

Thank you very much for participating in the field test for the Step-by-Step Guide for Safety and Health Programs. While this survey is voluntary, we appreciate you taking the time to provide OSHA with feedback that is critical to improving our products and services.

If you have any questions about the field test, Step-by-Step Guide and its products, or safety and health programs, please send an email to [safetyandhealthprograms@dol.gov](mailto:safetyandhealthprograms@dol.gov).

1. **Overall, the Step-by-Step Guide worksheets were understandable and clear.** [1- 5 Likert, with comment]

Strongly Disagree      1      2      3      4      5      Strongly Agree

Comments:

2. **I knew what was expected of me when completing the Set-by-Step Guide worksheets.** [1- 5 Likert, with comment]

Strongly Disagree      1      2      3      4      5      Strongly Agree

Comments:

3. **The activities contained in the Step-by-Step Guide worksheets were easy to follow and useful for my workplace.** [1- 5 Likert, with comment]

Strongly Disagree      1      2      3      4      5      Strongly Agree

Comments:

4. **What I liked best about the Step-by-Step Guide worksheets was...**[open ended]

5. **How can the Step-by-Step Guide worksheets be improved?** [open ended]

6. **How can the packaging of the Step-by-Step Guide be improved?** [select all that apply]

- Electronic tool that guides me through the process
- An assessment that helps me identify where I should start
- Roadmap that helps me understand the interconnectedness of the core elements and worksheets
- I like them the way they are, no improvements needed
- Other: \_\_\_\_\_[fill in blank]

7. **What size businesses would benefit from using this Step-by-Step Guide?** [Select all that apply]

- 1-10 workers
- 11-250 workers
- 251-500 workers
- 501-5,000 workers
- More than 5,000 workers

8. **Completing these Step-by-Step Guide worksheets makes me feel motivated to continue to improve my safety and health program.** [1- 5 Likert, with comment]

Strongly Disagree            1        2        3        4        5                            Strongly Agree

Comments:

9. **If there were additional worksheets and tools in the Step-by-Step Guide to further grow my safety and health program, I would use them.** [1- 5 Likert, with comment]

Strongly Disagree            1        2        3        4        5                            Strongly Agree

Comments:

10. **How likely are you to recommend the Step-by-Step guide and worksheets to others?** [1- 5 Likert, with comment]

Strongly Disagree            1        2        3        4        5                            Strongly Agree

Comments:

11. **Any other comments, feedback, suggestions** [open ended]

*The Paperwork Reduction Act of 1995 states that no person is required to respond to a collection of information unless such collection displays a valid OMB control number. Collection of this information is authorized by OMB. Your response to this collection is voluntary. We estimate it takes approximately 7 minutes to complete.*