

## STATE IMPROPER PAYMENTS CORRECTIVE ACTION PLAN (ACF-405)

**State:**

**Date:**

Any Lead Agency with a rate of improper payments that exceeds a threshold established by the Secretary must submit a comprehensive *Corrective Action Plan* to the Assistant Secretary for ACF approval. They must also submit subsequent reports describing progress in implementing the plan. The threshold established in FY12 is 10%. The *Corrective Action Plan* must be submitted within 60 days of the submission deadline of the ACF-404 *State Improper Payments Report*. Subsequent progress reports must be submitted as requested by the Assistant Secretary. Failure to carry out actions described in the approved *Corrective Action Plan* will be grounds for a penalty or sanction under §98.92.

Item #	N/A
1.	Current Improper Payment Rate as reported on the state’s most recent ACF-404.  For states with Year 2 or Year 3 Corrective Action Plans only: If the Lead Agency has calculated a new improper payment rate since the most recent ACF-404, please provide the new rate and a description of how the rate was calculated.

Item #	N/A
2.	Senior Official Accountable for the <i>Corrective Action Plan</i>

Item #	N/A
3.	Identify actions the Lead Agency will take to address the root cause of improper payment errors and reduce improper payments. Identify action steps, milestones, timelines, and the name and/or title of the individual(s) responsible for ensuring actions are completed.

Root Cause of Error	Action Step(s)	Milestones	Timeline	Individual(s) Responsible
N/A	N/A	N/A	N/A	N/A
N/A	N/A	N/A	N/A	N/A
N/A	N/A	N/A	N/A	N/A
N/A	N/A	N/A	N/A	N/A

Item #	N/A
4.	Timeline for reducing the improper payment rate to below 10%

Item #	N/A
5.	Identify targets for future improper payments

PAPERWORK REDUCTION ACT OF 1995 (Pub. L. 104-13) STATEMENT OF PUBLIC BURDEN: The purpose of this information collection is to gather data from states once every

three years about the errors occurring in the administration of CCDF grant funds. Public reporting burden for this collection of information is estimated to average 24 hours per response, including the time for reviewing instructions, gathering and maintaining the data needed, and reviewing the collection of information. This is a mandatory collection of information (45 CFR Part 98, Subpart K). An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information subject to the requirements of the Paperwork Reduction Act of 1995, unless it displays a currently valid OMB control number. The OMB # is 0970-0323 and the expiration date is xx/xx/20xx. If you have any comments on this collection of information, please contact ACF Office of Child Care.