

USDA
RURAL UTILITIES SERVICE
RURAL DECENTRALIZED WATER SYSTEMS
INFORMATION COLLECTION BURDEN HOURS
0572 - 0139
May 2024

Estimated No. of Total Respondents (Applicants)

7

Average hours per response

4.464

Estimated No. of Total Awards (Awardees)

6

Number of responses per respondent

20.86

Gray Columns have automatic formulas. DO NOT input numbers in these columns.

TOTAL

146

652

\$34,963

(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)
Regulation Reference	Title	Form No. (If Any)	% of Respondents Line Item is Applicable To	Estimated # of Respondents	Reports Filed Annually	Total Responses (E) x (F)	Estimated # of Hours Per Response	Estimated Total Hours (G) x (H)	Prof. Wage Rate	Total Cost (I) x (J)
	APPLICATION									
	SAM Registration	SAM.gov	100%	7	1	7	2.00	14	\$53.64	\$751
1776.2 and RD Inst. 1900-D	Identify Employee Relationship	Written	100%	7	1	7	0.25	2	\$53.64	\$94
1776.5	Organizational Documents-Evidence of Legal Existence and Authority	Written	100%	7	1	7	0.25	2	\$53.64	\$94
1776.5	List of Directors and Officers	Written	100%	7	1	7	0.25	2	\$53.64	\$94
1776.5	Evidence of Tax Exempt Status	Written	100%	7	1	7	0.25	2	\$53.64	\$94
1776.7 (b)	Work Plan (Project Proposal, Work Plan, and Budget Justification)	Written	100%	7	1	7	60.00	420	\$53.64	\$22,529
1776.7(c)	Statement of Experience	Written	100%	7	1	7	4.00	28	\$53.64	\$1,502
1776.9 (d) (1)	Pro-forma Balance Sheet	Written	100%	7	1	7	4.00	28	\$53.64	\$1,502
1776.7 (d) (2)	Prior year Audit / Financial Statement	Written	100%	7	1	7	0.25	2	\$53.64	\$94
1776.7 (d) (3)	Pro-forma Income Statement and Cash Flow	Written	100%	7	1	7	4.00	28	\$53.64	\$1,502
				0		0		0	\$53.64	\$0

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7

Average hours per response

0.764

Estimated No. of Total Awards (Awardees)

6

Number of responses per respondent

9.71

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TOTAL

68

52

\$2,785

(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)
Regulation Reference	Title	Form No. (If Any)	% of Respondents Line Item is Applicable To	Estimated # of Respondents	Reports Filed Annually	Total Responses (E) x (F)	Estimated # of Hours Per Response	Estimated Total Hours (G) x (H)	Prof. Wage Rate	Total Cost (I) x (J)
APPLICATION										
1776.2	Equal Opportunity Agreement (Cleared under 0575-0201)	RD 400-1	100%	7	1	7	0.167	1	\$53.64	\$63
1776.2	Assurance Agreement (Cleared under 0575-0201)	RD 400-4	100%	7	1	7	0.25	2	\$53.64	\$94
1776.2 and 3018.11	Disclosure of Lobbying Activities-(Cleared under 4040-0013)	SF-LLL	100%	6	1	6	0.167	1	\$53.64	\$54
1776.2 and 3019.22	Request for Advance or Reimbursement - (Cleared under 4040-0012)	SF 270								
	Initial		100%	6	4	24	1.00	24	\$53.64	\$1,287
	Extension		100%	6	4	24	1.00	24	\$53.64	\$1,287
1776.7 (a)(1)	Application for Federal Assistance (Cleared under 4040-0004)	SF-424								
	Initial		100%	6	1	6	1.00	6	\$53.64	\$322
	Revised		0%	0	1	0	1.00	0	\$53.64	\$0
1776.9(a)(2)	Budget Information - (Cleared under 4040-0006)	SF-424A								
	Initial		100%	6	1	6	3.00	18	\$53.64	\$966
	Revised		0%	0	1	0	3.00	0	\$53.64	\$0
1776.2 and 3019.52	Federal Financial Report - (Cleared under 4040-0014)	SF-425								
	Initial		100%	6	4	24	1.50	36	\$53.64	\$1,931
	Extension		100%	6	4	24	1.50	36	\$53.64	\$1,931

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OPM GS Pay Tables - Table 2023 DCB

<https://www.opm.gov/policy-data-oversight/pay-leave/salaries-wages/2024/general-schedule>

OPM SES Schedules - Table 2023-ES

[Executive Senior Level \(opm.gov\)](https://www.opm.gov/policy-data-oversight/pay-leave/salaries-wages/2024/general-schedule)

Benefit % (OMB Memo M-08 13)

https://www.whitehouse.gov/wp-content/uploads/legacy_drupal_files/omb/memoranda/2008/m08-13.pdf

36.25%

Gray & Blue Columns have automatic formulas. DO NOT input numbers in these columns.

Total **24.00** **\$2,101.79** **\$27,323.30**

Staff Position	GS Grade	GS Step	GS Salary	Hourly Rate Calc	Benefits Calc	Total Salary Rate Calc	Hours Required	Cost Subtotals	# of Responses	Total Costs
Application							12.00	\$1,051	7	\$7,356.27
Community Program Specialist	13	5	\$133,692	\$64.28	\$23.30	\$87.57	12.00	\$1,050.90		
				\$0.00	\$0.00	\$0.00		\$0.00		
First Administrative Phase							6.00	\$525	7	\$3,678.14
Community Program Specialist	13	5	\$133,692	\$64.28	\$23.30	\$87.57	6.00	\$525.45		
				\$0.00	\$0.00	\$0.00		\$0.00		
Second Administrative Phase							3.00	\$263	6	\$1,576.34
Community Program Specialist	13	5	\$133,692	\$64.28	\$23.30	\$87.57	3.00	\$262.72		
				\$0.00	\$0.00	\$0.00		\$0.00		
Servicing per Quarter (initial)							3.00	\$263	24	\$6,305.38
Community Program Specialist	13	5	\$133,692	\$64.28	\$23.30	\$87.57	3.00	\$262.72		