



U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

Office of Housing Counseling
451 7th St., SW, Room 9224
Washington, D. C. 20410

Date

CEO Name

Agency Name (HCS ID)

Address

Address

Dear CEO Name,

We regret to inform you that [Agency Name]'s grant application under the U.S. Department of Housing and Urban Development's Notice of Funding Availability (NOFA) for the Department's Fiscal Year [redacted] Comprehensive Housing Counseling Grant Program was not selected for funding.

The application did not receive a minimum fundable score required for funding under the FY 20 [redacted] Comprehensive Housing Counseling Grant Program NOFA, published on Grants.gov on [NOFA Publication Date].

Please note that your agency's HUD-approved status remains in effect even if it does not receive funding from HUD for this grant. Therefore, you will still be required to submit the Form HUD-9902 Housing Counseling Activity Report on a quarterly basis. Please submit your HUD-9902 reports electronically through your Client Management System.

If you require assistance or wish to request a debriefing related to your grant application, please email your request to [Debriefing Coordinator for the FY] at [Debriefing Coordinator Email] with the subject line: Debriefing Request.

Thank you for expanding affordable housing opportunities through housing counseling.

Sincerely,

