



Grants Progress Report

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Section 1: General Grant Information

Form fields for Section 1: Grantee Name, Grant Project Title, EPA Grant #, Period of Performance (start date), EPA Grant Award Amount, Period of Performance (end date).

Section 2: Progress Reporting Period

Form fields for Section 2: Period Start Date, Period End Date.

Section 3: Project Activities, Milestones, and Special Considerations

Please Respond Below

Form field for question a: To what extent were your activities for this reporting period aligned with the goals you had established for this period in your workplan? Select one option: --None--

Please Respond Below

Please Respond Below

Form field for question b: Please describe why the activities you are currently doing do not support your goals and why you would like to make modifications:

c. Please describe whether and how you used specific elements of the EJCPs Framework during the reporting period. We provide space for narrative responses to all the EJCPs Framework elements below, but only report on those that you used during this reporting period. Please Respond Below

Form field for question i: Issue Identification, Community Vision, and Strategic Goal Setting

Form field for question ii: Community Capacity-Building and Leadership Development

Form field for question iii: Consensus Building and Dispute Resolution

Form field for question iv: Multi-Stakeholder Partnerships and Leveraging of Resources

Form field for question v: Constructive Engagement by Relevant Stakeholders

Form field for question vi: Sound Management and Implementation

Form field for question vii: Evaluation, Lessons Learned, and Replication of Best Practices

d. New Partnerships (partnerships not disclosed in your original grant application):

Have you developed any new partnerships related to your project during the reporting period? Yes No

If so, please describe these partnerships (organization name, project activities/resources the partner is responsible for, vision for partnership going forward)

e. State/Local/Tribal Government Response:

In your original workplan, was state, local and/or tribal government participation planned as part of the project? Yes No

1. If so, describe how the state, local, and/or tribal government is currently participating in the project and/or plans to participate in the project during the project period.

2. If there is currently no expected or planned state, local, and/or tribal government participation planned for your project, have you discussed options and/or ideas with your EPA Project Officer to engage local and/or state government (e.g., staff, departments, programs, etc.)? Yes No

If so, please describe any plans and/or options that are currently being considered to stimulate government participation in your project.

3. If your original workplan did not include state, local and/or tribal participation but your project is now engaging such entities, please describe how they are being engaged.?

Please Respond Below

f. Please enter the zip codes for the community/communities where your grant will be implemented:

Section 4: Progress to Date

Instructions for this section: First, see Section B at the end of this template for the standard EJG2G logic model. Use the categorized sample activities in the standard logic model to determine which work area your activities fall under (i.e., Information/data gathering, Workforce Development/Training, Community Capacity Building/Empowerment, Reducing Pollution Burden, Community Resilience). Section B also has example metrics for project outputs and short-term, medium-term and long-term outcomes for your reference. Once you have determined the work areas your activities fall under, use the relevant Project-Specific Reporting tables by work area to report on progress this period. List each activity in which your grant engaged in the tables, adding a new row for each activity. For each activity, please provide information describing associated partner organizations participating in that activity (if relevant), the timeframe and location(s) in which the activity occurred, the target audience(s) of the activity (if relevant), the outputs resulting from the activity, and the outcomes to which the activity and associated outputs will contribute. Only include aggregated data from all sub awardees for your grant, you do not need to report sub awardee level data separately. Only report completed activities, outputs, and outcomes (if any are ongoing, wait to report on them until the period when they are complete).

Next, please report any relevant quantitative data (i.e., things that can be counted) that are available for your grant within the Cross-project Quantitative Reporting tables for each work area. EPA understands that grantees may not have access to data to report on all of the outputs or outcomes listed in these quantitative tables for several reasons (e.g., some outputs or outcomes will not be relevant to your grant, it may be too early in implementation to have data to report, or you may not have been funded to gather such data). Please enter any relevant and available data for this reporting period, and otherwise leave the field blank. Please only provide NEW data that has not been previously reported.

Finally, EPA would like to gather qualitative information (i.e., things that cannot be counted but can be described) such as narrative information from interviews, observations, questionnaires, notes, etc. describing grantee contributions toward key program level EJG2G short and medium-term outcomes. Please report relevant responses to questions in the Cross-Project Qualitative Reporting sections for each work area. It is ok to repeat information already included in the project-specific reporting tables, but if you have additional narrative to help EPA understand your grants contributions toward EJG2G outcomes, please provide it in this section. If you do not have anything to report on a specific question, leave the field blank.

Definitions of project activities, outputs and outcomes can be found in the EJG2G request for applications (RFA Link). If you are reporting different metrics than originally proposed, please provide a brief description of why (e.g., your activities needed to change due to conditions on the ground, which resulted in more effective metrics for your outputs or outcomes, etc.) at the end of this section.

a. Information/Data Gathering

i. Project-Specific Reporting (Information/Data Gathering)

Activity	Partners	Date(s)	Location	Audience	Outputs
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Add Row

ii. Project-Specific Reporting (Information/Data Gathering) - Outcomes

Please Respond Below

What outcomes from your grant's logic model or workplan, if any, have you achieved during this reporting period?

iii. Cross-project Quantitative Reporting (Information/Data Gathering) - Outputs

Outputs	Enter numeric value
--None--	<input type="text"/>

Add Row

iv. Project-Specific Reporting (Information/Data Gathering) - Social Media

About information/data gathering, What social media outlets did you post on this reporting period? Select all that apply.

- 1. Instagram
- 2. TikTok
- 3. X(Formerly Twitter)
- 4. Snapchat
- 5. Facebook
- 6. LinkedIn

v. Cross-project Quantitative Reporting (Information/Data Gathering) - Short term outcomes

Outcomes	Enter numeric value
--None--	<input type="text"/>

Add Row

vi. Cross-project Quantitative Reporting (Information/Data Gathering) - Medium-term outcomes

Outcomes	Enter numeric value
--None--	<input type="text"/>

Add Row

vii. Cross-Project Qualitative Reporting (Information/Data Gathering):

Please Respond Below

1. (Short-term) Do you have information that illustrates that underserved and disadvantaged residents are more aware of key EJ issues and related data, information or tools due to your grant's activities? If so, please describe the information and source(s). (Information/Data Gathering)

2. (Medium-term) Do you have information that illustrates that residents and/or decision-makers are taking actions to reduce risks based on grant-generated data or tools? If so, please describe the information and source(s). (Information/Data Gathering)

3. (Medium-term) Do you have information that illustrates that the data you have collected or the tools you have developed are being used in your community (e.g. by media, CBOs, or governments)? If so, please describe the information and source(s). (Information/Data Gathering)

b. Workforce Development/Training

i. Project-Specific Reporting (Workforce Development/Training)

Activity	Partners	Date(s)	Location	Audience	Outputs
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Add Row

ii. Project-Specific Reporting (Workforce Development/Training) - Outcomes **Please Respond Below**

What outcomes from your grant's logic model or workplan, if any, have you achieved during this reporting period?

iii. Cross-project Quantitative Reporting (Workforce Development & Training) - Training **Please Respond Below**

Did you conduct or receive train the trainer sessions this reporting period? Or did you receive any other types of training this reporting period?

Yes
 No

iv. Cross-project Quantitative Reporting (Workforce Development & Training) - If selected 'Yes' for the above question then proceed to answer. **Please Respond Below**

- 1. # of train-the-trainer sessions you conducted this reporting period
- 2. # of trainers trained in the sessions you hosted
- 3. # of train-the-trainer sessions you received this reporting period
- 4. # of trainers trained in the session you received
- 5. # of trainings you received this reporting period

v. Cross-project Quantitative Reporting (Workforce Development & Training) - Training Sessions

What type of training sessions did you receive? Select all that apply.

- 1. In Person Classroom
- 2. Webinar
- 3. eLearning
- 4. Workshop
- 5. Training Video
- 6. Other

vi. Cross-project Quantitative Reporting (Workforce Development & Training) - Training events Held (Total)

# of training events by Type	Enter numeric value	# of training events held by Topic	Enter numeric value
--None--	<input type="text"/>	--None--	<input type="text"/>

[Add Row](#)

vii. Cross-project Quantitative Reporting (Workforce Development & Training) - Events

- 1. # of attendees at all training events
- 2. # of training materials developed for the training sessions you held
- 3. # of times the training materials you developed were downloaded or viewed
- 4. # of social media posts about workforce development/training you posted this reporting period

5. What social media outlets did you post on this reporting period? Please Select all that apply

- 1. Instagram
- 2. TikTok
- 3. X (Formerly Twitter)
- 4. Snapchat

5. Facebook

6. LinkedIn

6. # of potential employers (educational institutions and CBOs) contacted by training program

viii. Cross-project Quantitative Reporting (Workforce Development & Training) - Short term outcomes

Outcomes	Enter numeric value
--None--	<input type="text"/>

Add Row

ix. Cross-project Quantitative Reporting (Workforce Development & Training) - Medium-term outcomes

Outcomes	Enter numeric value
--None--	<input type="text"/>

Add Row

x. Cross-Project Qualitative Reporting (Workforce Development/Training): Please Respond Below

1. If relevant, what was the topic of the train-the-trainer sessions you hosted?

2. If relevant, what was the topic of the train-the-trainer sessions you received?

3. If relevant, what was the topic of the training sessions you received?

4. Describe the content of any training or certification your program provided under this grant. What topics did the training or certification focus on and what was it aiming to do for the participant?

5. (Short-term) Do you have information that illustrates that underserved and disadvantaged residents are aware of the training opportunities supported through your grant? If so, please describe the information and source(s).

6. (Short-term) Have you been engaged in coordination or partnership talks with potential employers for your project's trainees? If so, please describe. If not, please explain why not.

7. (Short-term) Have you been engaged in identifying apprenticeship or job opportunities for your project's trainees? If so, please describe. If not, please explain why not.

8. (Medium-term) Do you have information that illustrates that the training provided through your grant made trainees more competitive for available jobs? If so, please describe the information and source(s).

9. (Medium-term) Do you have information that illustrates that trainees have secured jobs that use skills they gained through your grant? If so, please describe the information and source(s).

c. Community Capacity Building/Empowerment

i. Project-Specific Reporting (Community Capacity Building/Empowerment)

Activity	Partners	Date(s)	Location	Audience	Outputs
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Add Row

ii. Project-Specific Reporting (Community Capacity Building/Empowerment) - Outcomes Please Respond Below

What outcomes from your grant's logic model or workplan, if any, have you achieved during this reporting period?

iii. Cross-project Quantitative Reporting (Community Capacity Building/Empowerment)-Outputs

Outputs	Enter numeric value
--None--	<input type="text"/>

Add Row

iv. Cross-project Quantitative Reporting (Community Capacity Building/Empowerment)- Engagement Meetings

1. What type of outreach and engagement meetings did you host? Please select all that apply.

- 1. General informational meeting (e.g., 1-way information communication from EPA to interested parties)
- 2. Facilitated discussion-based meeting or roundtable
- 3. Open house
- 4. Conference
- 5. Design and charette meeting
- 6. Public meeting to receive public comments

2. What type of attendees participated in the meetings? Please select all that apply.

- 1. Federal
- 2. State
- 3. Tribal
- 4. Community based organization
- 5. Academic

6. Community member

7. Other

3. What type of public engagement materials did you develop? Please select all that apply.

- 1. Flyer
- 2. Door hangar
- 3. Poster
- 4. Leaflet
- 5. Brochure
- 6. Booklet
- 7. Newsletter
- 8. Other

4. What social media outlets did you post on this reporting period? Please select all that apply.

- 1. Instagram
- 2. TikTok
- 3. X (formerly Twitter)

- 4. Snapchat
- 5. Facebook
- 6. LinkedIn

5. # of public engagement materials you developed this reporting period

6. # of social media posts about community capacity building/empowerment you posted this reporting period

v. Cross-project Quantitative Reporting (Community Capacity Building/Empowerment) - Short term outcomes

Outcomes	Enter numeric value
--None--	<input type="text"/>

Add Row

vi. Cross-project Quantitative Reporting (Community Capacity Building/Empowerment) – Medium-term outcomes

Outcomes	Enter numeric value
--None--	<input type="text"/>

Add Row

vii. Cross-Project Qualitative Reporting (Community Capacity Building/Empowerment): Please Respond Below

1. How many entities by type (community group, state agency, tribe, etc.) have received technical assistance (TA) by type of TA (grant application and administration, project planning and design, partnership engagement, etc.)

2. (Short-term) Do you have information that illustrates that underserved and disadvantaged residents are more aware of EJ programs and potential interventions due to your grant's activities? If so, please describe the information and source(s).

3. (Medium-term) Do you have information that illustrates that your coalition was able to secure matching funds or in-kind support to advance EJ initiatives? If so, please describe the information and source(s).

4. (Medium-term) Do you have information that illustrates that new grants (outside of this grant) have been secured to support EJ projects? If so, please describe the information and source(s). In your view, did this grant play any role in helping secure these new grants?

5. (Medium-term) Do you expect the partnerships you proposed in your grant to continue?? What information do you have that illustrates increased or successful coordination among project partners? What challenges or successes have you had related to building and sustaining your coalition/partnerships?

6. (Medium-term) Are you aware of broader EJ-focused activities, projects or programs in the community(s) in which you are working? In your view, how has the work funded through this grant supported or interacted with those initiatives?

d. Reducing Pollution Burden

i. Project-Specific Reporting (Reducing Pollution Burden)

Activity	Partners	Date(s)	Location	Audience	Outputs
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Add Row

ii. Project-Specific Reporting (Reducing Pollution Burden) - Outcomes **Please Respond Below**

What outcomes from your grant's logic model or workplan, if any, have you achieved during this reporting period?

iii. Cross-project Quantitative Reporting (Reducing Pollution Burden) – Outputs

Outputs	Enter numeric value
--None--	<input type="text"/>

Add Row

iv. Cross-project Quantitative Reporting (Reducing Pollution Burden) - Government Entity **Please Respond Below**

Are you working with a government entity to do environmental inspections, compliance, or enforcement? Yes No

v. Cross-project Quantitative Reporting (Reducing Pollution Burden) - If selected 'Yes' for the above question then proceed to answer. **Please Respond Below**

1. # of inspections activities completed (including baseline or follow-up test) this reporting period

2. # of compliance monitoring activities completed (including baseline or follow-up test) this reporting period

3. # of enforcement activities completed (including baseline or follow-up test) this reporting period

vi. Cross-project Quantitative Reporting (Reducing Pollution Burden) - Events **Please Respond Below**

1. # of websites/dashboards created

2. # of public events held

3. # of grant funded public event participants

vii. Cross-project Quantitative Reporting (Reducing Pollution Burden) - outreach and engagement

What type of outreach and engagement meetings did you host? Please select all that apply.

- 1. General informational meeting (e.g., 1-way information communication from EPA to interested parties)
- 2. Facilitated discussion-based meeting or roundtable
- 3. Open house
- 4. Conference
- 5. Design and charette meeting
- 6. Public meeting to receive public comments; etc.

viii. Cross-project Quantitative Reporting (Reducing Pollution Burden) - Type of Attendees

What type of attendees participated in the meetings? Please select all that apply.

- 1. Federal
- 2. State
- 3. Tribal
- 4. Community based organization
- 5. Academic

6. Community member

7. Other

ix. Cross-project Quantitative Reporting (Reducing Pollution Burden) - Public Engagement

What type of public engagement materials did you develop? Please select all that apply.

1. Flyer

2. Door hangar

3. Poster

4. Leaflet

5. Brochure

6. Booklet

7. Newsletter

8. Other

x. Cross-project Quantitative Reporting (Reducing Pollution Burden) - Reporting Period **Please Respond Below**

1. # of public engagement materials you developed this reporting period

2. # of social media posts about reducing pollution burden you posted this reporting period

xi. Cross-project Quantitative Reporting (Reducing Pollution Burden) - Social Media

What social media outlets did you post on this reporting period? Please select all that apply.

1. Instagram

2. TikTok

3. X (formerly Twitter)

4. Snapchat

5. Facebook

6. LinkedIn

xii. Cross-project Quantitative Reporting (Reducing Pollution Burden) - Short term outcomes

Outcomes Enter numeric value

--None--

xiii. Cross-project Quantitative Reporting (Reducing Pollution Burden) - Surveillance Activities

1. # of surveillance activities completed by activity type and tested media. Please select all that apply.

1. Air

2. Water

3. Waste

4. Chemicals

5. Soil

2. # of surveillance activities completed by Location type. Please select all that apply.

1. Laboratory

2. School

3. Energy utility

4. Water utility

5. Land remediation site

6. Waste management facility

7. Government or public sector operated building

8. Watershed, etc.,

xiv. Cross-project Quantitative Reporting (Reducing Pollution Burden) – Medium-term outcomes

Outcomes | Enter numeric value

Add Row

xv. Cross-Project Qualitative Reporting (Reducing Pollution Burden):

1. Describe the monitoring, prevention, remediation, or mitigation actions your grant program took this period

2. (Short-term) Do you have information that illustrates non-grant-related pollution related action that were already taking place without your grant? This will help EPA understand the context in which your grant is operating (i.e., how aware of and engaged in pollution related activities the community is). If so, please describe the information and source(s).

3. (Short-term) Do you have information that illustrates that underserved and disadvantaged residents are more aware of how to monitor, prevent, remediate and mitigate pollution due to your grant's activities? If so, please describe the information and source(s).

4. (Medium-term) Please describe whether and how the pollution related strategies developed through your grant have been implemented in the community in which you work. How many underserved and disadvantaged residents have you and your partners engaged in taking pollution related action?

e. Community Resilience

i. Project-Specific Reporting (Community Resilience)

Activity	Partners	Date(s)	Location	Audience	Outputs
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Add Row

ii. Project-Specific Reporting (Community Resilience) - Outcomes

Please Respond Below

What outcomes from your grant's logic model or workplan, if any, have you achieved during this reporting period?

iii. Cross-project Quantitative Reporting (Community Resilience) – Outputs

Outputs | Enter numeric value

Add Row

iv. Cross-project Quantitative Reporting (Community Resilience) – Government Entity	Please Respond Below
Are you working with a government entity to do environmental inspections, compliance, or enforcement?	<input type="checkbox"/> Yes <input type="checkbox"/> No

v. Cross-project Quantitative Reporting (Community Resilience) - If selected 'Yes' for the above question then proceed to answer.	Please Respond Below
1. # of inspections activities completed (including baseline or follow-up test) this reporting period	<input type="text"/>
2. # of compliance monitoring activities completed (including baseline or follow-up test) this reporting period	<input type="text"/>
3. # of enforcement activities completed (including baseline or follow-up test) this reporting period	<input type="text"/>

vi. Cross-project Quantitative Reporting (Community Resilience) – Public Events	Please Respond Below
1. # of public events held	<input type="text"/>
2. # of public event participants	<input type="text"/>

vii. Cross-project Quantitative Reporting (Community Resilience) – Engagement Meetings

1. What type of outreach and engagement meetings did you host? Please select all that apply.

1. General informational meeting (e.g., 1-way information communication from EPA to interested parties)	<input type="checkbox"/>
2. Facilitated discussion-based meeting or roundtable	<input type="checkbox"/>
3. Open house	<input type="checkbox"/>
4. Conference	<input type="checkbox"/>
5. Design and charette meeting	<input type="checkbox"/>
6. Public meeting to receive public comments; etc.	<input type="checkbox"/>

2. What type of attendees participated in the meetings? Please select all that apply.

1. Federal	<input type="checkbox"/>
2. State	<input type="checkbox"/>
3. Tribal	<input type="checkbox"/>
4. Community based organization	<input type="checkbox"/>
5. Academic	<input type="checkbox"/>
6. Community Member	<input type="checkbox"/>
7. Other	<input type="checkbox"/>

3. What type of public engagement materials did you develop ? Please select all that apply.

1. Flyer	<input type="checkbox"/>
2. Door Hangar	<input type="checkbox"/>
3. Poster	<input type="checkbox"/>

4. Leaflet	<input type="checkbox"/>
5. Brochure	<input type="checkbox"/>
6. Booklet	<input type="checkbox"/>
7. Newsletter	<input type="checkbox"/>
8. Other	<input type="checkbox"/>
viii. Cross-project Quantitative Reporting (Community Resilience) – Reporting Period	
Please Respond Below	
1. # of public engagement materials you developed this reporting period.	<input type="text"/>
2. # of social media posts about community resilience you posted this reporting period.	<input type="text"/>
ix. Cross-project Quantitative Reporting (Community Resilience) – Social Media	
What social media outlets did you post on this reporting period? Please select all that apply.	
1. Instagram	<input type="checkbox"/>
2. TikTok	<input type="checkbox"/>
3. X (formerly Twitter)	<input type="checkbox"/>
4. Snapchat	<input type="checkbox"/>
5. Facebook	<input type="checkbox"/>
6. LinkedIn	<input type="checkbox"/>

x. Cross-project Quantitative Reporting (Community Resilience) - Short term outcomes

Outcomes	Enter numeric value
--None--	<input type="text"/>
<input type="button" value="Add Row"/>	

xi. Cross-project Quantitative Reporting (Community Resilience) - Medium term outcomes

Outcomes	Enter numeric value
--None--	<input type="text"/>
<input type="button" value="Add Row"/>	

xii. Cross-Project Qualitative Reporting (Community Resilience):

Please Respond Below

- (Short-term) Do you have information that illustrates that underserved and disadvantaged residents are more aware of climate or natural disaster related risks and mitigation approaches or actions due to your grant's activities? If so, please describe the information and source(s).
- (Short-term) How many buildings have been completed with adaptation and/or resiliency measures this reporting period?
- (Medium-term) Describe how residents have benefited from resiliency planning projects.
- (Medium-term) Describe how residents have benefited from energy efficiency projects.

f. Access to Natural Resources

i. Project-Specific Reporting (Access to Natural Resources)

Activity	Partners	Date(s)	Location	Audience	Outputs
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>



Add Row

ii. Project-Specific Reporting (Access to Natural Resources) - Outcomes **Please Respond Below**

What outcomes from your grant's logic model or workplan, if any, have you achieved during this reporting period?

iii. Cross-project Quantitative Reporting (Access to Natural Resources) – Outputs

Outputs	Enter numeric value
--None--	<input type="text"/>

Add Row

iv. Cross-project Quantitative Reporting (Access to Natural Resources) – Government Entity **Please Respond Below**

Are you working with a government entity to do environmental inspections, compliance, or enforcement? Yes No

v. Cross-project Quantitative Reporting (Access to Natural Resources) - If selected 'Yes' for the above question then proceed to answer. **Please Respond Below**

1. # of inspections activities completed (including baseline or follow-up test) this reporting period.

2. # of compliance monitoring activities completed (including baseline or follow-up test) this reporting period.

3. # of enforcement activities completed (including baseline or follow-up test) this reporting period.

4. # of social media posts about access to natural resources you posted this reporting period.

vi. Cross-project Quantitative Reporting (Access to Natural Resources) - Social Media

What social media outlets did you post on this reporting period?

- 1. Instagram
- 2. TikTok
- 3. X (formerly Twitter)
- 4. Snapchat
- 5. Facebook
- 6. LinkedIn

vii. Cross-project Quantitative Reporting (Access to Natural Resources)- Short term outcomes

Outcomes	Enter numeric value
--None--	<input type="text"/>

Add Row

viii. Cross-project Quantitative Reporting ((Access to Natural Resources) – Medium-term outcomes

Outcomes	Enter numeric value
--None--	<input type="text"/>

Add Row

ix. Cross-Project Qualitative Reporting (Access to Natural Resources): **Please Respond Below**

1. (Short-term) Do you have information that illustrates that underserved and disadvantaged residents are more aware of new transportation and mobility options due to your grant's activities? If so, please describe the information and source(s).

2. (Short-term) Do you have information that illustrates that underserved and disadvantaged residents are more aware of grant-funded green infrastructure projects due to your grant's activities? If so, please describe the information and source(s).

3. (Medium-term) Do you have information that illustrates that work funded through this grant has contributed to increases in residential participation in recreation? If so, please describe the information and source(s).

g. Other Activities

i. Instructions: If you completed any activities during this reporting period that do not fit into one of the above categories, you can list these activities in the table below. If you do not have any additional activities to report, you can leave this section blank.

Activity	Partners	Date(s)	Location	Audience	Outputs
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Add Row

ii. Other Activities (change to the metrics)

Please Respond Below

Describe any change to the metrics (i.e., outputs or outcomes) used in this report from the metrics in your original grant proposal, and provide a brief explanation.

Section 5: Program Management Updates

Grantees are encouraged to speak with their EPA Project Officer about updates in the categories below, in addition to reporting here.

a. Fiscal Information

Please Respond Below

i. Are you requesting a budget change that is greater than 10% of the overall budget?

Yes
 No

Please Respond Below

ii. Do you have questions about allowable use of funds?

Yes
 No

iii. Are you drawing down funds timely and effectively?

Yes
 No

If no, what challenges are you having drawing down funds?

Please Respond Below

iv. Do you have a change in indirect cost rate?

a. Note: Prior approval is required before using a new rate.

Yes
 No

Please Respond Below

v. Have you submitted the required Financial Status Report?

a. Note: EPA recipients must submit the Federal Financial Report (SF-425) at least annually.

Yes
 No

b. Personnel changes

Any major changes in project personnel?

Yes
 No

If yes, please describe any changes in project personnel.

c. Workplan Changes

Do you need to make a change to the workplan?

Yes
 No

If yes, please note what changes, if any, do you need to make to the reported activities or metrics because of the changes to the workplan.

d. Challenges/Difficulties

i. Any problems or difficulties encountered during this reporting period?

If yes, how have they been addressed or resolved?

Please Respond Below

ii. How can your EPA Project Officer better support you?

Section 6: Look Ahead

Please Respond Below

Provide a list of planned noteworthy activities for the next 6 months (reporting period).

Section 7: Feedback

Please Respond Below

If you have any additional feedback or comments for EPA, please note this here.

Section 8: Optional Project Photos (not required)

Please Respond Below

Instructions: You can submit pictures capturing images of key project activities and highlights with your progress report. When submitting photos, please complete the license agreement. This allows EPA & DOE to use your images for EPA & DOE website, reports, or other documents. Feel free to attach the photos on separate pages or in separate emails to your EPA Project Officer. Please submit the hi-resolution version of the photos, as the hi-res photos can be uploaded easily by EPA staff into our online EJ Grantee Spotlights and Story-maps.

Submit 

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