

Supporting Data for Annual Contributions Estimates

Section 8 Housing Assistance Payments Program

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing

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Public reporting burden for this collection of information is estimated to average 1.50 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. This agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless that collection display a valid OMB control number. Assurances of confidentiality are not provided under this collection. Authority for this collection of information is the Housing and Community Development Act of 1987. Housing Agencies (HAs) required to maintain financial reports in accordance with accepted accounting standards to permit timely and effective audits. The financial records identify the amount of annual contributions that are received and disbursed by HAs. Responses to the collection of information are required to obtain a benefit or to retain a benefit. The information requested does not lend itself to confidentiality.

1. Public Housing Agency (Name and Address)	2. Project No.
	3. Submission <input type="checkbox"/> Original <input type="checkbox"/> Revision No.
	4. No. of Dwelling Units 5. No. of Unit Months

Part I Estimate of Annual Housing Assistance Payments	Bedroom Size of Dwelling Units	Number of Dwelling Units	Monthly Gross Rent/Payment Standard	Amount Payable by Family Toward Gross Rent	Monthly Housing Assistance Payments	Unit Months Under Lease	Annual Housing Assistance Payments	
6. Required	0 BR							
7.	1 BR							
8.	2 BR							
9.	3 BR							
10.	4 BR							
11.								
12.								
13.								
14.								
15.	Total	\$						

Part II Calculation of Estimated Ongoing Administrative Fee	Unit Months (a)	HUD Published 2-BR Fair Market Rent (b)	Product of Columns (a) x (b) = (c)	Allowable Percent x (d)	Administrative Fee = (e)
16.	0 BR				
17. Fee	1 BR				
18.	Total				

Part III Calculation of Estimated Hard-to-House (Existing Housing Certificates and Housing Vouchers Only)	Estimated Number of Families (a)	Fee Per Family (b)	Total Hard-to-House Fee = (c)
19.			

Part IV Calculation of Estimated Preliminary Expense	Requested Amount	
	Requested Amount	HUD Modifications
Administrative Expenses 20. Administrative Salaries		
21. Employee Benefit Contributions		
22. Legal Expense		
23. Travel Expense		
24. Sundry		
25. Office Rent		
26. Accounting and Auditing Fees		
27. Total Administrative Expenses		
Non-Expendable Equipment Expenses 28. Office Equipment		
29. Office Furnishings		
30. Automotive		
31. Other		
32. Total Non-Expendable Equipment Expenses		
General Expenses 33. Maintenance and Operation (Non-Expend. Equip. Only)		
34. Insurance		
35. Sundry		
36. Total General Expense		
Total Preliminary Expenses 37. Sum of Lines 27, 32, and 36		