





THIS NOTICE IS REQUIRED BY THE PRIVACY ACT OF 1974, PUBLIC LAW 93- 579, DECEMBER 31, 1974, 5 U.S.C. 552a, PUBLIC LAW 104-13, OCTOBER 1, 1995, 44 U.S.C. SECTION 3507.

There may be a violation or a potential violation of a FCC statute, rule, regulation, or order. In the event of a violation, or b) any employee of the FCC; or c) the United States

through existing records, gather and maintain required data, and to reduce the burden it causes you, please write the Federal Register. We will also accept your PRA comments if you send an e-mail to the following address:

by the Federal government, and the government may not conduct or fund any activity that has been assigned an OMB control number of 3060-0463.

52a(e)(3) AND THE PAPERWORK REDUCTION ACT OF 1995



Worksheet		
Filing Information		Use the pro
Filing Notes		Summarize
Flat Rate Revenue		For TTY, ST
Per Minute Revenue		For TTY, ST
Add. Revenue Paid To Provider		Supply req
Add. Costs Paid by Provider		Supply req
Demand		For VRS, IP
VRS Expenses		
IP Relay Expenses		For expens
IP CTS CA Expenses		subcategor
IP CTS ASR Expenses		
CA Stats		For all IP-b

Category	Subcategory
A. Annual Recurring Fixed/Semi-Variable Expenses	1. Rent
	2. Utilities
	3. Building
	4. Property
	5. Furniture
	6. Office Equipment
	1. Salaries

B. Recurring Variable Expenses (Direct TRS Operation Expenses)	2. Salaries
	3. Salaries
	4. Telecom
	5. Relay Ce
C. Administrative Expenses	1. Accounti
	2. Legal/Re
	3. Engineer
	4. Research
	5. Operatic
	6. Human f
	7. Billing
	8. Contract
	9. Risk Mar
	10. Other C

	11. Enforce
D. Depreciation Associated with Capital Investments	1. Furniture 2. Telecom 3. Leaseho 4. Software 5. Other Ca
E. Other TRS Expenses	1. Marketir 2. Outreac 3. Subcont 4. License f 5. License f 6. Software 7. Custome 8. Other
F. Capital Investmens	1. Furniture 2. Telecom 3. Leaseho 4. Software 5. Other Ca

State Fund Annual Provider Filing Instructions

workbook. For complete instructions, please reference the Annual Filing - Provider Instructions document. Any

[Rolka Loube Provider Help Desk](#)

Instructions
provided areas to supply provider, filing year, preparer, and attesting officer information.
any service improvements, forecasting methodologies and changes to relay demand.
S, or CTS providers, supply requested data for flat rate service contracts.
S, or CTS providers, supply requested data for per minute rate service contracts.
requested data for revenue received for programs that support TTY, STS, and/or CTS above those associated with pro
requested data for costs paid for incentives or services for which the state was not required to pay
Relay, IP CTS CA, or IP CTS ASR providers, supply two years of historical and two years of projected demand for e.

es associated with provisioning the service, supply two years of historical and two years of projected expenses fo
ies below.

ased TRS that require the use of a communications assistant (CA), for all services, supply two years of historical ar

Category	Description
	Annual payments solely for land and/or buildings rented administrative employees.
	Allowable expenses associated with land and buildings u water, sewerage, fuel, T1, trunk lines, Internet connectiv as center toll-free numbers, and local and foreign exchar expenses linked to assigning and porting. Please see app and numbering expenses.
Maintenance	Expenses for maintenance and repair used for the provis
Property Tax	Real estate taxes paid on property owned and used for tl
Furniture	Lease or rental expenses associated with furnishings use
Equipment	Lease or rental expenses associated with office equipme
Salaries & Benefits – Relay Center: CA/Interpreting staff	CA and interpreter staff compensation such as wages, sa payments; payroll-related benefits paid on behalf of emp by law, insurance plans (life, hospital, medical, dental, vi associated with individually contracted or sole proprieto interpreters for the number of calls or the number of mi

& Benefits – Relay Center: Management staff	Relay center managers & supervisor compensation such as wages, salaries, termination payments; payroll-related benefits paid on behalf of employees, such as health insurance; compensation required by law, insurance plans (life, hospital, medical, dental, vision); and other benefits.
& Benefits – Relay Center: Relay Center staff	Relay center staff compensation such as wages, salaries, termination payments; payroll-related benefits paid on behalf of employees, such as health insurance; insurance plans (life, hospital, medical, dental, vision); and other benefits.
Communications Expenses	Expenses associated with inspecting, testing, analyzing a plant (switching, transmission, operator, cable, and wire) for faults; making changes; expenses for activities, such as controlling traffic, testing equipment and load balancing, collecting and summarizing data, and assigning call distributor, and assigning interoffice facilities and circuits.
Other Expenses	Expenses not included in other accounts, such as providing equipment, office supplies, materials, and repair.
Accounting/Finance	Expenses incurred in providing accounting and financial services, including accounting, capital recovery, regulatory accounting, tax accounting, and general accounting. Financial services include banking or other financial services.
Legal/Regulatory	Expenses incurred for legal and regulatory services. Legal services include guidance on regulatory and labor matters, court expense and presenting information for regulatory purposes, such as in the User Registration Database (URD).
Engineering	Expenses incurred in the general day-to-day engineering activities.
Research and Development	Expenses incurred for research and development required for the development of Relay, enhanced functional equivalency (e.g. geolocation for relay and SMS messaging, integration of VRS with video, integration across VRS, IP CTS, and IP Relay providers to VRS, IP CTS, and proprietary user devices or software or any non-TRS product) and reporting total R&D expenses.
Operations Support	Expenses that ensure the sustainability of service including equipment, materials, and other support.
Personnel Resources	Expenses incurred in performing personnel administrative services, including scheduling, counseling employees, and reporting.
	Administrative expenses of rating and providing billing in other accounts by other means.
Management	Expenses of managing activities required by the provider.
Management	Management expenses associated with workers' compensation.
Corporate Overhead	Other administrative expenses of providing TRS. All costs are reasonable costs of providing TRS Fund supported services to and directly support the provision of TRS Fund supported services by an entity that provides other services. The entity's revenues that are derived from the provision of TRS.

Enforcement Action Expenses	Expenses incurred to comply with an FCC enforcement action and not recoverable from the TRS Fund. Itemized expenses include other direct Fund payments, identified in an FCC enforcement action.
Equipment & Fixtures	Depreciation expense on furniture and/or fixtures.
Communications Equipment	Depreciation expense associated with capitalized expenses for operator services equipment, cable and wire facilities, transmission equipment, etc.
Leasehold Improvements	Amortization of leasehold improvements – improvements made to leased premises.
Software	Amortization expenses associated with capitalized software.
Capitalized Depreciation	Depreciation expense not accounted for in other categories.
Marketing/Advertising Expenses	Expenses associated with promoting provided services and providing user incentives.
Public Information Expenses	Expenses associated with educating the public on the TRS.
Subcontractor	Third-party costs associated with two or more individuals performing work. See appendix instructions for reporting and allocating subcontractor costs. Subcontractor costs not properly allocated shall be treated as direct costs.
Fees paid to a third party	Expenses associated with payments to a third-party for user support services.
Fees paid to an affiliate	Expenses associated with payments to an affiliate for user support services.
Software Development	Expenses related to in-house development/maintenance of software. Software development expenses must be used to meet mandatory minimum standards as outlined in the appendix instructions for reporting total software expenses.
Computer Premises Equipment	Expenses associated with hardware and software, including but not limited to, computer equipment, with software installed on proprietary CPE.
Provisioning	Any expenses associated with provisioning TRS that has been reported in the appendix.
Equipment & Fixtures	Year-end net book value of capital investment on furniture and fixtures.
Communications Equipment	Year-end net book value of capital investment associated with communications equipment, cable and wire facilities, transmission equipment, etc.
Leasehold Improvements	Year-end net book value of capital investment of leasehold improvements – improvements made to leased building, like walls or carpeting.
Software	Year-end net book value of capital investments associated with software. Software development expenses including software on mandatory minimum standards.
Capitalized Depreciation	Year-end net book value of capital investments not accounted for in other categories.

Any questions should be submitted to the Rolka Loube Provider Help Desk

provisioning the service (i.e., outreach, billing, administration).
each service.
for each category/subcategory. See descriptions of the expense
and two years of projected CA employment stats.

for the provision of the TRS, including the rent of office space used by
sed for the provision of the TRS, such as electric power, natural gas, utility, internet service, and VoIP service. Telephone service expenses, such as long distance, should be included here along with related E911 and numbering plan area codes. See the appendix instructions for reporting total, allowable, and non-allowable E911
ion of the TRS, including maintenance of office buildings.
he provision of the TRS.
d for the provision of the TRS.
nt used for the provision of the TRS.
salaries, commissions, bonuses, incentive awards, and termination pay for employees, such as pensions, savings plans, workers' compensation required by law; and social security and other payroll taxes. Include expenses for interpreters and CAs. The FCC prohibits incentives paid to CAs and other personnel not billed.

as wages, salaries, commissions, bonuses, incentive awards, and on behalf of employees, such as pensions, savings plans, workers' compensation, medical, dental, vision); and social security and other payroll taxes.

commissions, bonuses, incentive awards and termination payments; such as pensions, savings plans, workers' compensation required by law, and social security and other payroll taxes.

and correcting trouble; repairing or reporting on telecommunications equipment) to determine need for repair, replacements, rearrangements, and traffic flow, administering traffic measuring and monitoring devices, assigning and managing traffic data, administering trunking equipment and facilities, automatic circuit layout work.

ing food services, libraries, archives, mail service, procuring office

services. Accounting services include payroll and disbursements, property accounting, auditing, capital and operating budget and control, and operations, cash management, and benefit investment fund management,

l services include conducting and coordinating litigation, providing legal services, filing fees, cost of counsel, etc. Regulatory services include preparing and responding to this data request and the cost of registering customers

operation of the TRS telecommunications plant and/or IP network.

ed to meet mandatory minimum standards and, for VRS, IP CTS, and IP services for 911 calls, direct-dial access to 988 and N11, unified phone number conferencing, interoperability improvements, and seamless access to and IP Relay from home, work, or mobile devices. Expense to develop new product or service are not recoverable. Please see appendix instructions for

ing troubleshooting, customer service, and technical support.

on activities, including recruiting, hiring, forecasting, planning, training,

information to interexchange and local exchange carriers, if not recovered

contracts.

nsation, payments in settlement of accident and damage claims,

over \$10,000 should be itemized. Indirect overhead costs are not recoverable. Appropriate overhead costs are those costs that are directly related to the relay service(s). Indirect overhead costs may not be allocated to TRS services not supported by the TRS Fund based on the percentage of the TRS. Backup support is required for all expenses listed in this category.

ction or Consent Decree, as not attributable to the cost of providing TRS ses include civil penalties, criminal penalties, fines, recoveries to the Fund, ment action as not being allowable cost.
ses of telecommunication equipment including switching equipment, ansmission equipment, and power equipment.
ts which become a permanent part of a building, like walls or carpeting.
are.
ries such as capitalized R&D.
nd/or identifying the needs of users excluding costs associated with
S.
s providing IP-based TRS for the provider under a single contract. Please bcontractor costs to the appropriate categories and subcategories. ed as non-allowable costs.
se of technology, software, and/or equipment.
se of technology, software, and/or equipment.
se of software and/or license fees associated with commercial software nd allow for the provision of functionally equivalent service. Please see ses including software for off-the-shelf CPE and software expenses.
ing installation, maintenance, and testing as well as expenses associated
not been reported previously. Explanation of costs must be included
ire and/or fixtures.
d with telecommunication equipment including switching equipment, ansmission equipment, and power equipment.
old improvements - improvements which become a permanent part of a
ed with capitalized software. Please see appendix instructions for off-the-shelf CPE and software expenses above and beyond meeting
unted for in other categories.

TRS Fund Annual Provider Filing Appendix Instructions

Data may be entered on the worksheet, or a document may be embedded in the works reviewing the required appendix data, please identify the worksheet and/or filename t described in the table below.

Cost Category/Subcategory and required data

A. Recurring Fixed/Semi-Variable Expenses

1) For expenses that are provisioned jointly with the expenses for other telecommunications following:

	Total company expenses
	Description of how the total expenses are allocated among the TRS services and
	Percent allocation for each service

2) Separately identify allowable and non-allowable costs associated with E911 and number following categories:

	Ensuring that database information is properly and timely updated and maintained
	Processing and transmitting calls made to ten-digit numbers
	Routing emergency calls to an appropriate Public Safety Answering Point
	Other implementation-related tasks directly related to facilitating ten-digit number
	Consumer outreach and education related to the requirements and services
	Any costs associated with obtaining numbers

B. Recurring Variable Expenses (Direct TRS Operation Expenses)

1) Provide, by call center, at-home status, job descriptions/titles and compensation including number of staff within the following categories:

	Provider employed CA and/or interpreter staff
	Provider contracted CA and/or interpreter staff
	Relay center management and/or supervisors
	Relay center staff

2) Provide contracts for sole proprietor and individually operated LLCs offering CA and in

3) Summarize expenses exceeding \$10,000 including vendor, description of goods/services following categories:

	Telecommunication expenses
	Relay center expenses

C. Administrative Expenses

1) Provide job descriptions/titles and compensation including salaries and benefits and a following categories:

	Finance/Accounting
	Legal/Regulatory
	Engineering

	Research and development – broken down by platform, software, and CPE; re required to meet mandatory minimum standards and to enhance functional e separate amounts.
	Operations Support
	Human Resources
	Billing
	Contract Management
	Other Corporate Overhead

2) Summarize expenses exceeding \$10,000 including vendor, description of goods/service following categories:

	Finance/Accounting
	Legal/Regulatory
	Engineering
	Research and Development – broken down by platform, software, and CPE; re required to meet mandatory minimum standards and to meet functional equi separate amounts.
	Operations Support
	Human Resources
	Contract Management
	Other Corporate Overhead

4) Describe all TRS related engineering projects including projects that are ongoing, planr cancelled, and to the extent applicable, explain the purpose and intended outcome for th the individual projects preserve or enhance funtional equivalency.

VRS providers should furnish the following details

	Provide a list of all engineering projects that the provider engaged in for each
	For each engineering project listed above, provide the goals of the project
	For each engineering project listed above, provide the dollar amount of exper for each reporting calendar year
	For each engineering project listed above, describe how the completion of the VRS offerings
	For each engineering project listed above, state whether the project was requ standards of enhance functional equivalency.
	For each engineering project listed above, indicate whether the project affect CPE, and the relationship of the particular project to a specific service that the

5) Describe all TRS related R&D projects including projects that are ongoing, planned, rec to the extent applicable, explain the purpose and intended outcome for the provision of projects preserve or enhance funtional equivalency.

VRS providers should furnish the following details

	Provide a list of all R&D projects that the provider engaged in for each reporti
	For each R&D project listed above, provide the goals of the project
	For each R&D project listed above, provide the dollar amount of expenses spe reporting calendar year
	For each R&D project listed above, describe how the completion of the projec offerings
	For each R&D project listed above, state whether the project was required to

	or enhance functional equivalency.
	For each R&D project listed above, indicate whether the project affected the program and the relationship of the particular project to a specific service that the provider provides.
6) For VRS providers, provide a detailed breakdown of the allowable and non-allowable F&E costs. Allowable costs include the registration of end users, training on the use of non-proprietary devices, and allowable costs include the installation, maintenance, and training on the use of proprietary devices.	
7) Provide other expenses incurred in rating and providing billing information to exchange recovered by other means.	
8) Provide a list of officers, senior management, and directors. For individuals listed:	
	Provide a schedule that shows how their compensation has been assigned between TRS services managed by state programs, provide a schedule that shows how between the Interstate and Intrastate components. For interstate Fund support expenses assigned to each service.
	Indicate if their compensation has been included in any other cost category/schedule.
9) Provide cost details of all Consent Decrees, Judgments, or other legal action that result in a settlement with the State, the Department of Social Services, the Department of Treasury, or a Third-Party to be broken down into separate amounts (e.g. fines, penalties, legal obligations).	
	Provide details of compliance plans for each, where applicable, and any additional adherence to the plan.
D. Depreciation Associated with Capital Investment	
1) Provide the depreciation method and period applied.	
2) Explain departures from traditional depreciation methods	
3) Summarize depreciable life, depreciation method, and depreciation expenses by cost schedule.	
E. Other TRS Expenses	
1) Provide job descriptions/titles and compensation including salaries and benefits and are categorized into the following categories:	
	Marketing/Advertising
	Outreach
	Customer Premise Equipment - sales, installation, and maintenance employee
2) For expenses exceeding \$10,000, provide vendor, description of goods/services, and expense categories:	
	Marketing/Advertising
	Outreach
	Subcontractor
3) For all outreach activities and/or projects directly relating to the provision of TRS services:	
	The number of activities and/or projects
	A description of the activity and/or project, specify whether the project was for a specific service. If jointly, how allocated and specify the allocation method for each service.
	Annual expense amount recorded for the relevant outreach activities and/or projects.
4) Provide a copy of each subcontractor contract and include contract termination dates, allocation of subcontractor expenses by RSDR expense categories and subcategories. Include allocation of subcontractor expenses.	
5) Provide a list of items purchased and outline billing rates and billing units for the following:	
	License fees paid to a third party
	License fees paid to an affiliate
6) Provide the number of Customer Premises Equipment sold, produced, and installed.	

7) Provide the costs of CPE provided to consumers. Provide a schedule that breaks out the parts.

8) Provide a schedule of software expenses associated with CPE. Identify separately software CPE and off-the-shelf CPE. Software expenses required to meet mandatory minimum standards and beyond meeting mandatory minimum standards shall be broken down into separate amounts.

9) Provide a schedule identifying and describing any expenses not previously reported in the schedule.

F. Capital Investments

1) Provide an account of all capital equipment purchased in order to provide each form of service that are long term in nature and subject to depreciation. Items such as office supplies, equipment, and other capital assets shall be broken down into separate amounts.

Itemize investments by: Form of TRS, Equipment class, Gross book values, Accumulated depreciation, Net book values

For equipment used to monitor and supervise call centers that provide multiple services, describe how total investments are allocated among the services for each service

2) Provide an account of all capitalized expenses associated with software installed on CPE. Expenses associated with software installed on proprietary CPE shall be broken down into separate amounts. Expenses associated with software installed on CPE required to preserve or enhance functionality shall be broken down into separate amounts. Expenses associated with software installed on CPE required to preserve or enhance functionality shall be broken down into separate amounts.

sheet. Additional worksheets may be added as needed. To assist with that contains the referenced appendix data. Required appendix data is

	Worksheet/File Name
ions relay services, provide the	
nd between TRS and non-TRS services	
ering for IP based TRS for each of the	
ained	
mbering and emergency call handling	
ding salaries and benefits and average	
terpreter services	
es, and expense amounts for the	
verage number of staff within the	

search and development expenses equivalency shall be broken down into	
es, and expense amounts for the	
search and development expenses ivalency shall be broken down into	
ned, recently completed, and ne provision of TRS services and how	
reporting calendar year	
ses spent on that particular project	
e project would affect the provider's	
ired to meet mandatory minimum	
ed the provider's platform, software or e provider offers.	
ently completed, and cancelled, and TRS services and how the individual	
ng calendar year	
ent on that particular project for each	
t would affect the provider's VRS	
meet mandatory minimum standards	

provider's platform, software or CPE, provider offers.	
field Staff costs. Allowable costs the completion of ports. Non-ary CPE.	
e and interexchange carriers if not	
tween TRS and non-TRS services. For their compensation has been assigned orted services, identify separately	
ubcategory	
ted in payments to the Fund, the U.S. , Fund reimbursements, and any other	
onal costs associated with maintaining	
subcategory	
verage number of staff within the	
es	
xpense amounts for the following	
ces	
or interstate and/or intrastate ervices's activity and/or project.	
projects.	
, billing rates and billing units, and an lude all data that supports the	
ving categories	

ie expenses among its component	
ware expenses related to proprietary ndards and software expenses above amounts.	
another category.	
of TRS. Only include capital investment ies should be listed in Section B6.	
umulated depreciation, Net book	
le TRS services, provide the total ne services, and the percent allocation	
f-the-shelf CPE and capitalized o separate amounts. Capitalized ctional equivalency and capitalized ctional equivalency shall be broken	



TRS Fund Annual Provider Filing

TRS |

Estimated Average Bu

Provider Name	<input type="text"/>
Preparer Name	<input type="text"/>
Preparer's Email Address	<input type="text"/>
Preparer's Telephone	<input type="text"/>
Filing Period	<input type="text" value="2024"/>
Signed By:	
Senior Officer Name	<input type="text"/>
Senior Officer Title	<input type="text"/>

I swear under penalty of perjury that I am _____,
the above-named reporting entity and that I have examined the foregoing reports and that all
has been provided and all statements of fact, are true and accurate.

Persons willfully making false statements on this form can be punished by fine or imprisonment
United States Code, 18 U.S.C. §1001.

Signature

_____, an officer of
requested information

nt under Title 18 of the

--

Date



TRS Fund Annual Provider Filing

TR

Estimated Average F

To assist RolkaLoube in understanding your data, please provide the following information:

Provide a summary of any changes, activities, and/or improvements since the prior year filing upcoming program year, which caused or may cause substantial changes in cost and/or demand.

Describe the methodology used to determine the forecasted minutes for the projected years.

Describe any characteristics unique to a particular service or changes in the relay services market.

or that are planned for the
nd data.

ketplace.



TRS Fund Annual

For each state for which the provider provides TTY, STS, and/or CTS service a

Jurisdiction	Rate Covers Services			Rate Start	Rate End
	TTY	STS	CTS		

Annual Provider Filing Flat Rate Revenue

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OMB Control Number 3060-0463
Estimated Average Burden Hours Per Response: 10.0 Hours

At a flat rate, supply the following information associated with provision of service minutes.

Reported as Annual Total or Monthly Rate	Flat Rate Amount	Conversation Minutes Serviced During Rate Period		
		TTY	STS	CTS



TRS Fund Annual Provider Per Minute Rates

For each state for which the provider provides TTY, STS, and/or CTS service at a per minute rate, please provide the following information:

Jurisdiction	Service	Rate Start	Rate End	Per Session or Conversation Minute
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OMB Control Number 3060-0463
Estimated Average Burden Hours Per Response: 10.0 Hours

minute rate, supply the following information.

Per Minute Rate	Minutes Serviced During Rate Period	
	Conversation	Session

[illegible]

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TRS Fund Provider Form Jan 2025 Version
OMB Control Number 3060-0463
Estimated Average Burden Hours Per Response: 10.0 Hours

[illegible]



TRS Fund Annual Pr Costs Paid

For each state for which the provider provides TTY, STS, and/or CTS service and required to pay for, supply the following information.

Jurisdiction	Cost Covers			Cost Start	Cost End
	TTY	STS	CTS		

Provider Filing By Provider

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OMB Control Number 3060-0463
Estimated Average Burden Hours Per Response: 10.0 Hours

I for which the provider paid for incentives or services the state was not

Reported as Annual Total or Monthly Cost	Amount	Description
---	--------	-------------

TRS Fund Annual IP Based Service

For each IP based service provided by the provider, please supply two years of actuals and two years of projections.

VRS	Actuals		Projections	
	2023	2024	2025	2026
January	0	0	0	0
February	0	0	0	0
March	0	0	0	0
April	0	0	0	0
May	0	0	0	0
June	0	0	0	0
July	0	0	0	0
August	0	0	0	0
September	0	0	0	0
October	0	0	0	0
November	0	0	0	0
December	0	0	0	0
Totals	-	-	-	-

IP CTS CA	Actuals		Projections	
	2023	2024	2025	2026
January	0	0	0	0
February	0	0	0	0
March	0	0	0	0
April	0	0	0	0
May	0	0	0	0
June	0	0	0	0
July	0	0	0	0
August	0	0	0	0
September	0	0	0	0
October	0	0	0	0
November	0	0	0	0
December	0	0	0	0
Totals	-	-	-	-

Annual Provider Filing e Provider Demand

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TRS Fund Provider Form Jan 2025 Ver
OMB Control Number 3060-
Estimated Average Burden Hours Per Response: 10.0

ual compensated demand and two years of projected compensable demand for the years listed below.

IP Relay	Actuals		Projections	
	2023	2024	2025	2026
January	0	0	0	0
February	0	0	0	0
March	0	0	0	0
April	0	0	0	0
May	0	0	0	0
June	0	0	0	0
July	0	0	0	0
August	0	0	0	0
September	0	0	0	0
October	0	0	0	0
November	0	0	0	0
December	0	0	0	0
Totals	-	-	-	-

IP CTS ASR	Actuals		Projections	
	2023	2024	2025	2026
January	0	0	0	0
February	0	0	0	0
March	0	0	0	0
April	0	0	0	0
May	0	0	0	0
June	0	0	0	0
July	0	0	0	0
August	0	0	0	0
September	0	0	0	0
October	0	0	0	0
November	0	0	0	0
December	0	0	0	0
Totals	-	-	-	-

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Hours

TRS Fund VRS Expense and C

For expenses associated with the provisioning of VRS service, provide

A. Recurring Fixed/Semi-Variable Expenses

1. Rent
2. Utilities
3. Building Maintenance
4. Property Tax (if owned)
5. Furniture (if leased)
6. Office Equipment (if leased)

Total

B. Recurring Variable Expenses (Direct TRS Operation Expenses)

1. Salaries & Benefits - Relay Center: CA/Interpreting Staff
2. Salaries & Benefits - Relay Center: Management
3. Salaries & Benefits - Relay Center Staff
4. Telecommunication Expenses
5. Relay Center Expenses

Total

C. Administrative Expenses

1. Accounting/Finance
2. Legal/Regulatory
3. Engineering
4. Research and Development
5. Operations Support
6. Human Resources
7. Billing
8. Contract Management
9. Risk Management
10. Other Corporate Overheads
11. Enforcement Action Expenses

Total

D. Depreciation Associated With Capital Investment

1. Furniture & Fixtures
2. Telecommunications Equipment
3. Leasehold
4. Software

5. Other Capitalized	
	Total

E. Other TRS Expenses

1. Marketing/Advertising Expenses	
2. Outreach Expenses	
3. Subcontractor Expenses excluding License Fees	
4. License Fees paid to a third party	
5. License Fees paid to an affiliate	
6. Software	
7. Customer Premise Equipment	
8. Other	
	Total

F. Capital Investments

1. Furniture & Fixtures	
2. Telecommunications Equipment	
3. Leasehold	
4. Software	
5. Other Capitalized	
	Total

NOT FOR PUB
Approved E
TRS Fund Provider Form Jan 2025 '
OMB Control Number 306
Estimated Average Burden Hours Per Response: 10.0

[illegible]

PUBLIC USE
By OMB
Version
60-0463
0 Hours

TRS Fund

IP Relay Expense and C

For expenses associated with the provisioning of IP Relay service, provi

A. Recurring Fixed/Semi-Variable Expenses

1. Rent
2. Utilities
3. Building Maintenance
4. Property Tax (if owned)
5. Furniture (if leased)
6. Office Equipment (if leased)

Total

B. Recurring Variable Expenses (Direct TRS Operation Expenses)

1. Salaries & Benefits - Relay Center: CA/Interpreting Staff
2. Salaries & Benefits - Relay Center: Management
3. Salaries & Benefits - Relay Center Staff
4. Telecommunication Expenses
5. Relay Center Expenses

Total

C. Administrative Expenses

1. Accounting/Finance
2. Legal/Regulatory
3. Engineering
4. Research and Development
5. Operations Support
6. Human Resources
7. Billing
8. Contract Management
9. Risk Management
10. Other Corporate Overheads
11. Enforcement Action Expenses

Total

D. Depreciation Associated With Capital Investment

1. Furniture & Fixtures
2. Telecommunications Equipment
3. Leasehold
4. Software

5. Other Capitalized

Total

E. Other TRS Expenses

1. Marketing/Advertising Expenses
2. Outreach Expenses
3. Subcontractor Expenses excluding License Fees
4. License Fees paid to a third party
5. License Fees paid to an affiliate
6. Software
7. Customer Premise Equipment
8. Other

Total

F. Capital Investments

1. Furniture & Fixtures
2. Telecommunications Equipment
3. Leasehold
4. Software
5. Other Capitalized

Total

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TRS Fund IP CTS CA Expense and C

For expenses associated with the provisioning of IP CTS CA service, prov

A. Recurring Fixed/Semi-Variable Expenses

1. Rent
2. Utilities
3. Building Maintenance
4. Property Tax (if owned)
5. Furniture (if leased)
6. Office Equipment (if leased)

Total

B. Recurring Variable Expenses (Direct TRS Operation Expenses)

1. Salaries & Benefits - Relay Center: CA/Interpreting Staff
2. Salaries & Benefits - Relay Center: Management
3. Salaries & Benefits - Relay Center Staff
4. Telecommunication Expenses
5. Relay Center Expenses

Total

C. Administrative Expenses

1. Accounting/Finance
2. Legal/Regulatory
3. Engineering
4. Research and Development
5. Operations Support
6. Human Resources
7. Billing
8. Contract Management
9. Risk Management
10. Other Corporate Overheads
11. Enforcement Action Expenses

Total

D. Depreciation Associated With Capital Investment

1. Furniture & Fixtures
2. Telecommunications Equipment
3. Leasehold
4. Software

5. Other Capitalized	
	Total

E. Other TRS Expenses

1. Marketing/Advertising Expenses	
2. Outreach Expenses	
3. Subcontractor Expenses excluding License Fees	
4. License Fees paid to a third party	
5. License Fees paid to an affiliate	
6. Software	
7. Customer Premise Equipment	
8. Other	
	Total

F. Capital Investments

1. Furniture & Fixtures	
2. Telecommunications Equipment	
3. Leasehold	
4. Software	
5. Other Capitalized	
	Total

Annual Provider Filing Capital Investment Data

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Provide two years of actual and two years of projected expenses for each category/subcategory.

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TRS Fund IP CTS ASR Expense and C

For expenses associated with the provisioning of IP CTS ASR service, pro

A. Recurring Fixed/Semi-Variable Expenses

1. Rent
2. Utilities
3. Building Maintenance
4. Property Tax (if owned)
5. Furniture (if leased)
6. Office Equipment (if leased)

Total

B. Recurring Variable Expenses (Direct TRS Operation Expenses)

1. Salaries & Benefits - Relay Center: CA/Interpreting Staff
2. Salaries & Benefits - Relay Center: Management
3. Salaries & Benefits - Relay Center Staff
4. Telecommunication Expenses
5. Relay Center Expenses

Total

C. Administrative Expenses

1. Accounting/Finance
2. Legal/Regulatory
3. Engineering
4. Research and Development
5. Operations Support
6. Human Resources
7. Billing
8. Contract Management
9. Risk Management
10. Other Corporate Overheads
11. Enforcement Action Expenses

Total

D. Depreciation Associated With Capital Investment

1. Furniture & Fixtures
2. Telecommunications Equipment
3. Leasehold
4. Software

5. Other Capitalized	
	Total

E. Other TRS Expenses

1. Marketing/Advertising Expenses	
2. Outreach Expenses	
3. Subcontractor Expenses excluding License Fees	
4. License Fees paid to a third party	
5. License Fees paid to an affiliate	
6. Software	
7. Customer Premise Equipment	
8. Other	
	Total

F. Capital Investments

1. Furniture & Fixtures	
2. Telecommunications Equipment	
3. Leasehold	
4. Software	
5. Other Capitalized	
	Total

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TRS Fund Annual Provider Call Assessment

Please provide data listed below for each service for all CAs

VRS		2023	Actual
Average Monthly Full Time CAs		0	
Average Monthly Part Time CAs - On Full Time Equivalent Basis		0	
Total CA Managers		0	
Total Non CA Relay Staff		0	
Total Yearly Number of Available Interpreting Minutes		0	
Total Yearly Number of Session Minutes		0	
Total Yearly Number of Conversation Minutes		0	
Occupancy Percentage		0%	
Utilization Percentage		0%	
IP Relay		2023	
Average Monthly Full Time CAs		0	
Average Monthly Part Time CAs - On Full Time Equivalent Basis		0	
Total CA Managers		0	
Total Non CA Relay Staff		0	
Total Yearly Number of Available Interpreting Minutes		0	
Total Yearly Number of Session Minutes		0	
Total Yearly Number of Conversation Minutes		0	
Occupancy Percentage		0%	
Utilization Percentage		0%	
IP CTS CA		2023	
Average Monthly Full Time CAs		0	
Average Monthly Part Time CAs - On Full Time Equivalent Basis		0	
Total CA Managers		0	
Total Non CA Relay Staff		0	
Total Yearly Number of Available Interpreting Minutes		0	
Total Yearly Number of Session Minutes		0	
Total Yearly Number of Conversation Minutes		0	
Occupancy Percentage		0%	
Utilization Percentage		0%	

Provider Filing Instant Stats

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Estimated Average Burden Hours Per Response:
10.0 Hours

employed during the year.

Actuals	Projections		
	2024	2025	2026
	0	0	0
	0	0	0
	0	0	0
	0	0	0
	0	0	0
	0	0	0
	0	0	0
	0%	0%	0%
	0%	0%	0%

2024	2025	2026
0	0	0
0	0	0
0	0	0
0	0	0
0	0	0
0	0	0
0	0	0
0	0	0
0%	0%	0%
0%	0%	0%

2024	2025	2026
0	0	0
0	0	0
0	0	0
0	0	0
0	0	0
0	0	0
0	0	0
0	0	0
0%	0%	0%
0%	0%	0%