

Request for Approval under the “Administration for Children and Families Generic for Information Collections Related to Gatherings”
(OMB Control Number: 0970-0617 Expiration Date: 09/30/26)

TITLE OF INFORMATION COLLECTION: Tribal Maternal, Infant, and Early Childhood Home Visiting (TMIECHV) Kickoff Meeting Registration

PURPOSE: The Tribal Maternal, Infant, and Early Childhood Home Visiting (TMIECHV) program provides grants to tribal organizations to develop, implement, and evaluate home visiting programs in American Indian and Alaska Native communities. ACF hosts in-person grantee kickoff meetings for new cohorts to enhance grantees' abilities to successfully meet grant program goals, objectives, and requirements outlined in the authorizing legislation. For new grantees, this is centered on them completing the Community Needs and Readiness Assessment. During meetings, grantees participate in Technical Assistance (TA), peer sharing, and capacity and skill-building opportunities. TMIECHV kickoff meetings are a requirement of the grant award (cooperative agreement) and provide an opportunity for grantees to receive TA on the program requirements of their grants through skill and capacity building from Federal staff, TA providers, and other appointed experts.

This information collection aims to collect registration information for the kickoff meeting for new grantees of the TMIECHV program. ACF uses a registration site to collect registration information such as names, email, affiliation, and a networking activity.

DESCRIPTION OF RESPONDENTS: TMIECHV grants are awarded to Indian tribes, consortia of tribes, tribal organizations, and urban Indian organizations. Grantee team members such as directors, supervisors, data collection personnel, evaluators, collaborating partners, and home visitors attend regional meetings.

CERTIFICATION:

I certify the following to be true:

1. The collection is voluntary.
2. The collection is low-burden for respondents and low-cost for the Federal Government.
3. The collection is non-controversial and does not raise issues of concern to other federal agencies.
4. The information collected is not intended to be disseminated to the public¹.
5. Information gathered will not be used for the purpose of substantially informing influential policy decisions.

Name and affiliation: Anne Bergan, Senior Policy Analyst, Office of Early Childhood Development

BURDEN HOURS

¹ The information collected through this request is primarily for internal review and will not be published. However, for certain activities information submitted by accepted participants, such as research abstracts to be presented in a poster session, may be published on an ACF website or included in a printed or online program for the activity or subsequent publication describing the activity.

Instrument Title	Category of Respondent	No. of Respondents	Participation Time	Burden
TMIECHV Kickoff Meeting Registration	Individuals	20	5 minutes	1.665 hours

FEDERAL COST: The estimated annual cost to the Federal government is \$580.00

Administration of the Instrument

1. How will you collect the information? (Check all that apply)

Web-based or other forms of Social Media

Telephone

In-person

Mail

Other, Explain