

**DATE:** July 10, 2024

**TO:** Dan Cline, OMB Desk Officer

**FROM:** Joella Roland, HRSA Information Collection Clearance Officer

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**Request:** The Health Resources and Services Administration (HRSA) Maternal and Child Health Bureau requests approval for changes to the Assessing the Use of Coaching to Promote Positive Caregiver-Child Interactions in Early Childhood Home Visiting Through Rapid Cycle Learning (ADAPT-HV - Coaching) (OMB 0906-0095, expiration date 7/31/2027).

**Purpose:** The purpose of this memo is to obtain OMB approval for updating the Focus Group Participant Characteristics Form, so that it incorporates the 2024 OMB updates to the race and ethnicity standards known as SPD-15. Although the correct updated form was sent to OMB via email, the form without the updated guidance was uploaded into ROCIS.

**Changes:** Replace the Focus Group Participant Characteristics Form – All Phases that is uploaded into ROCIS with the updated form, file name Instrument 9- MCHB- Assessing the Use of Coaching -6.5.24. The updated form incorporates changes to align with the revised race and ethnicity guidance.

**Time Sensitivity:** The data collection changes must be completed in a timely manner to ensure that the survey data collection schedule will not experience significant delay. Approval of these changes is needed by July 12, 2024.

**Burden:** No change to burden. The burden for the instrument is already included in the burden table in the approved information collection request.

**Attachments:** Instrument 9- MCHB- Assessing the Use of Coaching -6.5.24  
Instrument 9- MCHB- Assessing the Use of Coaching - 6.5.24-Tracked