



Public Housing Operating Fund Shortfall Budget

a	PHA Code	
b	PHA Name	
c	Project Number	

U.S. Department of Housing and Urban Development
-Office of Public and Indian Housing
OMB Approval No. 2577-0300 (Exp. 03/31/2025)

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A	B	C	D	E	F	G	H	I	J	K	L	M
Assistance Program Name	Line Items	Description	Actuals From FDS Used in Shortfall Program	Annual Budget	Budget Revision 1	Budget Revision 2	1H Actuals	2H Actuals	YE Actuals	Update Count	Comments	Attachments
14.850	99901	Fiscal Year Ending										
14.850	9990211210	ACC Unit Months Leased										
14.850	9990311190	ACC Unit Months Available										
14.850	99904	Unit Months in Reporting Period										
14.850	70500	Total Tenant Revenue										
14.850	70600	HUD PHA Operating Grants										
14.OPS	70600	HUD PHA Operating Grants										
14.872	70600	HUD PHA Operating Grants										
14.CFP	70600	HUD PHA Operating Grants										
14.850	99905	All Other Cash Revenue										
14.850	70000	Total Revenue										
14.850LRPH	91000	Total Operating - Administrative										
14.850LRPH	92000	Asset Management Fee										
14.850LRPH	92500	Total Tenant Services										
14.850LRPH	93000	Total Utilities										
14.850LRPH	94000	Total Maintenance and Operations										
14.850LRPH	95000	Total Protective Services										
14.850LRPH	96000	Total Other General Expenses										
14.850LRPH	96100	Total Insurance Premium										
14.850LRPH	96700	Total Interest Expense and Amortization Cost										
14.850LRPH	96900	Total Opex Operating Expenses										
14.850LRPH	99906	Net Operating Income (Loss)										
14.850LRPH	97500	Fraud Losses										
14.850LRPH	97100	Extraordinary Maintenance										
14.850LRPH	97200	Casualty Losses – Non-capitalized										
14.850LRPH	99907	Free Cash Flow										

PHA Comments:

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Paperwork Reduction Act burden statement:

Public Reporting Burden for this collection of information is estimated to average 30 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering, and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions to reduce this burden to the Reports Management Officer, REE, Department of Housing and Urban Development, 451 7th Street SW, Room 8210, Washington, DC 20410–5000. When providing comments, please refer to OMB Approval No. 2577-0300. This agency may not collect this information, and you are not required to complete this Form, unless it displays a currently valid OMB control number. The information is collected in accordance with 24 CFR Part 990 and annual Appropriations laws, including Full-Year Continuing Appropriations and Extensions Act, 2025 (Public Law 119-4). Participants must apply Shortfall funds to meet the program’s objective to improve the participant’s Months of Operating Reserve (MOR). The information in this form assists HUD to evaluate the participants’ financial and operational performance. The information requested does not lend itself to confidentiality. ~~Public reporting burden for this collection of information is estimated to average .5 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. HUD may not collect this information, and you are not required to complete this form, unless it displays a currently valid OMB control number.~~

~~This Shortfall Mini Budget will be used by PHAs to update and report their budget and actuals throughout the year while being part of the Shortfall Program. This will allow HUD to monitor Shortfall Funding Program participants and to evaluate the PHA’s financial and operational performance. This collection of information is mandatory to ensure that HUD is meeting its responsibility to ensure that funds are being used by PHAs to meet the Program’s objective of stabilizing PHAs financially pursuant to 24 CFR 990.280 and 24 CFR 990.285. No assurances of confidentiality are provided for this information collection.~~

Instructions:

The PHA will fill out the form so it aligns with the values in the columns aligned to the assistance program name and the FDS line.

Rows A-E (in the top part of the form) will be autopopulated from PIC.

Column D: The actuals from FDS used in Shortfall Program will be autogenerated here.

Column E: PHA should fill in their budget, and it should match what was approved by the board. This field will be completed by PHA (the end user)

Columns F and G: Budget revision is space for an updated version of the budget that takes into account material changes to the budget such as disposition of units or mergers/acquisitions (edited by PHA, the end user)

Columns H and I: First and second half. 1H actuals are the actuals for the first 6 months and 2H are for the second 6 months (entered by PHA, the end user)

Column J: FYE sums up columns H and I (system-generated)

PHA Code: The code assigned to the Public Housing Agency (PHA). It is the post office abbreviation for the state or territory the PHA is in, and a three digit number.

PHA Name: The name of the Public Housing Agency.

Project Number: The Operating Fund Project Number for which this form is being submitted.

Program Name: The Catalog of Federal Domestic Assistance (CFDA) program number of the line item.

Line Items: Financial Data Schedule (FDS) line item number.

Description: FDS line item description.

Actuals from FDS Used in Shortfall Program: Actual FDS data used to determine Shortfall eligibility.

Annual Budget: Includes the PHA's forecasted expenses and income for the fiscal year.

Budget Revision 1 and 2: Budget revisions is space for an updated version of the budget that considers material changes to the budget such as disposition of units or mergers/acquisitions.

1H Actuals: Includes the PHA's real expenses and income generated in the first six (6) months of the fiscal year.

2H Actuals: Includes the PHA's real expenses and income generated in the last six (6) months of the fiscal year.

YE Actuals: Includes the PHA's real expenses and income generated for the total fiscal year.