

Instructions

Note: This tool is best viewed in the desktop version of Microsoft Excel.

This reporting tool was designed for OD2A-S programs to support data organized into 8 distinct tabs that are named by the performance measure, primary unit of measure and disaggregates. Within this tool some cells

After completing each required tab in this tool, please save your file using the following naming convention: Partner's Portal: OD2AS Reporting Template_Jurisdiction_Submission D

Partner's Portal

Any contextual questions/metadata that align to each performance measure will be reported in Partner's Portal.

Technical Guidance

Please see the Indicator Reference Sheets and glossary of the technical details about the reporting process, refer to the technical guidance.

Feel free to reach out to your Evaluation Officer if you have additional questions.



Select your jurisdiction



Select reporting period

Data Entry Instructions**Variable/Disaggregate**

Jurisdiction

Reporting_Period

HE Activities

Total_HE_Activities

HE_Clinical_Settings

HE_HR_Settings

HE_Public_Safety_Settings

HE_Other_Settings

HR Encounters

Total_HR_Encounters

Encounters_with_Drug_Checking

ZipCode_By_HR_Service_Site

Encounters_with_Drug_Checking_by_ZipCode

HR Naloxone

Total_Naloxone_Distributed

Type_of_Organization

Num_Doses_Distributed

ZipCode_By_Nal_Distribution_Site

Num_Doses_Distributed_ZipCode

LTC Navigators

Total_Navigators

Nav_Clinical

Nav_HR

Nav_Public_Safety

Nav_Other

Navigator_Hours_Clinical

Navigator_Hours_HR

Navigator_Hours_Public_Safety

Navigator_Hours_Other

LTC Referrals

Total_Referrals

Race_Ethnicity

Ref_MOUD

Ref_Behavioral_Trtr

Ref_to_HR

Total_Ref_Race_Ethnicity

HS Training

Total_Trained

Specialty

Num_Trained

Num_Eligible

Percent_Clinician_Trained

HS SUD Protocols

Total_Health_Settings

Num_Settings_SUD_Treatment

Num_Settings_SUD_Referrals

CDC estimates the average public reporting burden for this collection of instructions, searching existing data/information sources, gathering and reviewing the data, reviewing existing agency reports, gathering and reviewing the data, and a person is not required to respond if the collection of information does not apply to you. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing the burden, to Washington Headquarters Office, 1600 Clifton Road NE, MS D-74, Atlanta, Georgia 30333; ATTN: Paperwork Project Manager.

Performance Measures Reporting Tool

1. collection, as well as reporting on required performance measures for evaluation to CDC. The tool is sure labels provided in the Indicator Reference Sheets. Specifically, these tabs will capture data on the will appear gray to indicate that no additional data entry is needed.

ng the following naming convention before uploading the Excel file to the Performance Measures section of ate

asure will be entered into Partner's Portal. Due to the qualitative nature of the HE_Impact measure, this

guidance for definitions that have been developed to help operationalize each performance measure. For idance.

questions about using this tool.

Reporting Specifications

This field will be prepopulated for all rows of data based on the selection made in the drop-down from 'Select your jurisdiction' from the Start Here tab. The cells will appear gray to indicate that no additional data entry is needed.

This field will be prepopulated for all rows of data based on the selection made in the drop-down for 'Select reporting period' from the Start Here tab (See technical guidance for reporting timeline table.) The cells will appear gray to indicate that no additional data entry is needed.

This is a formula field that will generate a total count of health equity focused overdose prevention activities that occurred in a clinical, harm reduction, public safety, or other settings during the designated reporting period once the disaggregates below are entered into the appropriate fields.

Enter a whole number for the health equity focused overdose prevention activities that occurred in a health/clinical setting.

Enter a whole number for the health equity focused overdose prevention activities that occurred in a harm reduction setting.

Enter a whole number for the health equity focused overdose prevention activities that occurred in a public safety setting.

This disaggregate is optional. If chosen, enter a whole number that reflects the health equity focused overdose prevention activities that occurred in any setting outside of clinical, harm reduction, and public safety.

Enter a total count of harm reduction service encounters (e.g., in-person, mail, telephone, online) that occurred at an OD2A-S funded or supported organization during the designated reporting period.

Enter a whole number for service encounters where in-person drug checking occurred.

Enter the five-digit zip code for each site where harm reduction services (e.g., in-person, mail, telephone, online) were provided. For any service site where services are provided in person, use the brick and mortar location zip code. For services provided via phone or mail, use the address of the brick and mortar location. For mobile-based outreach services, use the zip code of outreach. For any service sites where zip codes are unknown, provide the total number of encounters that occurred across locations with unknown zip codes in the designated cell for "unknown" within the adjacent cell.

Enter a whole number for service encounters involving drug checking for each zip code provided. When the zip code is "unknown" total the remaining encounters with drug checking and enter a whole number.

Enter a whole number for pre-measured doses of naloxone distributed by an OD2A-S funded or supported organization during the designated reporting period.

This variable has been pre-selected. If data are not available for a particular type of organization, enter 0 for all variables in the adjacent row.

Enter a whole number for the count of all pre-measured naloxone doses distributed for each type of organization.

Enter the five-digit zip code where the funded organization distributed their doses of naloxone. For any distribution site where the zip code is unknown, provide the total in the adjacent cell.

Enter a whole number for the count of pre-measured naloxone doses distributed for each zip code. When the zip code is "unknown" total the remaining doses distributed and enter a whole number.

Enter a total count of unique navigators who link PWUD to care and/or harm reduction services via warm handoffs during the designated reporting period.

Enter a whole number for the navigators located in a health/clinical setting.

Enter a whole number for the located in a harm reduction setting.

Enter a whole number for the navigators located in a public safety setting.

Enter a whole number for the in any other settings.

This disaggregate is optional. If chosen, enter a whole number for the total hours navigators have spent on linkage to care or referral efforts in health/clinical settings.

This disaggregate is optional. If chosen, enter a whole number for the total hours navigators have spent on linkage to care or referral efforts in harm reduction settings.

This disaggregate is optional. If chosen, enter a whole number for the total hours navigators have spent on linkage to care or referral efforts in public safety settings.

This disaggregate is optional. If chosen, enter a whole number for the total hours navigators have spent on linkage to care or referral efforts in any other settings.

This is a formula field that will generate a total count of unique referrals to care and harm reduction services once the disaggregates below are entered in the appropriate fields.

This variable has been pre-selected. If data are not available for a particular race and ethnicity, enter 0 for all variables in the adjacent row. Note: when the race_ethnicity is marked unknown, this also includes if an individual preferred not to answer.

Enter a whole number for all referrals to MOUD for each race/ethnicity with available data.

Enter a whole number for all referrals to behavioral health treatment only (without MOUD) for each race/ethnicity with available data.

Enter a whole number for all referrals to harm reduction services for each race/ethnicity with available data.

This is a formula field that will generate a total count for all referrals to MOUD, behavioral treatment only (without MOUD), and harm reduction services by each race/ethnicity.

Enter a whole number for the count of all unique clinicians trained on implementing the 2022 CDC Clinical Practice Guidelines for Prescribing Opioids for Pain during the designated reporting period.

Optional disaggregate: If chosen, select a specialty from the dropdown list for the type of clinicians trained on the 2022 CDC Clinical Practice Guidelines for Prescribing Opioids for Pain.

Optional disaggregate: If chosen, enter a whole number for the unique clinicians by specialty who are trained on implementing the 2022 CDC Clinical Practice Guidelines for Prescribing Opioids for Pain.

Optional disaggregate: If chosen, enter a whole number for all eligible clinicians who could be trained on implementing the 2022 CDC Clinical Practice Guidelines for Prescribing Opioids for Pain.

This is a formula field that will generate a percentage of clinicians trained when the numerator (Num_Trained) and denominator (Num_Eligible) are entered into the appropriate fields.

Enter the total count of health/clinical settings where protocols and/or policies have been implemented/improved for evidence-based SUD treatment and/or referrals. Note this will be the number of unique health settings, regardless of whether they have just one or both types of protocols/policies.

Enter a whole number for the health/clinical settings where protocols or policies have been implemented/improved for evidence-based SUD treatment.

Enter a whole number for the health/clinical settings where protocols or policies have been implemented/improved for evidence-based SUD referrals.

f information as 35 hours annually per response from each recipient, including the time for reviewing
d maintaining the data/information needed, and completing and reviewing the collection of information. An
spond to a collection of information unless it displays a currently valid OMB control number. Send comments
information, including suggestions for reducing this burden to CDC/ATSDR Information Collection Review
RA (0920-1282)

Form approved:
OMB Control Number: 0920-1282
Expiration date: 06/30/2026

Number of health equity focused overdose prevention activities implemented with OD2A funding

Entry Instructions

HE_Activities: This is a formula field that will generate a total count of health equity focused overdose prevention activities that occurred in a clinical, harm reduction, public safety, or other the designated reporting period once the disaggregates below are entered into the appropriate fields.

Clinical_Settings: Enter a whole number for the health equity focused overdose prevention activities that occurred in a health/clinical setting.

HR_Settings: Enter a whole number that reflects the health equity focused overdose prevention activities that occurred in a harm reduction setting.

Public_Safety_Settings: Enter a whole number that reflects the health equity focused overdose prevention activities that occurred in a public safety setting.

Other_Settings: This disaggregate is optional. If chosen, enter a whole number that reflects the health equity focused overdose prevention activities that occurred in any setting outside of clinical, and public safety.

Note that CDC is requesting that jurisdictions enter all counts— **please do not suppress small numbers**. If the count is zero, **please enter “0”**—please do not leave these cells null or blank to cells are not mischaracterized as missing data.

Required	Total_HE_Activities	0
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		DISAGGREGATES			
		Required	Required	Required	Optional
Jurisdiction	Reporting_Period	HE_Clinical_Settings	HE_HR_Settings	HE_Public_Safety_Settings	HE_Other_Settings
0	0				

Number of harm reduction service encounters at OD2A funded or supported organizations

Key Instructions

Encounters: Enter a total count of harm reduction service encounters (e.g., in-person, mail, telephone, online) that occurred at an OD2A-5 funded or supported organization during the designated reporting period.

Encounters with Drug Checking: Enter a whole number for service encounters where in-person drug checking occurred.

Encounters by HR Service Site: Enter the five-digit zip code for each site where harm reduction services (e.g., in-person, mail, telephone, online) were provided. For any service site where services are provided in person, use the brick and mortar location zip code. For services provided via phone or mail, use the address of the brick and mortar location. For mobile-based outreach services, use the zip code of outreach. For any service sites where zip codes are unknown, provide the total number of encounters that occurred across locations with unknown zip codes in the designated cell for "unknown" within the adjacent cell.

Encounters with Drug Checking by Zip Code: Enter a whole number for service encounters involving drug checking for each zip code provided. When the zip code is "unknown" total the remaining encounters with drug checking and enter a whole number.

Note that CDC is requesting that jurisdictions enter all counts—**please do not suppress small numbers**. If the count is zero, **please enter "0"**—please do not leave these cells null or blank to ensure these cells are not mischaracterized as missing data.

Required		Total_HR_Encounters
		DISAGGREGATE
		Required
Jurisdiction	Reporting_Period	Encounters_with_Drug_Checking
0	0	

Number of naloxone doses distributed by OD2A funded or supported organizations

Entry Instructions

Total_Naloxone_Distributed: Enter a whole number for pre-measured doses of naloxone distributed by an OD2A-S funded or supported organization during the designated reporting period.
Type_of_Organization: This variable has been pre-selected. If data are not available for a particular type of organization, enter 0 for all variables in the adjacent row.
Num_Doses_Distributed: Enter a whole number for the count of all pre-measured naloxone doses distributed for each type of organization.
Code_By_Nal_Distribution_Site: Enter the five-digit zip code where the funded organization distributed their doses of naloxone. For any distribution site where the zip code is unknown, provide the total in the adjacent cell.
Num_Doses_Distributed_ZipCode: Enter a whole number for the count of pre-measured naloxone doses distributed for each zip code. When the zip code is "unknown" total the remaining doses distributed and enter a whole number.

Please note that CDC is requesting that jurisdictions enter all counts—**please do not suppress small numbers**. If the count is zero, **please enter "0"**—please do not leave these cells null or blank to ensure these cells are not mischaracterized as missing data.

Required	Total_Naloxone_Distributed	
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Jurisdiction	Reporting_Period	DISAGGREGATES	
		Required	Required
		Type_of_Organization	Num_Doses_Distributed
0	0	Syringe Service Programs	
0	0	Community-based organizations	
0	0	Senior care organizations	
0	0	Faith-based organizations	
0	0	Emergency Department/Urgent Care	
0	0	Other healthcare organizations	
0	0	Police departments	
0	0	Jails/Prisons	
0	0	Colleges/Universities	
0	0	Secondary education	
0	0	Other Health Department	
0	0	Other	

Number of navigators who link PWUD to care and harm reduction services via warm handoffs

Entry Instructions

Navigators: Enter a total count of unique navigators who link PWUD to care and/or harm reduction services via warm handoffs during the designated reporting period.

Nav_Clinical: Enter a whole number for the navigators located in a health/clinical setting.

Nav_HR: Enter a whole number for the navigators located in a harm reduction setting.

Nav_Public_Safety: Enter a whole number for the navigators located in a public safety setting.

Nav_Other: Enter a whole number for the navigators in any other settings.

Hours_Navigators_Clinical: This disaggregate is optional. If chosen, enter a whole number for the total hours navigators have spent on linkage to care or referral efforts in health/clinical settings.

Hours_Navigators_HR: This disaggregate is optional. If chosen, enter a whole number for the total hours navigators have spent on linkage to care or referral efforts in harm reduction settings.

Hours_Navigators_Public_Safety: This disaggregate is optional. If chosen, enter a whole number for the total hours navigators have spent on linkage to care or referral efforts in public safety settings.

Hours_Navigators_Other: This disaggregate is optional. If chosen, enter a whole number for the total hours navigators have spent on linkage to care or referral efforts in any other settings.

Note that CDC is requesting that jurisdictions enter all counts—**please do not suppress small numbers**. If the count is zero, **please enter "0"**—please do not leave these cells null or blank to ensure these cells are not mischaracterized as missing data.

Required	Total_Navigators	<input type="text"/>
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Jurisdiction	Reporting_Period	DISAGGREGATES							
		Required Nav_Clinical	Required Nav_HR	Required Nav_Public_Safety	Optional Nav_Other	Optional Navigators_Hours_Clinical	Optional Navigators_Hours_HR	Optional Navigators_Hours_Public_Safety	
0	0								

Number of referrals to care and harm reduction services

Entry Instructions

Required	Total_Referrals	0
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Jurisdiction	Reporting_Period	DISAGGREGATES				
		Required	Required	Required	Required	Required
		Race_Ethnicity	Ref_MOUD	Ref_Behavioral_Trt	Ref_to_HR	Total_Ref_Race_Ethnicity
0	0	American Indian or Alaska Native only				0
0	0	Asian only				0
0	0	Black or African American only				0
0	0	Hispanic or Latino only				0
0	0	Middle Eastern or North African only				0
0	0	Native Hawaiian or Other Pacific Islander only				0
0	0	White only				0
0	0	American Indian or Alaska Native and Hispanic or Latino				0
0	0	Asian and Hispanic or Latino				0
0	0	Black or African American and Hispanic or Latino				0
0	0	Middle Eastern or North African and Hispanic or Latino				0
0	0	Native Hawaiian or Other Pacific Islander and Hispanic or Latino				0
0	0	White and Hispanic or Latino				0
0	0	Multiracial and/or Multiethnic				0
0	0	Unknown				0

Number of clinicians who received training on implementing the "2022 CDC Clinical Practice Guidelines for Prescribing Opioids"

Summary Instructions

Total Trained: Enter a whole number for the count of all unique clinicians trained on implementing the 2022 CDC Clinical Practice Guidelines for Prescribing Opioids. Note that CDC is requesting that jurisdictions enter all counts—**please do not suppress small numbers**. If the count is zero, please enter "0"—please do not suppress data.

Disaggregates

Specialty: If chosen, select a specialty from the dropdown list for the type of clinicians trained on the 2022 CDC Clinical Practice Guidelines for Prescribing Opioids.
Num_Trained: If a specialty is chosen, enter a whole number for the unique clinicians by specialty who are trained on implementing the 2022 CDC Clinical Practice Guidelines for Prescribing Opioids.
Num_Eligible: If a specialty is chosen, enter a whole number for all eligible clinicians who could be trained on implementing the 2022 CDC Clinical Practice Guidelines for Prescribing Opioids.
Num_Trained / Num_Eligible: This is a formula field that will generate a percentage of clinicians trained when the numerator (Num_Trained) and denominator (Num_Eligible) are provided. Note that CDC is requesting that jurisdictions enter all counts - **please do not suppress unknown numbers**. Please enter "0" for all unknown numbers and do not suppress data. All values are not mischaracterized as missing data.

Required	Total_Trained	
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		DISAGGREGATES		
		Optional	Optional	Optional
Jurisdiction	Reporting_Period	Specialty	Num_Trained	Num_Eligible
0	0			

Number of health/clinical settings implementing or improving protocols and/or policies for evidence-based SUD treatment

Entry Instructions

Health_Settings: Enter the total count of health/clinical settings where protocols and/or policies have been implemented/improved for evidence-based SUD treatment, regardless of whether they have just one or both types of protocols/policies.

Settings_SUD_Treatment: Enter a whole number for the health/clinical settings where protocols or policies have been implemented/improved for evidence-based SUD treatment.

Settings_SUD_Referrals: Enter a whole number for the health/clinical settings where protocols or policies have been implemented/improved for evidence-based SUD referrals.

Note that CDC is requesting that jurisdictions enter all counts— **please do not suppress small numbers**. If the count is zero, **please enter “0”**—please do not enter blank data.

Required	Total_Health_Settings	
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		DISAGGREGATES	
		Required	Required
Jurisdiction	Reporting_Period	Num_Settings_SUD_Treatment	Num_Settings_SUD_Referrals
0	0		

