

DCPS ELZA GLEICHNER  
5170 WALKER OVERPASS  
ERNESTINEFURT NM 86456

DEMO  
ENVIRONMENT

CONFIDENTIALITY NOTICE: The accompanying material contains sensitive information. This information may be privileged and confidential, and intended for the use of the recipient named in this correspondence. If you have received this information in error, please contact us immediately.

**DISABILITY DETERMINATIONS SERVICE**  
**SSA**  
**S09 Delaware DDS**  
**SUITE 300**  
**NEW CASTLE, DE 19720-1000**  
**TEL: (555) 555-5555**

Date: Mar 8, 2022  
Case ID: 21665

DCPS ELZA GLEICHNER  
5170 WALKER OVERPASS  
ERNESTINEFURT NM 86456

We are the office that makes disability decisions for the Social Security Administration. We are writing about your disability claim because we need more information about your condition, daily activities, or work history.

**What You Need To Do**

**Complete these form(s) with black or blue ink.** We realize that some of the questions may not seem relevant to the case, but please answer all of the questions to the best of your ability.

**Return the completed form(s) by March 18, 2022.** If you do not return the form(s), we may decide the case based on the information we already have on file. This means that we could find that you are not disabled based on our rules or that your disability has ended if you are already getting benefits.

**How To Return The Form(s)**

You may use the enclosed return envelope or fax your completed form(s) to us at (123) 456-7945. Please note the return address may be to a scanning center who works with us. **The completed form(s) must include the barcode page on top of the form(s).**

**If You Have Any Questions**

If you have any questions or wish to provide more information, please call us at the number(s) shown below Monday - Friday between 11:30 am and 7:30 pm. When you call or leave a message, please provide the Case ID: 21665, your name, and a call back number.

Thank you for your help.

S. Schmidt  
(301) 555-1212  
(987) 654-3210 (FAX)

cc: Alternate1 M. ContactLastname1, Sr

Enclosure(s):  
Fatigue Questionnaire  
Privacy Act and Paper Reduction Act Statement  
Return Envelope

Date: Mar 8, 2022  
Case ID: 21665  
Claimant Name: DCPS Elza Gleichner



RQID:DCM12508 SITE:S09 DR:S  
SSN:\*\*\*\*\* DOCTYPE:0225 RF:D CS:e555

**PLEASE COMPLETE AND RETURN BY MARCH 18, 2022**

**FATIGUE QUESTIONNAIRE**

1) Do you have a medical condition that causes you to experience fatigue, tiredness or low energy?  Yes  No

2) How long have you experienced the fatigue? \_\_\_\_\_

3) How does fatigue affect you and your daily activities? Explain.

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4) How often do you experience fatigue? Every day or only sometimes? Explain:

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5) Does your fatigue affect the following activities?

a) Shower/bathing and dressing  Yes  No

Explain: \_\_\_\_\_

b) Preparing meals  Yes  No

Explain: \_\_\_\_\_

c) Driving or using public transportation  Yes  No

Explain: \_\_\_\_\_

d) Visiting with friends  Yes  No

Explain: \_\_\_\_\_

e) Completing household chores and cleaning?  Yes  No

Explain: \_\_\_\_\_

6) How far can you walk before having to rest? \_\_\_\_\_

7) How long do you need to rest before resuming walking? \_\_\_\_\_

8) How many hours of sleep do you normally get in a 24-hour period? \_\_\_\_\_

9) How many times do you stop to rest during the day?  
\_\_\_\_\_  
\_\_\_\_\_

10) Do you nap during the day?  Yes  No

a) How often and how long? \_\_\_\_\_

11) Do you have additional symptoms (for example, pain, weakness, lightheadedness)?

Yes  No      If yes, describe.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

12) If you have anything further to add about your fatigue, please include it here.

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If you need more space, please attach additional page(s).

Name of person completing this form (Please print)	Date	Phone	
Address	City	State	ZIP

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## **Privacy Act Statement**

### **Collection and Use of Personal Information**

Sections 205(a), 223(d) and 1631(d) and (e) of the Social Security Act, as amended, allow us to collect this information. Furnishing us this information is voluntary. However, failing to provide all or part of the information may prevent us from making an accurate and timely decision on any claim filed.

We will use the information to make a determination regarding your ability to perform work-related activities. We may also share your information for the following purposes, called routine uses:

1. To private medical and vocational consultants for use in making preparation for, or evaluating the results of, consultative medical examination or vocational assessments which they were engaged to perform by SSA or a State agency acting in accord with sections 221 or 1633 of the Act; and
2. To contractors and other Federal agencies, as necessary, for the purpose of assisting the Social Security Administration (SSA) in the efficient administration of its programs. We will disclose information under this routine use only in situations in which SSA may enter into a contractual or similar agreement with a third party to assist in accomplishing an agency function relating to this system of records.

In addition, we may share this information in accordance with the Privacy Act and other Federal laws. For example, where authorized, we may use and disclose this information in computer matching programs, in which our records are compared with other records to establish or verify a person's eligibility for Federal benefit programs and for repayment of incorrect or delinquent debts under these programs.

A list of additional routine uses is available in our Privacy Act System of Records Notices (SORN) 60-0044, entitled National Disability Determination Services File System and 60-0089, entitled Claims Folders Systems. Additional information and a full listing of all our SORNs are available on our website at [www.socialsecurity.gov/foia/bluebook](http://www.socialsecurity.gov/foia/bluebook).

**Paperwork Reduction Act Statement** - This information collection meets the requirements of 44 U.S.C. § 3507, as amended by section 2 of the Paperwork Reduction Act of 1995. You do not need to answer these questions unless we display a valid Office of Management and Budget (OMB) control number. We estimate that it will take about 20 minutes to read the instructions, gather the facts, and answer the questions. **Send only comments relating to our time estimate above to: SSA, 6401 Security Blvd, Baltimore, MD 21235-6401.**

ALTERNATE1 MIDDLENAME1 CONTACTLASTNAME1 SR  
3792 AUFDERHAR GROVE  
STREET ADDRESS LINE 2  
STREET ADDRESS LINE 3  
STREET ADDRESS LINE 4  
JANIEMOUTH IA 27903

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