Occupational Employment and Wage Statistics

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Occupational Employment and Wages, May 2021

43-0000 Office and Administrative Support Occupations (Major Group)

Office and Administrative Support Occupations comprises the following occupations: [First-Line Supervisors of Office and Administrative Support Workers](https://www.bls.gov/oes/current/oes431011.htm); [Switchboard Operators, Including Answering Service](https://www.bls.gov/oes/current/oes432011.htm); [Telephone Operators](https://www.bls.gov/oes/current/oes432021.htm); [Communications Equipment Operators, All Other](https://www.bls.gov/oes/current/oes432099.htm); [Bill and Account Collectors](https://www.bls.gov/oes/current/oes433011.htm); [Billing and Posting Clerks](https://www.bls.gov/oes/current/oes433021.htm); [Bookkeeping, Accounting, and Auditing Clerks](https://www.bls.gov/oes/current/oes433031.htm); [Gambling Cage Workers](https://www.bls.gov/oes/current/oes433041.htm); [Payroll and Timekeeping Clerks](https://www.bls.gov/oes/current/oes433051.htm); [Procurement Clerks](https://www.bls.gov/oes/current/oes433061.htm); [Tellers](https://www.bls.gov/oes/current/oes433071.htm); [Financial Clerks, All Other](https://www.bls.gov/oes/current/oes433099.htm); [Brokerage Clerks](https://www.bls.gov/oes/current/oes434011.htm); [Correspondence Clerks](https://www.bls.gov/oes/current/oes434021.htm); [Court, Municipal, and License Clerks](https://www.bls.gov/oes/current/oes434031.htm); [Credit Authorizers, Checkers, and Clerks](https://www.bls.gov/oes/current/oes434041.htm); [Customer Service Representatives](https://www.bls.gov/oes/current/oes434051.htm); [Eligibility Interviewers, Government Programs](https://www.bls.gov/oes/current/oes434061.htm); [File Clerks](https://www.bls.gov/oes/current/oes434071.htm); [Hotel, Motel, and Resort Desk Clerks](https://www.bls.gov/oes/current/oes434081.htm); [Interviewers, Except Eligibility and Loan](https://www.bls.gov/oes/current/oes434111.htm); [Library Assistants, Clerical](https://www.bls.gov/oes/current/oes434121.htm); [Loan Interviewers and Clerks](https://www.bls.gov/oes/current/oes434131.htm); [New Accounts Clerks](https://www.bls.gov/oes/current/oes434141.htm); [Order Clerks](https://www.bls.gov/oes/current/oes434151.htm); [Human Resources Assistants, Except Payroll and Timekeeping](https://www.bls.gov/oes/current/oes434161.htm); [Receptionists and Information Clerks](https://www.bls.gov/oes/current/oes434171.htm); [Reservation and Transportation Ticket Agents and Travel Clerks](https://www.bls.gov/oes/current/oes434181.htm); [Information and Record Clerks, All Other](https://www.bls.gov/oes/current/oes434199.htm); [Cargo and Freight Agents](https://www.bls.gov/oes/current/oes435011.htm); [Couriers and Messengers](https://www.bls.gov/oes/current/oes435021.htm); [Public Safety Telecommunicators](https://www.bls.gov/oes/current/oes435031.htm); [Dispatchers, Except Police, Fire, and Ambulance](https://www.bls.gov/oes/current/oes435032.htm); [Meter Readers, Utilities](https://www.bls.gov/oes/current/oes435041.htm); [Postal Service Clerks](https://www.bls.gov/oes/current/oes435051.htm); [Postal Service Mail Sorters, Processors, and Processing Machine Operators](https://www.bls.gov/oes/current/oes435053.htm); [Postal Service Mail Carriers](https://www.bls.gov/oes/current/oes435052.htm); [Production, Planning, and Expediting Clerks](https://www.bls.gov/oes/current/oes435061.htm); [Shipping, Receiving, and Inventory Clerks](https://www.bls.gov/oes/current/oes435071.htm); [Weighers, Measurers, Checkers, and Samplers, Recordkeeping](https://www.bls.gov/oes/current/oes435111.htm); [Legal Secretaries and Administrative Assistants](https://www.bls.gov/oes/current/oes436012.htm); [Executive Secretaries and Executive Administrative Assistants](https://www.bls.gov/oes/current/oes436011.htm); [Medical Secretaries and Administrative Assistants](https://www.bls.gov/oes/current/oes436013.htm); [Secretaries and Administrative Assistants, Except Legal, Medical, and Executive](https://www.bls.gov/oes/current/oes436014.htm); [Word Processors and Typists](https://www.bls.gov/oes/current/oes439022.htm); [Data Entry Keyers](https://www.bls.gov/oes/current/oes439021.htm); [Desktop Publishers](https://www.bls.gov/oes/current/oes439031.htm); [Insurance Claims and Policy Processing Clerks](https://www.bls.gov/oes/current/oes439041.htm); [Mail Clerks and Mail Machine Operators, Except Postal Service](https://www.bls.gov/oes/current/oes439051.htm); [Office Clerks, General](https://www.bls.gov/oes/current/oes439061.htm); [Office Machine Operators, Except Computer](https://www.bls.gov/oes/current/oes439071.htm); [Proofreaders and Copy Markers](https://www.bls.gov/oes/current/oes439081.htm); [Statistical Assistants](https://www.bls.gov/oes/current/oes439111.htm); [Office and Administrative Support Workers, All Other](https://www.bls.gov/oes/current/oes439199.htm)

[National estimates for Office and Administrative Support Occupations](https://www.bls.gov/oes/current/oes430000.htm#nat)
[Industry profile for Office and Administrative Support Occupations](https://www.bls.gov/oes/current/oes430000.htm#ind)
[Geographic profile for Office and Administrative Support Occupations](https://www.bls.gov/oes/current/oes430000.htm#st)

**National estimates for Office and Administrative Support Occupations:**

Employment estimate and mean wage estimates for Office and Administrative Support Occupations:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Employment**[**(1)**](https://www.bls.gov/oes/current/oes430000.htm#(1)) | **EmploymentRSE**[**(3)**](https://www.bls.gov/oes/current/oes430000.htm#(3)) | **Mean hourlywage** | **Mean annualwage**[**(2)**](https://www.bls.gov/oes/current/oes430000.htm#(2)) | **Wage RSE**[**(3)**](https://www.bls.gov/oes/current/oes430000.htm#(3)) |
| 18,299,380 | 0.1 % | $ 20.88 | $ 43,430 | 0.1 % |

Percentile wage estimates for Office and Administrative Support Occupations:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Percentile** | **10%** | **25%** | **50%(Median)** | **75%** | **90%** |
| Hourly Wage | $ 13.47 | $ 14.51 | $ 18.29 | $ 23.31 | $ 30.01 |
| Annual Wage [(2)](https://www.bls.gov/oes/current/oes430000.htm#(2)) | $ 28,010 | $ 30,180 | $ 38,050 | $ 48,490 | $ 62,420 |