

# 2020 Census of Publicly Funded Forensic Crime Laboratories

U.S. Department of Justice, Bureau of Justice Statistics



Acting as collection agent: RTI International

Please use this form to provide information on behalf of the following agency:

[FILL AGENCY NAME HERE]

If the agency name printed above is incorrect, please call us at 1-800-XXX-XXXX.

### Survey Instructions:

- Submit this form using one of the following four methods:

- Online: [www.bjsforensics.org](http://www.bjsforensics.org)

Agency ID:

Password:

- E-mail: [bjsforensics@rti.org](mailto:bjsforensics@rti.org)

- Fax: 1-XXX-XXX-XXXX (toll-free)

- Mail: Use the enclosed postage-paid envelope

- Please do not leave any items blank.
- If the answer to a question is none or zero, write "0" in the space provided. When exact numeric answers are not available, provide estimates and indicate that the answer is estimated using the provided checkbox.
- Use blue or black ink and print as neatly as possible.
- Use an X when marking an answer in a box.

Indicate who completed this form. We are only collecting this information to identify a point of contact for questions related to the survey responses. This information will not be shared or published.

Name:     
*Last Name First Name MI*

Title:

Phone:     —       
*Area Code Number Extension*

Fax:     —      
*Area Code Number*

E-mail:

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If you have any questions, call RTI toll-free at 1-XXX-XXX-XXXX, or send an e-mail to [bjsforensics@rti.org](mailto:bjsforensics@rti.org). If you have general project-related questions, please contact Connor Brooks of BJS at (202)-514-8633 or [Connor.Brooks@usdoj.gov](mailto:Connor.Brooks@usdoj.gov) (please include "CPFFCL" in the subject line).

#### Burden Statement

Federal agencies may not conduct or sponsor an information collection, and a person is not required to respond to a collection of information, unless it displays a currently valid OMB Control Number. Public reporting burden for this collection of information is estimated to average 90 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate, or any other aspects of this collection of information, including suggestions for reducing this burden, to the Director, Bureau of Justice Statistics, 810 Seventh Street, NW, Washington, DC 20531. The Omnibus Crime Control and Safe Streets Act of 1968, as amended (34 USC 10132), authorizes this information collection. Although this survey is voluntary, we urgently need your cooperation to make the results comprehensive, accurate, and timely. We greatly appreciate your assistance.

## Section A: Organization

**A1. What level of government operates this laboratory facility? Mark one.**

- City, borough, village, or town
- County or parish
- State
- Federal

**A2. Which of the following best describes the agency that has administrative oversight of your laboratory? Mark one.**

- Law enforcement agency (e.g., department or division of public safety)
- Department or division of forensic science
- Government attorney's office (e.g., district attorney)
- Public health agency (e.g., department or division of public health)
- Other (please specify) ↓

**A3. As of December 31, 2020, was your laboratory part of a multi-laboratory system? A multi-laboratory system is defined as two or more separate laboratory entities that are overseen by a single organization. If a laboratory includes multiple physical buildings, but is considered to be a single laboratory, please mark "No" as a response." Mark yes or no.**

- Yes
- No → **Skip to A5**

**A4. If yes, as of December 31, 2020, how many distinct laboratories were in your multi-laboratory system? Include your own laboratory in this total.**

 Laboratories

**A5. During 2020, did any of the following types or levels of government agencies submit requests for forensic services to your individual laboratory? Mark yes or no for each row.**

	Yes	No
a. City, borough, village, or town	<input type="radio"/>	<input type="radio"/>
b. County or parish	<input type="radio"/>	<input type="radio"/>
c. State (state-wide or regional)	<input type="radio"/>	<input type="radio"/>
d. Federal (nationwide or regional)	<input type="radio"/>	<input type="radio"/>
e. Tribal lands	<input type="radio"/>	<input type="radio"/>

**A6. During 2020, did your individual laboratory facility perform forensic functions with controlled substances? Mark yes or no.**

- Yes
- No

**A7. During 2020, did your individual laboratory facility perform forensic functions with toxicology? Mark yes or no.**

- Yes
- No → **Skip to A9**

**A8. If yes, what specific functions did your individual laboratory facility perform? Mark yes or no for each row.**

	Yes	No
a. Antemortem BAC analysis	<input type="radio"/>	<input type="radio"/>
b. Antemortem drug analysis	<input type="radio"/>	<input type="radio"/>
c. Postmortem analysis	<input type="radio"/>	<input type="radio"/>

**A9. During 2020, did your individual laboratory facility perform forensic functions with trace analysis? Mark yes or no.**

- Yes  
 No → **Skip to A11**

**A10. If yes, what specific functions did your individual laboratory facility perform?**  
*Mark yes or no for each row.*

	Yes	No
a. Chemical unknown analysis	<input type="radio"/>	<input type="radio"/>
b. Explosives analysis	<input type="radio"/>	<input type="radio"/>
c. Fire debris analysis	<input type="radio"/>	<input type="radio"/>
d. Fiber examination	<input type="radio"/>	<input type="radio"/>
e. Gunshot residue testing	<input type="radio"/>	<input type="radio"/>
f. Hair examination	<input type="radio"/>	<input type="radio"/>
g. Paint analysis	<input type="radio"/>	<input type="radio"/>
h. Other trace (please specify) ↓	<input type="radio"/>	<input type="radio"/>

**A11. During 2020, did your individual laboratory facility perform forensic functions with impressions? Mark yes or no.**

- Yes  
 No → **Skip to A13**

**A12. If yes, what specific functions did your individual laboratory facility perform?**  
*Mark yes or no for each row.*

	Yes	No
a. Footwear analysis	<input type="radio"/>	<input type="radio"/>
b. Tire tread analysis	<input type="radio"/>	<input type="radio"/>

**A13. During 2020, did your individual laboratory facility perform forensic functions with firearms/toolmarks? Mark yes or no.**

- Yes  
 No

**A14. During 2020, did your individual laboratory facility perform forensic functions with digital and multimedia evidence? Mark yes or no.**

- Yes  
 No → **Skip to A16**

**A15. If yes, what specific functions did your individual laboratory facility perform?**  
*Mark yes or no for each row.*

	Yes	No
a. Traditional cellphone (not smartphone) analysis	<input type="radio"/>	<input type="radio"/>
b. Smartphone, tablet, or mobile device analysis	<input type="radio"/>	<input type="radio"/>
c. Laptop or desktop computer analysis	<input type="radio"/>	<input type="radio"/>
d. Thumb and external drives, CDs, DVDs, or other storage media analysis	<input type="radio"/>	<input type="radio"/>
e. GPS and navigation systems analysis	<input type="radio"/>	<input type="radio"/>
f. Audio files analysis	<input type="radio"/>	<input type="radio"/>
g. Video analysis	<input type="radio"/>	<input type="radio"/>
h. Cloud and server data (including social media) analysis	<input type="radio"/>	<input type="radio"/>
i. Other analyses of digital/multimedia evidence (please specify) ↓	<input type="radio"/>	<input type="radio"/>

**A16. During 2020, did your individual laboratory facility perform forensic functions with latent prints? Mark yes or no.**

- Yes  
 No → **Skip to A18**

**A17. If yes, what specific functions did your individual laboratory facility perform?**  
*Mark yes or no for each row.*

	Yes	No
a. Print development	<input type="radio"/>	<input type="radio"/>
b. Comparisons analysis	<input type="radio"/>	<input type="radio"/>

**A18. During 2020, did your individual laboratory facility perform forensic functions with questioned documents? Mark yes or no.**

- Yes  
 No

**A19. During 2020, did your individual laboratory facility perform forensic functions with crime scene investigation? Mark yes or no.**

- Yes  
 No → **Skip to A21**

**A20. If yes, what specific functions did your individual laboratory facility perform?**  
*Mark yes or no for each row.*

	Yes	No
a. Evidence collection	<input type="radio"/>	<input type="radio"/>
b. Scene reconstruction	<input type="radio"/>	<input type="radio"/>

**A21. During 2020, did your individual laboratory facility perform forensic functions with forensic biology? Mark yes or no.**

- Yes  
 No → **Skip to A23**

**A22. If yes, what specific functions did your individual laboratory facility perform?**  
*Mark yes or no for each row.*

	Yes	No
a. Casework– excluding sexual assault	<input type="radio"/>	<input type="radio"/>
b. Sexual assault casework	<input type="radio"/>	<input type="radio"/>
c. Convicted offender DNA samples	<input type="radio"/>	<input type="radio"/>
d. Arrestee DNA samples	<input type="radio"/>	<input type="radio"/>
e. Other DNA samples analysis (e.g., missing persons, paternity) (please specify) ↓	<input type="radio"/>	<input type="radio"/>
<input type="text"/>		
f. Direct to DNA approach	<input type="radio"/>	<input type="radio"/>
g. Probabilistic genotyping	<input type="radio"/>	<input type="radio"/>

**A23. During 2020, did your individual laboratory facility perform other forensic functions not already captured in A6-A22? Mark yes or no.**

- Yes  
 No → **Skip to Section B: Budget**

**A24. If yes, what other forensic functions did your laboratory facility perform?**

## Section B: Budget

**B1. During the fiscal year that included December 31, 2020, did your individual laboratory receive funding from any of the following sources? Mark yes or no for each funding source.**

	Yes	No
a. Asset forfeitures	<input type="radio"/>	<input type="radio"/>
b. Donations	<input type="radio"/>	<input type="radio"/>
c. Fees (e.g., case processing fees)	<input type="radio"/>	<input type="radio"/>
d. Grants - federal	<input type="radio"/>	<input type="radio"/>
e. Grants - state or local	<input type="radio"/>	<input type="radio"/>
f. Other revenue sources (please specify) ↓	<input type="radio"/>	<input type="radio"/>

**B2. What was the total operating budget for your individual laboratory for the fiscal year that included December 31, 2020? Include all funding from sources selected in B1 (e.g., fees and grants). Include personnel budgets. Do not include budgets for building construction or major equipment purchases.**

\$    ,    ,    .00    If estimate, check here:

**B3. Does your total operating budget (your answer to B2) include your entire multi-laboratory system? Mark one.**

- Yes  
 No  
 N/A – Laboratory is not part of a multi-laboratory system

**B4. What are the start and end dates of your fiscal year that included December 31, 2020?**

/   /     to   /   /      
 M M / D D / Y Y Y Y                      M M / D D / Y Y Y Y

## Section C: Staffing

*This next question asks for the number of employees your laboratory had in 2019.*

**C1. As of December 31, 2019, how many full-time and part-time employees did your laboratory have? Include managerial staff, clerical/administrative staff, analysts/examiners, crime scene technicians, technical support, and other staff.**

	Number of employees
a. Full-time employees	<input type="text"/> <input type="text"/> <input type="text"/>
b. Part-time employees	<input type="text"/> <input type="text"/> <input type="text"/>

The remaining questions in this section ask about 2020.

**C2. How many full-time employees, part-time employees, and position vacancies in the following categories did your laboratory have as of December 31, 2020? Report each employee in only one category, based on primary function. Report employees who normally work less than 35 hours per week as part-time. If none, enter 0.**

	Full-time	Part-time	Vacancies
a. Managerial	<input type="text"/> <input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/> <input type="text"/>
b. Clerical or administrative	<input type="text"/> <input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/> <input type="text"/>
c. Analyst/examiner in-training	<input type="text"/> <input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/> <input type="text"/>
d. Analyst/examiner full-performance	<input type="text"/> <input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/> <input type="text"/>
e. Crime scene technician	<input type="text"/> <input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/> <input type="text"/>
f. Technical support (e.g., laboratory technicians)	<input type="text"/> <input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/> <input type="text"/>
g. Other	<input type="text"/> <input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/> <input type="text"/>
<b>Total (Sum a-g)</b>	<input type="text"/> , <input type="text"/> <input type="text"/> <input type="text"/>	<input type="text"/> , <input type="text"/> <input type="text"/> <input type="text"/>	<input type="text"/> , <input type="text"/> <input type="text"/> <input type="text"/>

**C3. As of December 31, 2020, how many personnel did you have in the following categories? If none, enter 0.**

	Number of personnel	Number provided is an estimate
a. Consultants/contractors	<input type="text"/> <input type="text"/>	<input type="checkbox"/>
b. Interns	<input type="text"/> <input type="text"/>	<input type="checkbox"/>

**C4. How many hires and separations of key personnel occurred in 2020? Key personnel are defined: Managerial; Clerical or Administrative; all levels of Analyst/Examiner; Crime Scene Technician; and Technical Support. Mark if number was estimated.**

	Number of personnel	Number provided is an estimate
a. Hires	<input type="text"/> <input type="text"/> <input type="text"/>	<input type="checkbox"/>
b. Separations	<input type="text"/> <input type="text"/> <input type="text"/>	<input type="checkbox"/>

**C5. As of December 31, 2020, how many of full-time analysts/examiners (as specified in C2d) in your individual laboratory were certified by one or more of the following entities? If none were certified, enter '0'.**

- American Board of Criminalistics
- American Board of Forensic Anthropology
- American Board of Forensic Document Examiners
- American Board of Forensic Odontology
- American Board of Forensic Toxicology
- American Board of Medicolegal Death Investigators
- Association of Firearms and Tool Mark Examiners
- Board of Forensic Document Examiners
- Digital Forensics Certification Board
- Forensic Specialties Accreditation Board
- Forensic Toxicologist Certification Board
- International Association for Identification (*not including 10-print certification*)
- International Association for Property and Evidence
- International Association of Computer Investigative Specialists
- International Institute of Forensic Engineering Sciences
- Law Enforcement and Emergency Services Video Association

Full-time analysts/examiners

## Section D: Workload

Questions D1 through D6 ask for information about your individual laboratory workload. Please consider the following definitions as you complete this section.

- **Case** – a single criminal investigation. A case may consist of more than one request to multiple disciplines/departments/units (e.g., toxicology, latent prints, and forensic biology).
- **Request** – a request for analysis by a forensic discipline/department/unit of one or more items of evidence from a single criminal investigation (i.e., case). For example, a case may result in separate requests for toxicology, digital evidence, or forensic biology. Some labs may refer to requests as “forensic service requests”, “client requests”, or “assignments.”
- **Item** – a single piece of evidence submitted for analysis resulting from a request. There may be multiple items within a request (e.g., multiple pill bags collected from different locations from the same crime scene).
- **LIMS** – Laboratory Information Management System, a computerized system used to manage, compile, or track requests and/or evidence.

**D1. As of December 31, 2020, did your individual laboratory have a Laboratory Information Management System (LIMS)?** *If your laboratory’s LIMS is only deployed for certain disciplines, or is being upgraded or installed, please select “yes.” Mark yes or no.*

- Yes  
 No → **Skip to instructions before D3**

**D2. If yes, does your LIMS allow you to track the number of requests for analysis received by your laboratory?** *Mark yes or no.*

- Yes  
 No

**Questions D3-D6 ask about requests for analysis your laboratory received for reporting years 2019 and 2020. For these questions, do not include requests that your laboratory sent outside of your laboratory system for analysis. Include requests sent to other labs in your multi-laboratory system.**

*Include requests for controlled substances, toxicology, trace, impressions, firearms/toolmarks, digital and multimedia evidence, latent prints, questioned documents, crime scene, forensic biology casework, and DNA databasing.*

**D3. How many requests for analysis did your laboratory receive from January 1, 2019 through December 31, 2019?**

,  Requests *If estimate, check here:*   
 Number is unknown

**D4. How many requests for analysis did your laboratory receive from January 1, 2020 through December 31, 2020?**

,  Requests *If estimate, check here:*   
 Number is unknown

**D5. As of January 1, 2021, how many pending requests for analysis that were unreported for 30 days or longer did your laboratory have?**

,  Requests *If estimate, check here:*   
 Number is unknown

**D6. How many requests for analysis did your laboratory receive, complete, and have pending in 2020? If an exact number is not available, please provide an estimate and check the "Estimate" box.**

	Total number of <u>new requests</u> received in 2020	Total number of <u>requests</u> completed in 2020	Total number of all <u>pending requests</u> awaiting analysis as of January 1, 2021	Total number of <u>pending requests</u> that were <u>unreported for 30 days or longer</u> as of January 1, 2021	N/A
a. Controlled substances	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <i>Estimate:</i> <input type="checkbox"/>	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <i>Estimate:</i> <input type="checkbox"/>	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <i>Estimate:</i> <input type="checkbox"/>	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <i>Estimate:</i> <input type="checkbox"/>	<input type="radio"/>
b. Toxicology	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <i>Estimate:</i> <input type="checkbox"/>	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <i>Estimate:</i> <input type="checkbox"/>	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <i>Estimate:</i> <input type="checkbox"/>	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <i>Estimate:</i> <input type="checkbox"/>	<input type="radio"/>
c. Trace	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <i>Estimate:</i> <input type="checkbox"/>	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <i>Estimate:</i> <input type="checkbox"/>	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <i>Estimate:</i> <input type="checkbox"/>	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <i>Estimate:</i> <input type="checkbox"/>	<input type="radio"/>
d. Impressions	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <i>Estimate:</i> <input type="checkbox"/>	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <i>Estimate:</i> <input type="checkbox"/>	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <i>Estimate:</i> <input type="checkbox"/>	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <i>Estimate:</i> <input type="checkbox"/>	<input type="radio"/>
e. Firearms/ Toolmarks	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <i>Estimate:</i> <input type="checkbox"/>	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <i>Estimate:</i> <input type="checkbox"/>	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <i>Estimate:</i> <input type="checkbox"/>	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <i>Estimate:</i> <input type="checkbox"/>	<input type="radio"/>
f. Digital & multimedia evidence	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <i>Estimate:</i> <input type="checkbox"/>	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <i>Estimate:</i> <input type="checkbox"/>	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <i>Estimate:</i> <input type="checkbox"/>	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <i>Estimate:</i> <input type="checkbox"/>	<input type="radio"/>
g. Latent prints	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <i>Estimate:</i> <input type="checkbox"/>	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <i>Estimate:</i> <input type="checkbox"/>	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <i>Estimate:</i> <input type="checkbox"/>	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <i>Estimate:</i> <input type="checkbox"/>	<input type="radio"/>
h. Questioned documents	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <i>Estimate:</i> <input type="checkbox"/>	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <i>Estimate:</i> <input type="checkbox"/>	N/A	N/A	<input type="radio"/>
i. Crime scene investigation	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <i>Estimate:</i> <input type="checkbox"/>	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <i>Estimate:</i> <input type="checkbox"/>	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <i>Estimate:</i> <input type="checkbox"/>	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <i>Estimate:</i> <input type="checkbox"/>	<input type="radio"/>
j. Forensic biology casework (including sexual assault casework) <b>DO NOT INCLUDE DNA DATABASING</b>	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <i>Estimate:</i> <input type="checkbox"/>	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <i>Estimate:</i> <input type="checkbox"/>	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <i>Estimate:</i> <input type="checkbox"/>	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <i>Estimate:</i> <input type="checkbox"/>	<input type="radio"/>
i. Sexual assault casework	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <i>Estimate:</i> <input type="checkbox"/>	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <i>Estimate:</i> <input type="checkbox"/>	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <i>Estimate:</i> <input type="checkbox"/>	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <i>Estimate:</i> <input type="checkbox"/>	<input type="radio"/>
k. DNA databasing	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <i>Estimate:</i> <input type="checkbox"/>	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <i>Estimate:</i> <input type="checkbox"/>	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <i>Estimate:</i> <input type="checkbox"/>	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <i>Estimate:</i> <input type="checkbox"/>	<input type="radio"/>
i. Convicted offender samples	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <i>Estimate:</i> <input type="checkbox"/>	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <i>Estimate:</i> <input type="checkbox"/>	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <i>Estimate:</i> <input type="checkbox"/>	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <i>Estimate:</i> <input type="checkbox"/>	<input type="radio"/>
ii. Arrestee samples	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <i>Estimate:</i> <input type="checkbox"/>	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <i>Estimate:</i> <input type="checkbox"/>	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <i>Estimate:</i> <input type="checkbox"/>	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <i>Estimate:</i> <input type="checkbox"/>	<input type="radio"/>



**D7. How long does your laboratory typically retain digital evidence after analysis is completed?**

*Digital evidence refers to information of probative value that is stored or transmitted in binary form.*

- Not applicable, because my laboratory does not perform forensic functions with digital evidence
- My laboratory does not retain or archive digital evidence
- Less than 6 months
- 6 months to less than 1 year
- 1 to less than 3 years
- 3 to less than 5 years
- 5 to less than 10 years
- 10 or more years
- Indefinitely

→ **Skip to Section E: Outsourcing**

**D8. If your laboratory retains or archives digital evidence, as of January 1, 2021, how much storage for digital evidence does your individual laboratory have available?**

*Mark if number was estimated.*

Terabytes

*If estimate, check here:*

## Section E: Outsourcing

**E1. During 2020, did your laboratory outsource the testing of any type of evidence or samples?**

*Outsourcing refers to contracting or procuring analytical services from an outside vendor to accomplish laboratory functions. It does not refer to purchasing consumables, materials, or equipment. Mark yes or no.*

- Yes
- No → **Skip to E6 on Page 10**

**E2. If yes, where did your laboratory send outsourced requests in 2020?**

*Mark yes or no for each laboratory type.*

	Yes	No
a. Commercial or privately funded laboratory	<input type="radio"/>	<input type="radio"/>
b. Publicly funded laboratory	<input type="radio"/>	<input type="radio"/>
c. University laboratory (public or private)	<input type="radio"/>	<input type="radio"/>

**E3. During 2020, did your laboratory outsource analysis of any of the following types of evidence or samples? Mark yes, no, or N/A if your laboratory does not perform this function.**

	Yes	No	N/A
a. Controlled substances	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
b. Toxicology	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
c. Trace	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
d. Impressions	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
e. Firearms/Toolmarks	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
f. Digital and multimedia evidence	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
g. Latent prints	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
h. Questioned documents	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
i. Crime scene investigation	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
j. Forensic biology	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
k. Other (please specify) ↓	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

→ **If you answered “No” to E3j (Forensic Biology), skip to E5 on Page 9.**

**E4. Did your laboratory outsource analysis of the following types of Forensic Biology evidence or samples? Mark yes, no, or N/A if your laboratory does not perform this function.**

	Yes	No	N/A
i. Casework – excluding sexual assault	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
ii. Sexual assault casework	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
iii. Convicted offender DNA samples	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
iv. Arrestee DNA samples	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

**E5. What were your laboratory's total outsourcing costs in 2020?** *Outsourcing refers to contracting or procuring services from an outside vendor to accomplish laboratory functions. It does not refer to purchasing consumables, materials, or equipment.*

\$    ,    ,    .00 *If estimate, check here:*

Please check here if "Don't know"

**E6. In 2020, did your laboratory bring in personnel (e.g., consultants or contractors) to assist with completing forensic analyses?** *Mark yes or no.*

- Yes  
 No

## Section F: Quality Assurance

**F1. As of December 31, 2020, did any of the jurisdictions you serve require accreditation?**

*Mark yes or no.*

- Yes  
 No

**F2. As of December 31, 2020, were any disciplines in your laboratory accredited?** *Mark yes or no.*

- Yes  
 No → **Skip to F5**

**F3. If yes, as of December 31, 2020, to which standard(s) is your laboratory accredited?**

*Mark yes or no for each standard.*

	Yes	No
a. ISO 17025	<input type="radio"/>	<input type="radio"/>
b. ISO 17020	<input type="radio"/>	<input type="radio"/>
c. Other (please specify) ↓ <input style="width: 100%; height: 20px;" type="text"/>	<input type="radio"/>	<input type="radio"/>

**F4. Who is (are) your accreditation body(ies)?** *Mark yes or no for each accreditation body.*

	Yes	No
a. American Association of Laboratory Accreditation (A2LA)	<input type="radio"/>	<input type="radio"/>
b. American Association of Blood Banks (AABB)	<input type="radio"/>	<input type="radio"/>
c. American Board of Forensic Toxicology (ABFT)	<input type="radio"/>	<input type="radio"/>
d. ANSI National Accreditation Board (ANAB)	<input type="radio"/>	<input type="radio"/>
e. College of American Pathologists (CAP)	<input type="radio"/>	<input type="radio"/>
f. Health and Human Services/Substance Abuse and Mental Health Services Administration (HHS/SAMHSA)	<input type="radio"/>	<input type="radio"/>
g. International Association for Property and Evidence (IAPE)	<input type="radio"/>	<input type="radio"/>
h. International Association of Coroners and Medical Examiners (IAC&ME)	<input type="radio"/>	<input type="radio"/>
i. National Association of Medical Examiners (NAME)	<input type="radio"/>	<input type="radio"/>
j. Other (please specify) ↓ <input style="width: 100%; height: 20px;" type="text"/>	<input type="radio"/>	<input type="radio"/>

**F5. During 2020, did your laboratory have resources dedicated primarily to research?** *Research is experimentation aimed at the discovery and interpretation of facts, the revision of accepted methods, or practical application of such new or revised methods or technologies. Resources may include dollars, work-hours, supplies, or other funding dedicated specifically to supporting research. Mark yes or no.*

- Yes  
 No

**F6. During 2020, did your laboratory conduct proficiency testing?** *Proficiency testing is defined as the evaluation of a participant's performance against pre-established criteria by means of inter-laboratory comparison. Mark yes or no.*

- Yes  
 No → **Skip to F8**

**F7. If yes, during 2020, which of the following proficiency tests did your laboratory perform internally and externally?** *Mark yes or no for each proficiency test.*

	Yes	No
a. Blind: analyst/examiner is not told which case is for testing	<input type="radio"/>	<input type="radio"/>
b. Declared: analyst/examiner is told when he/she is being tested	<input type="radio"/>	<input type="radio"/>
c. Random case reanalysis: random selection of analyst/examiner's prior casework for reanalysis by another analyst/examiner	<input type="radio"/>	<input type="radio"/>
d. Round robin/challenge testing	<input type="radio"/>	<input type="radio"/>
e. Other proficiency testing (please specify)	<input type="radio"/>	<input type="radio"/>
<input type="text"/>		

**F8. During 2020, did your laboratory conduct competency testing on its analysts/examiners?** *Competency is defined as the evaluation of a person's knowledge and abilities before performing independent forensic case work. Mark yes or no.*

- Yes  
 No

**F9. In 2020, did your laboratory have a written code of ethics?** *Mark one.*

- Yes, our laboratory adopted an existing code of ethics  
 Yes, our laboratory created its own code of ethics  
 No

**F10. In 2020, at what level did your laboratory perform technical reviews?** *A technical review refers to a qualified second party's evaluation of reports, notes, data, and other documentation to ensure there is appropriate and sufficient support for resulting actions, results, conclusions, opinions, and interpretations. Include technical reviews that are completed internally AND technical reviews that are outsourced. Mark one.*

- My laboratory performed technical reviews on **none** of the casework.  
 My laboratory performed technical reviews on **some** of the casework.  
 My laboratory performed technical reviews on **all** of the casework.

**F11. As of December 31, 2020, did your laboratory have the following?** *Mark yes or no for each item.*

	Yes	No
a. Written standard operating procedures	<input type="radio"/>	<input type="radio"/>
b. Management systems documents (e.g., policy and objective statements)	<input type="radio"/>	<input type="radio"/>
c. Performance verification checks	<input type="radio"/>	<input type="radio"/>
d. Structured training program	<input type="radio"/>	<input type="radio"/>

**F12. As of December 31, 2020, did your analysts have access to the following safety and wellness resources?** *If yes, indicate if your laboratory primarily provided these resources directly or through an external agency. Mark yes, directly; yes, through an external agency; or no, analysts did not have access to this resource for each row.*

	Yes, directly	Yes, through an external agency	No, analysts did not have access to this resource
a. Behavior/stress management	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
b. Employee assistance programs	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
c. Mental health debrief	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
d. Proactive resiliency programs	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
e. Web-based resources	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
f. Other resources (please specify) ↓	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
<input style="width: 100%; height: 20px;" type="text"/>			

## Section G: Feedback & Submission

**G1. Please write any comments you would like to share with the Bureau of Justice Statistics about:**

- Your survey responses
- The survey content or format
- The manner of administration of the survey, or
- Any other applicable information

**Please return your questionnaire in the enclosed return envelope or mail it to:**

Census of Publicly Funded Forensic Crime Laboratories  
 RTI International  
 ATTN: Data Capture  
 5265 Capital Boulevard  
 Raleigh, NC 27690

Thank you for participating in the  
 Census of Publicly Funded  
 Forensic Crime Laboratories