



OFFICE OF THE CHIEF MANAGEMENT OFFICER  
9010 DEFENSE PENTAGON  
WASHINGTON, DC 20301-9010

July 12, 2019

MEMORANDUM FOR THE OFFICE OF THE UNDER SECRETARY OF DEFENSE

SUBJECT: Justification for the Continued Use of Social Security Numbers in Defense Sexual Assault Incident Database (DSAID), DITPR ID # 11499 - Accepted

Thank you for completing a review of Social Security Number (SSN) use within this system. The Defense Privacy, Civil Liberties, and Transparency Division (DPCLTD) has reviewed this request and has accepted your justification for continued use of the SSN for the purpose of (11) Legacy System Interface. As part of an Unrestricted Report (reports that trigger an investigation), DSAID may collect the SSN from reporters of retaliation (this may be the victim, or a third party), or the alleged perpetrator of retaliation related to sexual assault to allow Military Criminal Investigative Organization case management systems to exchange data with DSAID. Additionally, Acceptable Use (13) Other Cases was approved for collecting the last four digits of a victim's SSN to serve as part of an encryption key that will enable the victim's Restricted Report (a report that does not trigger an investigation and does not contain personally identifiable information) to be searched for. Without an encryption key, Restricted Reports are maintained in a non-searchable format. This system must be reviewed on a continuous basis and a new justification must be provided if any change to the System of Records Notice is submitted.

While this system has been identified as requiring the collection, maintenance, and use of the SSN, you must ensure this data is afforded the highest protections practicable through use of appropriate administrative, technical and physical safeguards. Please maintain a copy of your justification and this memo in your records.

SSN Justifications must be renewed three (3) years after the date of this memorandum if the associated System of Records has not been updated.

If you have any questions, please contact Brent Bice at (703) 571-0070 or e-mail [brent.j.bice.civ@mail.mil](mailto:brent.j.bice.civ@mail.mil).

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cc:  
WHS/ESD/RPDD