

**INTRODUCTION:** The purpose of this information collection, *Monitoring Residential Care Provider Staffing & Vacancies*, is to monitor the recipients' staffing levels to ensure that recipients are sufficiently staffed and able to deliver their funded capacity. ORR will collect the below information from recipients on a bi-weekly basis (every two weeks) and the response time should take no more than 1.5 hours per program.

1. Please provide the following information for each position:
  - a. Number of Funded Positions
  - b. Number of Filled Positions
  - c. Number of Onboarding Positions
  - d. Number of Vacant Positions
  
2. How many children can your program's staffing level care for?

PAPERWORK REDUCTION ACT OF 1995 (Pub. L. 104-13) STATEMENT OF PUBLIC BURDEN: The purpose of this information collection is to monitor the recipients' staffing levels to ensure that recipients are sufficiently staffed and able to deliver their funded capacity. Public reporting burden for this collection of information is estimated to average 1.5 hours per recipient per response, including the time for reviewing instructions, gathering, and maintaining the data needed, and reviewing the collection of information. This is a mandatory collection of information (6 U.S.C. § 279). An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information subject to the requirements of the Paperwork Reduction Act of 1995, unless it displays a currently valid OMB control number. The OMB # is 0970-0558 and the expiration date is 11/30/2026. If you have any comments on this collection of information, please contact [ucpolicy@acf.hhs.gov](mailto:ucpolicy@acf.hhs.gov).