

## Attachment 3c

### Sample Survey Reminder

Dear [Insert Title and Name of Person],

About [X] weeks/month ago, we sent your correctional system an invitation letter to participate in the [Insert Survey Name]. This confidential survey will aid in understanding practices and barriers surrounding hepatitis C virus screening, testing, and treatment and the national burden of hepatitis C in carceral settings. By completing this survey, you will be a champion for moving the needle forward in national hepatitis C elimination efforts.

The survey is intended to understand the prevalence of hepatitis C virus in carceral settings, outline patient characteristics, clinical management, and understand key operational and programmatic successes and challenges with an overall goal to reduce new viral hepatitis infections, reduce viral hepatitis-related morbidity and mortality and reduce viral hepatitis-related disparities.

This survey may take 30-80 minutes to complete, to include time for record searches, reviewing instructions, and entering the data into the form, with an estimated average of 55-minutes. There are two ways for you to complete this survey:

- Option 1: You can enter responses to survey questions directly into the web-based application.
- Option 2: You can schedule a time to provide responses to survey questions directly to a member of the survey administration team via phone or via videoconferencing.

A PDF copy of the survey is also attached [here] for your review and convenience.

This survey is confidential and anonymous, therefore, any data collected will be de-identified and used in aggregate to characterize the landscape of hepatitis C in carceral settings. Your institution will not be identifiable unless you give explicit permission to the survey administration team.

Thank you for the incredible work that you do and for participating in the survey. Your contribution will ensure high-quality data at the national level to inform best practices and appropriate resource allocation.

Sincerely,

[Survey Team]