**ACF Enhanced Financial Review**

**Policy Review Level**

**Scoping Memo**

**Grantee:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_­\_\_\_\_

**Purpose:** To understand the applicability of certain business practices at <Grantee>.

**Instructions to preparer:** Please answer the following questions related to your organization’s business practices ***specific to ACF financial assistance awards (i.e. grants and/or cooperative agreements)***. Please direct any questions, and return the completed responses, to [insert GMS name and contact info] at ACF no later than close of business (COB), XX/XX/XXXX.

|  |  |  |  |
| --- | --- | --- | --- |
| **Question** | **Review Area** | **Yes** | **No** |
| Does your organization obtain any good/services through vendors/contractors as part of its ACF award(s)? | Procurement |  |  |
| Does your organization require the acquisition of any of the following property types as part of its ACF award(s)?   * Real Property | Property Management |  |  |
| * Equipment | Property Management |  |  |
| * Supplies | Property Management |  |  |
| Does your organization currently generate, or plan to generate, any intangible property or copyrights? | Property Management |  |  |
| Does your organization issue subawards to subrecipients/subgrantees for any ACF awards? | Subrecipients |  |  |

**Prepared By (Name, Title):** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Date:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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