

[Name and address of licensee/permittee/person]
[Federal explosives license/permit number (if applicable)]

[Date]

[Fire authority name and address]

Re: Explosives storage

To Whom It May Concern:

This letter is to notify you about explosive materials [I/we am/are] storing within your jurisdiction. Pursuant to federal explosives regulations at 27 CFR § 555.201(f), any person who stores explosive materials must notify the authority having jurisdiction for fire safety (in the locality in which the explosive materials are being stored) of the type, magazine capacity, and location of each site where such explosive materials are stored. We must notify you orally on the day we start storing explosives at a given location, and in writing within 48 hours after we begin storing at that location. In addition, we must notify you annually thereafter until we cease storing explosive materials at that location, and notify you within 48 hours of when we cease storing explosive materials there.

[FOR INITIAL NOTICE] As we notified you orally on [date], when we began storing explosive materials at this location], [licensee/permittee name as it appears on the federal explosives license/permit, or I (for non-licensee/permittees) is/am storing [high, low, or blasting agent] explosives in [count] magazines at [location address]. Federal regulations under 27 CFR subpart K allow us to store up to [net explosives weight] for magazines at this location.

[FOR ANNUAL NOTICE] This is our annual notice to you for [year reporting]. [Licensee/permittee name as it appears on the federal explosives license/permit, or I (for non-licensee/permittees) is/am storing [high, low, or blasting agent] explosives in [count] magazines at [location address]. Federal regulations under 27 CFR subpart K allow us to store up to [net explosives weight] for magazines at this location.

[FOR CESSATION NOTICE] This letter is to notify you that [licensee/permittee name as it appears on the federal explosives license/permit, or I (for non-licensee/permittees) ceased storing [high, low, or blasting agent] explosives in [count] magazines at [location address] on [date].

Sincerely,

Name and Title

Date

Address

Telephone Number