the [\[Survey Title\]](#). If you have already responded, thank you! If not, there is still time. Your response is important to ensure agricultural activities in your state are accurately represented.

Please respond by [\[Date\]](#), in one of the following ways:

- **Online** at www.agcounts.usda.gov using your survey code on the questionnaire mailed to you.
- **Mail** your completed questionnaire back using the prepaid envelope. Please allow time for your questionnaire to reach our office by the deadline above.
- **Fax** your completed questionnaire back to 855-270-2717.

The information you provide will be used for statistical purposes only. In accordance with federal law, your responses will be kept confidential and will not be disclosed in identifiable form. Results of this survey will be published at www.nass.usda.gov/Publications/.

Thank you for your participation and your support of our programs and U.S. agriculture. If you have any questions, please contact us at 800-551-1014.

NASS is the federal statistical agency responsible for producing official data about U.S. agriculture and is committed to providing timely, accurate, and useful statistics in service to U.S. agriculture.

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