Public reporting burden for this collection of information is estimated to averal maintaining the data needed, and completing and reviewing the collection of Housing and Urban Development (HUD) at PaperworkReductionActOffice@f Collection of this information is authorized by the Consolidated Appropriation: approved March 15, 2022), Consolidated Appropriations Act, 2023 (Pub. L. Nand Section 502 of the Housing and Urban Development Act of 1970 (Pub. Leffectiveness. HUD intends to use this information for program compliance minformation is required to participate in the Eviction Protection Grant Program conduct or sponsor, and a person is not required to respond to, a collection o

Item

1. Grant Program Launch and Reporting Plan

- A. Hold Opening Meeting with HUD
- B. Establish Disaster Recovery Grant Reporting (DRGR) Grantee Users
- C. DRGR Action Plan Submitted and Accepted
- D. Establish Process for DRGR Vouchering
- E. Hire Staff
- F. Staff Development and Retention Activities
- G. Execute Subcontracts and Sub-Grants (if applicable)
- H. Establish Internal Policies and Procedures
- I. Integrate HUD 52698 Into Case Management Systems
- J. Procure Necessary Supplies, Materials, and Equipment
- K. Quarterly Performance Reports Submitted and Accepted
- L. Other (if applicable)

2. Grant Services Plan

- A. Legal representation services
- B. Limited representation, counsel, and advice services
- C. Eviction-related fair housing or civil rights services
- D. Alternative dispute resolution services
- E. Post-eviction legal services
- F. Court navigation services
- G. Referrals or stabilizing services
- H. Tenant education and outreach
- I. Collaboration or work to advance eviction prevention tools or programs

ge 30 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and information. You may send comments regarding this burden estimate or suggestions to reduce this burden to the Department of the understand understand providing comments, please refer to the Office of Management and Budget (OMB) Approval No. 2528-0331. Section Act, 2021 (Pub. L. No. 116-260, approved December 27, 2020), Consolidated Appropriations Act, 2022 (Pub. L. No. 117-103 Io. 117-328, approved December 29, 2022), Consolidated Appropriations Act, 2024 (Pub. L. No. 118-42, approved March 9, 20 In No. 91-609) (12 U.S.C. §§ 1701z-1; 1701z-2(d) and (g)). This information is being collected to assess program compliance and onitoring and research on program implementation, effectiveness, and impact, including grantee and tenant outcomes. This Information unless that collection displays a valid OMB control number.

HUD 52699 Instructions

Discussion

In Section 1 of the HUD 52699, indicate the planned timeline for completing each program launch or reporting activity marking the appropriate box(es) with an "X". Update Quarterly Comments with actuals achieved.

Must occur within the first quarter of the grant period of performance.

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Hiring new staff, contractors, or consultants to complete planned activites, as identified in the DRGR Action Plan.

Executing professional development, staff retention, or staff turnover activities.

Executing subcontract(s) or sub-grant(s), as applicable.

Establishing internal policies and procedures for how the grant will be administered and how services will be implemented. Integrating HUD 52698 data elements into case management system(s).

Procuring necessary supplies, materials, and equipment.

Must occur each guarter of the grant period of performance.

Other program launch or reporting items, as applicable, as identified in the DRGR Action Plan. Add additional rows as needed.

In Section 2 of the HUD 52699, indicate the planned timeline for implementing each service identified in the DRGR Act Plan by marking the appropriate box(es) with an "X". Update Quarterly Comments with actuals achieved.

See the definition of legal assistance set forth in the HUD Eviction Protection Grant Program Notice of Funding Opportunity
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U.S. Department of Housing and Urban Development

. Collaboration or work to advance eviction prevention tools or programs

Office of Policy Development and Research

OMB Control Number 2528-0331 Expires XX/XX/XXXX

Eviction Protection Grant Program Benchmarks Plan and Report

HUD 52699

[Responsible organization(s)]

Grant Number: [Grant number] Grantee Organization: [Grantee organization name] Grant Period of Performance: [XX/XX/XXXX - XX/XX/XXXX] Quarterly Report: [Quarter ending XX/XX/XXXX] Subrecipient(s): [Subrecipient organization name(s)] RESPONSIBLE ORGANIZATION(S) Q1 Q2 Q3 Q4 Q7 Q8 **Quarterly Comments on Progress** ACTIVITY 1. Grant Program Launch and Reporting Plan Х A. Hold Opening Meeting with HUD [Grantee] B. Establish Disaster Recovery Grant Reporting (DRGR) Grantee Users х [Grantee] C. DRGR Action Plan Submitted and Accepted [Grantee] Х D. Establish Process for DRGR Vouchering х [Grantee] E. Hire Staff [Responsible organization(s)] . Staff Development and Retention Activities [Responsible organization(s)] G. Execute Subcontracts and Sub-Grants (if applicable) [Grantee and Subrecipient(s)] H. Establish Internal Policies and Procedures [Responsible organization(s)] . Integrate HUD 52698 Into Case Management Systems [Responsible organization(s)] . Procure Necessary Supplies, Materials, and Equipment [Responsible organization(s)] K. Quarterly Performance Reports Submitted and Accepted Х Х [Grantee] Х Х Х Χ Х Х Other (if applicable) [Responsible organization(s)] 2. Grant Services Plan A. Legal representation services [Responsible organization(s)] B. Limited representation, counsel, and advice services [Responsible organization(s)] C. Eviction-related fair housing or civil rights services [Responsible organization(s)] D. Alternative dispute resolution services [Responsible organization(s)] E. Post-eviction legal services [Responsible organization(s)] . Court navigation services [Responsible organization(s)] 6. Referrals or stabilizing services [Responsible organization(s)] H. Tenant education and outreach [Responsible organization(s)]

The person entering data into this form, as well as the person submitting this form to HUD, certify under penalty of perjury that the information provided herein is true and correct. WARNING: Anyone who knowingly submits a false claim or makes a false statement is subject to criminal and/or civil penalties, including confinement for up to 5 years, fines, and civil and administrative penalties. (18 U.S.C. §§ 287, 1001, 1010, 1012, 1014; 31 U.S.C. §3729, 3802)