

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U			
1	2024 Burden Estimate for 9005 - Advanced Biofuel Payment Program																							
2	OMB No. 0570-0063																							
3	USDA Rural Business-Cooperative Service																							
4	Section of Rule	Title	Form No. (if any)	No. of Respondents	Reports Filed	Total Responses (D) X (E)	Estimated No. of Manhours per response	Estimated Total Manhours (F) x (E)	Wage** Class	Total Cost (H) x (I)														
5	(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)														
6	<b>Reporting - No Forms Approved Under this Docket</b>																							
7	4288.120(a)	SAM Registration and Annual Maintenance	sam.gov	101	1	101	3.00	303	\$67.06	\$20,319														
8	4288.103	Appeals	written	3	1	3	12.00	36	\$67.06	\$2,414														
9	4288.137(a)	Succession request	written	3	1	3	1.00	3	\$67.06	\$201														
10	4288.110(b)	Additional information (3% of the applicants)	written	3	1	3	1.00	3	\$67.06	\$201														
11	4288.120(a)(4)(i)	Certification for Contracts, Grants and Loans	RD 1940-Q	92	1	92	0.50	46	\$67.06	\$3,085														
12	<b>Recordkeeping</b>																							
13	<b>Recordkeeping</b>																							
14	4288.113	Recordkeeping		92	1	92	1.0	92	\$67.06	\$6,170														
15	<b>Reporting - Forms Approved Under this Docket</b>																							
16	<b>Reporting - Forms Approved Under this Docket</b>																							
17	4288.120	Advanced Biofuel Payment Program Annual Application and applicable	RD 4288-1	92	1	92	1.40	129	\$67.06	\$8,637														
18	4288.121(a)	Advanced Biofuel Payment Program Contract	RD 4288-2	13	1	13	1.00	13	\$67.06	\$872														
19	4288.130(a)	Advanced Biofuel Payment Program - Payment Request	RD 4288-3	92	4	368	1.00	368	\$67.06	\$24,678														
20	<b>TOTALS</b>																							
21							<b>767</b>			<b>993</b>			<b>66,577</b>											
22	<b>Forms Approved Under Other OMB Numbers (Not counted in burden totals)</b>																							
23	<b>Forms Approved Under Other OMB Numbers (Not counted in burden totals)</b>																							
24	<b>Forms Approved Under Other OMB Numbers (Not counted in burden totals)</b>																							
25	4288.120(a)(4)(ii)	Disclosure of Lobbying Activities	SF LLL (4040-0013)	92	1	92	0.167	15	\$67.06	\$1,030														
26	4288.120(a)(4)(iii)	Assurance Agreement	RD 400-4 (0575-0018)	92	1	92	0.250	23	\$67.06	\$1,542														
27																								
28																								
29																								
30																								
31				<b>Total Respondents</b>	<b>92</b>																			
32				<b>Total Responses</b>			<b>767</b>																	
33				<b>Total Responses per Respondent</b>	<b>8.34</b>																			
34				<b>Total Burden Hours</b>					<b>993</b>															
35				<b>Total Burden Hours per Response</b>	<b>1.294</b>																			
36																								
37	<b>FOOTNOTES:</b>																							
38	<b>Appeals and Succession Requests</b> Assumes 3 appeals and 3 succession requests.																							
39																								
40	<b>Number of Applications</b>	Estimated 101 applicants with 92 eligible participants. Of the applications - 34 are biodiesel and renewable hydrocarbon producers, 21 are ethanol and alcohol based fuel producers, 19 are anaerobic biogas producers, and 18 are solid fuel pellets and briquettes producers. These estimates are based on the actual number of producers enrolled for Fiscal Year 2023.																						
41	<b>Production information</b>	Assumes 92 eligible participants submit quarterly payment requests (368 payments per year). This is based on payment requests received in FY 2023.																						
42	<b>Payment Requests</b>	Assumes 92 eligible participants submit quarterly payment requests.																						
43	<b>Recordkeeping</b>	Applies to each of the 92 producers with whom the Agency has contracts.																						

<b>Wage Category</b>	<b>Mean Wage*</b>	<b>29.6% Benefits**</b>	<b>Total Hourly Wage</b>	<b>Percent Time spent on Burden</b>	<b>Weighted Hourly Salary</b>
<b>11-9199 Managers, All Other</b>	<b>70.35</b>	<b>20.82</b>	<b>91.17</b>	<b>60</b>	<b>54.70</b>
<b>43-4031 Bookkeeping, Accounting and Auditing Clerks</b>	<b>23.84</b>	<b>7.06</b>	<b>30.90</b>	<b>40</b>	<b>12.36</b>
				<b>100</b>	<b>67.06</b>

0.296

<https://www.bls.gov/news.release/pdf/ecec.pdf>

[https://www.bls.gov/oes/current/oes\\_stru.htm](https://www.bls.gov/oes/current/oes_stru.htm)

Updated this table based on the most recent information available and included links to that data.

1	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W
2	Grade	Based Hourly Cost	Benefits	Total	Percent																		
3	GS 7, Step 5	22.79	8.26	31.05	20	6.21	0.3625																
4	GS 9, Step 5	27.88	10.11	37.99	30	11.40																	
5	GS 12, Step 5	40.42	14.65	55.07	30	16.52																	
6	GS 13, Step 5	48.07	17.43	65.50	20	13.10																	
7				189.61	100	47.23																	
8																							
9																							
10																							
11																							
12																							
13																							
14	Fed Gov Cost for Advanced Biofuel Payment Program																						
15	Item	Number	Hours per item	Rate	Total Cost	NOTES																	
16																							
17	Determine producer eligibility	92	1.58	\$47.23	\$6,865	Equal to the number of new applicants; 3 hours per producer plus 0.5 hours per application for the 8 applications with documentation that woody feedstocks cannot be used in higher value product																	
18	Review contract forms	13	1	\$47.23	\$614	Equal to the number of new contracts																	
19	Review contract validity	13	0.7	\$47.23	\$430																		
20	Process payment applications	368	3.3	\$47.23	\$57,356	Equal to the number of payment requests																	
21	Review succession requests	3	2	\$47.23	\$283																		
22	Appeals	3	12	\$47.23	\$1,700																		
23	Conduct site visits	18	8	\$47.23	\$6,801	Equals 20% of the number of participating producers																	
24	Administrative	See footnote a			\$50,000																		
25	<b>Total</b>				\$124,050																		
26																							
27																							
28	Footnote a	This line item addresses the estimated cost for implementing, and administering 9005. The estimate includes cost incurred by USDA staff and other Federal agency groups (e.g., OMB, OGC, FO).																					