Paperwork Reduction Act

OMB Approved 0579-0494, expires XX/XXXX

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, an 0494. The time required to complete this information collection is estimated to average 2 hours information. Send comments regarding this burden statement or any other aspect of this inform

<u>LabName</u>

 id a person is not required to respond to, a collection of information unless it displays a valid ON s per response, including the time for reviewing instructions, searching existing data sources, graation collection, including suggestions for reducing this burden, to APHIS.PRA@usda.gov.

<u>LabPhoneNumber</u>

<u>LabAccessionNr</u>	

	_
FADReferralNr	

<u>ProgramOid</u>	

<u> AnimalorHerdID</u>	

<u>Species</u>	

OtherSpeciesName	

FieldSpecimenID

<u>SpecimenType</u>	

OtherSpecimenType	

DateCollected

<u>DateSpcmnRcvd</u>	

<u>DateTested</u>	
į	

<u>TestType</u>	

TestResult	

<u>TestInterp</u>	

	_
PremID	

<u>PremAddr</u>	
h	

<u>PremCity</u>	

<u>PremState</u>	

<u>OwnerName</u>	

<u>SubFirstName</u>	

<u>SubLastName</u>	

<u>SubPhone</u>	

Comments	

Instructions

What to report: When to report: Where to report: How to report:

Note: If there is a validat Please make the change

Enable Editing Enable Content

Navigate to the "Data" t For the following fields, _l

Notes & Tips

Each column name is ac Hovering over the colum

Cells initially appear in a This color will persist un These required fields are

Methods for Copying:

- 1. Drag Fill Handle
- 2. Double Click Fill Hand
- 3. Copy and Paste
- 4. Using the Fill Commar

Column Name Descrip

LabName

LabPhoneNumber

LabAccessionNr

FADReferralNr

ProgramOid

AnimalorHerdID

Species

OtherSpeciesName

FieldSpecimenID

SpecimenType

OtherSpecimenType

DateCollected

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DateTested

TestType

TestResult

TestInterp

PremID

PremAddr

PremCity

PremState

OwnerName

SubFirstName

SubLastName

SubPhone

Comments

All positive influenza A test results with accompanying sample information collected Monday throu Report weekly - by **17:00** each **Monday**

Send completed spreadsheet to HPAI.Results@usda.gov

Use only this specified spreadsheet template. Submit only one spreadsheet per email; do not attaction issue with the data submitted (e.g. more than one attachment, wrong form, or data validation and resubmit the spreadsheet as soon as possible by replying to that email, or send again to HPA

If applicable, must click the "Enable Editing" button to enter new data on sheet.

If applicable, must click the "Enable Content" button for data-checks to operate. Yellow strip at to

ab and input information into the required fields, which are marked with double underlines. please select from the provided dropdown options (dropdown arrow located to right of cell):

Program OID

Species (If 'Other' is selected, please input the species name in the subsequent column)

Specimen Type (If 'Other' is selected, please input the specimen type in the subsequent column)

Test Type

TestInterp

PremState

companied by a note, symbolized by a red triangle in the top right corner. In name will reveal a definition for that particular column.

light gray color. As you begin to input data into a row, the row's color will change to white. til all necessary fields are completed.

e indicated by double underlines beneath their column names.

same values down columns (for example, with dropdowns)

- Click on the cell that contains the value you want to copy.
- Move your cursor to the bottom-right corner of the cell until it changes to a small black cross.
- Click and drag the fill handle down the column to the desired end cell.

le

- This method works if you have data in an adjacent column.
- Click on the cell that contains the value you want to copy.
- Move your cursor to the bottom-right corner of the cell until it changes to a small black cross.
- Double-click the fill handle and Excel will automatically fill the value down to the last row of yo
- Click on the cell that contains the value you want to copy.
- Press `Ctrl+C` to copy the cell.
- Select the range of cells in the column where you want to paste the value.
- Press `Ctrl+V` to paste the value into the selected cells.

nd

- Click on the cell that contains the value you want to copy.
- Select the range of cells in the column where you want to paste the value.
- Go to the `Home` tab, in the `Editing` group, click `Fill`, and then click `Down`.

tions

The official name of your laboratory.

The contact phone number for your laboratory.

Your laboratory's accession number for the case.

A State or Federal case number that accompanied the submission.

This is an identifier for the disease (AI), use the value in the dropdown.

The unique identifier for the animal or herd being tested.

The species of the animal being tested. Dropdown

If "Other" was chosen for Species, please enter your species name here.

A unique identifier, such as a barcode, applied to the specimen.

The type of specimen collected for testing (e.g., blood, tissue). Dropdown

If "Other" was chosen for SpecimenType, please enter your specimen type name here.

The date the samples were collected, when available.

The date when the specimen was received by your lab.

The date when the testing was performed.

The type of test performed on the specimen. Dropdown

The result of the test

The interpretation of the test result. Dropdown

The national premises identifier for the location where the samples were collected.

The address for the location where the samples were collected.

The city of the location where the samples were collected.

The state of the location where the samples were collected. Dropdown

The name of the owner of the animal or herd.

The first name of the submitter (person who submitted the specimen).

The last name of the submitter.

The phone number of the submitter.

Any additional information or comments related to the test.