# PART 234 – ASQP – Mishandled Baggage Report

**REQUIREMENTS**

**RECORD DESCRIPTION:** ASQP – Mishandled Baggage Report

| Field Description | Data Type | Length | Comments | Sample Data |
|---|---|---|---|---|
| Carrier code | Character | 2 | Two letter IATA code | XX |
| Year of Data | Numeric | 4 | Year (CCYY) | 2010 |
| Month of Data | Numeric | 2 | Month (MM) | 03 |
| Number of Domestic Scheduled Passengers Enplaned | Numeric | Varies | | 8004000 |
| Number of Mishandled Baggage Reports Filed with Carrier | Numeric | Varies | | 35000 |

**RECORD FORMAT:**

The **ASQP – Mishandled Baggage** reports must be created as an electronic "comma separated values" file, using ASCII text character encoding, for uploading via the "eSubmit" application.

The comma separated values file MUST BE indicated when naming the file, by using the letters [CSV] or [csv] following the file name, as the file name extension.

The file name is flexible and may be determined by the individual air carrier, but the comma separated values (csv) file format is required, as outlined in the rule entitled, *Submitting Airline Data via the Internet*.

The fields in the sample record shown below follow the same order as the above record description, separated by commas, and saved with the file name extension of .csv.

Suggested file name: XX201003-234mbr**.csv**

**Sample Record Format:**

XX,2010,03,8004000,35000