			ОМВ	No. of Responde	Annual	Annual	Manhrs	Burden	
New Regulation	Title	Form No.	Number	nts	Reports	Responses	/response	Hrs.	\$/hr
	NTS APPROVED IN THIS DOCKET			1					
NOSA	MPR Application	written		150	1		1	150	\$30
NOSA	Credit Report	written		150	1		0.5	75	\$28
NOSA	Proof of SAM Registration	written		150	1		0.25	38	\$28
NOSA	MPR Conditional Commitment	written		150	1		1	150	\$30
NOSA	Debt Deferral Agreement	written		150	1		1	150	\$30
NOSA	Restrictive Use Covenent	written		150	1		2	300	\$102
NOSA	Restrictive Use Subordination Agreement	written		50	1	50	2	100	\$102
Noca	Form of Legal Opinion for Multi-Family Housing Preservation and Revitalization			150		150		150	#100
NOSA	Restructuring Program	written		150	1	150	1	150	\$102
NOSA	MPR Grant Agreement	written		10	1	10	1	10	\$28
NOSA	MPR Loan and Grant Resolution (nonprofit corporation)	written		10	1	10	1	10	\$28
NOSA	Restructuring Conditional Commitment	written		150	1	150	1	150	\$30
NOSA	Addendum to Debt Deferral Agreement	written		50	1	. 50	1	50	\$30
3560.2 (b), (c)	Discrimination complaints	written		10	1	10	0.5	5	\$28
3560.4	Compliance w/other Federal requirements	written		50	1	50	1	50	\$28
3560.8	Exception requests	written		50	1		0.5	25	\$28
3560.56 (d)(2)	Market feasibility/documentation	written		28	1		5	250	\$28
3560.56 (f), 3560.615	Notification of other assistance	written		50	1		0.2	10	\$28
3560.62 (a), 3560.561	Written contract for legal services	written		50	1		0.5	25	\$28
3560.62 (d)&(e) 3560.105, 3560.561, 3560.611	Property, liability, fidelity insurance and surety bonding	written		50	1	50	0.5	25	\$28
3560.63 (f)	Cost overruns	written		50	1	. 50	0.5	25	\$28
3560.64, 3560.304	Adequacy of Initial Operating Capital	written		20	1	20	0.5	10	\$28
3560.65, 3560.578	Establish reserve account	written		20	1	20	0.5	10	\$28
3560.72(a)(4), 3560.570, 3560.571, 3560.620	Evidence that funds from other sources are available	written		50	1	50	0.5	25	\$28
3560.72(a)(7), 3560.571, 3560.621	Architect's statement certifying substantial completion	written		50	1	50	0.2	10	\$28
3560.72(a)(1), 3560.571, 3560.621	Evidence that Agency-approved accounting system is in place	written		50	1	. 50	0.2	10	\$28
3560.73, 3560.406(h)(1), 3560.572	Subsequent loan requirements	written		100	1	100	10	1,000	\$28
3560.102(b), 3560.102(c), 3560.102(j), 3560.618, 3560.623, 3560.627, 3560.568	Management Plan	written		50	1	. 50	10	500	\$28

## Section 515 Multi-Family Housing Preservation and Revitalization Restructuring (MPR) Demonstration Program - OMB No. 0575-0190

		-	 					
3560.102(c)(1), (d)(1), 3560.102 (c) (3) & (4)	Revisions to management plan	written	350	1	350	2	700	\$28
	Written request for Agency approval of		000					
(1)	management entity	written	50	1	50	0.2	10	\$28
	· ·		 50	1	50	0.2	100	\$28
	Management agreement	written	 150	1	150	24		\$20 \$20
3560.103(c)(2)	Capital needs assessment	written	150	1	150	24	3,600	<u>۵۷۷</u>
3560.208	Eviction of tenants who do not recertify	written	20	1	20	1	20	\$2
3560.152(d)	Request to rent to ineligible	written	25	1	25	0.5	13	\$28
3560.154(a),(b)	Tenant application forms	written	150	1	150	0.5	75	\$2
3560.152(e)(1)(ii)	Authorization for information verification	written	150	1	150	0.2	30	\$2
3560.154(f)	Waiting lists	written	150	1	150	0.2	30	\$2
	Notification to ineligible applicants/							
3560.154(h)	rejections	written	100	1	100	0.2	20	\$2
3560.156	Lease/Lease modifications	written	20	1	20	1	20	\$2
3560.157	Occupancy rules	written	20	1	20	1	20	\$2
3560.159(a)	Notice of lease violation	written	50	1	50	0.2	10	\$2
3560.159(b)	Occupancy termination notice	written	50	1	50	0.2	10	\$2
3560.160	Tenant protection and grievance procedures	written	10	1	10	0.2	2	\$2
3560.160(e)	Notification to tenant of adverse action	written	10	1	10	0.2	2	\$2
3560.160(f)(1)	Grievance or response to adverse action	written	10	1	10	0.5	5	\$2
3560.160(f)(3)	Summary & submission of problem	written	10	1	10	0.5	5	\$2
3560.160(g)(6), 3560.208(a)	Escrow for tenant payments	written	100	1	100	0.2	20	\$2
3560.202(e)	Certification that funds from other sources to reduce rents will not be paid from agency funds	written	50	1	50	0.20	10	\$2
3560.205, 3560.303(d) (3), 3560.628, 3560.575	Request for rent changes	written	150	1	150	1	150	\$2
3560.205 (d)	Summary of tenant comments	written	 150	1	150	0.5	75	\$2
2500.203 (0)	Documentation that there are no very low- income households, or that occupancy by	written	20		130	0.3		¢2

written

low-income households is limited

Rental subsidies from non-Agency sources written

3560.257(a)(2)

3560.260

20

50

20

50

1

1

0.25

0.5

5

25

\$28

\$28

				1				
3560.302(d)(1), 3560.578	CPA certification of separate accountability	written	50	1	50	0.25	13	\$28
560.304(c), 3560.578	Withdrawal of initial 2 percent	written	10	1	10	1	10	\$28
3560.306, 3560.578	Maintain Reserve Funds Accounts	written	40	1	40	0.5	20	\$28
	Request for approval of advancement of							
3560.309	owner's funds	written	100	1	100	0.5	50	\$28
3560.307	Reports	written	80	1	80	3.5	280	\$28
	Response to Agency notification of							
3560.354	deficiencies or violations	written	150	1	150	1	150	\$28
3560.404, 3560.579	Request for payoff	written	33	1	33	0.25	8	\$28
3560.405, 3560.406(c)	Documentation of organizational structure/Changes in Ownership Entity/Agency approval for ownership changes or sales	written	33	1	33	2.5	83	\$28
3560.406(d)(7)	Signed agreement listing all known repairs	written	100	1	100	1	100	\$28
3560.406(d)(12)	Financial reports for transferee/buyer	written	100	1	100	0.25	25	\$28
3560.406(d)(13)	No liens, judgments	written	150	1	150	0.25	38	\$28
3560.406(f)	Certification that equity payments to borrower will not be paid from project funds (identify sources)	written	15	1	15	0.25	4	\$28
3560.406(g)	Applicable restrictive use agreement to be executed by tranferee/borrower	written	150	1	150	0.25	38	\$28
3560.409, 3560.579	Written consent for subordinations and junior liens	written	33	1	33	2	66	\$28
3560.409(d)(2)	Filing of financing statement, loan document or contract and security agreement	written	50	1	50	1	50	\$28
3560.453, 3560.579	Workout agreements/revised agreements	written	100	1	100	2	200	\$28
3560.210, 3560.579	Special Servicing Rents	written	10	1	10	1.5	15	\$28
3560.454(e)	Termination of management	written	15	1	15	2	30	\$28
3560.456(e), 3560.579	Bill of sale itemizing chattel property	written	100	1	100	0.25	25	\$28
3560.458(c), 3560.579	Letters of credit for additional security	written	10	1		4	40	\$28
3560.459	Special borrower circumstances	written	50	1	50	1	50	\$28
3560.606	Certification that farm workers are involved in applicant's agricultural operations	written	5	1	5	0.25	1	\$28
3560.605(a)(1)	Certification that operations will be conducted in a nonprofit manner	written	30	1	30	0.25	8	\$28
3560.610(d),(e)	Additional security for loans	written	5	1	-	2	10	\$28
3560.653	Prepayment Request	written	25	1	25	3	75	\$28
3560.654(a)	Posting prepayment notices	written	25	1	25	2	50	\$2

25

25

1

6

\$28

0.25

written

3560.159(c), 3560.660(b) Tenants may request LOPE

3560.656(g)	Borrower must accept or reject incentive offer	written	15	1	15	1	15	\$28
3560.659(a), 3560.752, 3560.753	Appraisal reports	written	15	1	15	18	270	\$28
3560.659(b)	Borrower may offer to sell to nonprofit	written	15	1	15	2	30	\$28
3560.653, 3560.659(b)(3)	Provide interested entities with information regarding project and provide additional materials requested by interested parties	written	300	1	300	1	300	\$28
3560.663(c)	Document compliance with restrictive use provisions	written	5	1	5	1	5	\$28
3560.703, 3560.704, 3560.708, 3560.709(b), (c)	Notification of unauthorized assistance	written	30	1	30	0.5	15	\$28
3560.707(b)	Corrective actions by tenants or borrowers	written	30	1	30	2	60	\$28
( )	Submit proposed tenant repayment arrangements	written	30	1	30	0.25	8	\$28
3560.3	Environmental Report	written	50	1	50	8	400	\$30
3560.705	Recapture of unauthorized assistance	written	30	1	30	0.5	15	\$28
	Subtotal				5,929		10,830	
REPORTING REQUIREM	ENTS - FORM BURDEN APPROVED UND	ER OTHER OMB (	CONTROL NOs					
3560.56	Option to Purchase Real Property	440-34	100	1	100	0.5	50	\$30
3560.407(b)(5), 3560.408, 3560.578	Application for Partial Release, Subordination or Consent	3560-1	100	1	100	0.5	50	\$30
3560.202; 3560.205,	Multiple Family Housing Project Budget/Utility Allowance (proposed, annual)	3560-7	150	2	300	3	900	\$30
3560.309(b),3560.309, 3560.630	Multiple Family Housing Project Budget/Utility Allowance (monthly/quarterly)	3560-7	25	4	100	2	200	\$30
3560.6 (b), 3560.152 (e), 3560.575 (c) (4)	Tenant certification and annual recertification	3560-8	150	1	150	0.5	75	\$30
3560.67 (b)	MFH Interest Credit and Rental Assistance Agreement	3560-9	150	1	150	0.25	38	\$30
3560.308 (a)	MFH Borrower Balance Sheet	3560-10	150	1	150	2	300	\$30
3560.306(g)	Request for Authorization to Withdraw Reserve Funds	3560-12	150	1	150	0.5	75	\$30
3560.102 (j)	Multifamily Project Owner's/Management Agent's Management Certification	3560-13	50	1	50	0.5	25	\$30
3560.455 (b)	Reamortization Request	3560-15	50	1	50	0.5	25	\$30
3560.406	MFH Transfer and Assumption Review and Recommendation	3560-20	100	1	100	1	100	\$30

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3560.455 (c)	Offer to Convey Security	3560-22	2	1	2	0.5	1	\$30
3560.56 (a)(3), 3560.255.	Request for Rental Assistance/Operating							
3560.255, 3560.574 (c)	Assistance	3560-25	1	1	1	0.25	0	\$30
3560.258, 3560.260(d)	Rental Assistance Agreement	3560-27	50	1	50	0.33	17	\$30
3560.574	Operating Assistance Agreement	3560-27A	1	1	1	0.25	0	\$30
3560.256	Notice of Payment Due Report	3560-29	50	1	50	0.25	13	\$30
	Identity of interest (IOI)							
3560.102 (g) (3)	Disclosure/Qualification Certificate	3560-31	50	1	50	0.5	25	\$30
3560.72(a)(2), 3560.73(h), 3560.621, 3560.571, 3560.406(g), 3560.657(a)(1), 3560.658(b), 3560.655	Loan Agreement or Loan Resolution	3560-33, 34, 35	150	1	150	0.25	38	\$30
		3560-39, 40, 41,						
3560.570 (a), 3560.621	LH Resolutions and loan/grant agreement	42, 43	1	1	1	0.25	0	\$30
		3560-33A, 34A,						
3560.410, 3560.578	Loan Consolidation	35A	30	1	30	0.25	8	\$30
3560.553 (b)&(c)	Farm Labor Housing Technical Assistance Grant Agreement	3560-44	1	1	1	0.5	1	\$30
3560.56 (I)	Application for Cooperative Housing Membership	3560-38	1	1	1	1	1	\$30
	MFH Obligation Fund Analysis (Page 2)	3560-51	150	1	150	0.25	38	\$30
	Application for Settlement of Indebtedness	3560-57	10	1		0.23	10	\$30
3560.72, 3560.571,	Construction Requirements (7 CFR	5500-57	10	<u>+</u>	10	<b>1</b>	10	\$30
3560.621	1924-A)		50	1	50	29	1,450	\$30
	Estimate of Funds Needed	440-11	50	1	50	1	50	\$30
	Development Plan	1924-1	50	1		0.25	13	\$30
-	Description of Materials	1924-2	50	1		0.25	13	\$30
3560.60, 3560.559	Service Building Specifications	1924-3	5	1		0.25	1	\$30
-	Invitation For Bid	1924-5	150	1	150	0.25	38	\$30
3560.60, 3560.559	Construction Contract	1924-6	50	1	50	0.25	13	\$30
	Contract Change Order	1924-7	150	1	150	0.25	38	\$30
3560.60, 3560.559	Certification of Contractor's Release	1924-9	50	1	50	0.25	13	\$30
3560.60, 3560.559	Release by Claimants	1924-10	50	1	50	0.5	25	\$30
3560.60, 3560.559	Statement of Labor Performed	1924-11	50	1		0.5	25	\$30
3560.60, 3560.559	Inspection Report	1924-12	50	3	150	0.25	38	\$30
3560.60, 3560.559	Estimate and Certificate of Actual Cost	1924-13	50	2	100	2	200	\$30
	Partial Payment Estimate	1924-18	50	3		0.5	75	\$30
	Builder's Warranty	1924-19	50	1		0.25	13	\$30
	Plan Certification	1924-25	50	1		0.167	8	\$30
3560.72	Affidavit Regarding Work of Improvement	1927-5	50	1		0.167	8	\$30
3560.72	Agreement With Prior Lienholder	1927-8	50	1	50	0.08	4	\$30

3860.72    Final Title Opinion    1927-10    50    1    50    0.33    17    \$33      3860.72    Certification of Attomey    1927-19    50    1    50    0.167    8    \$33      3860.72    Certification of Title insurance Company    1927-20    50    1    50    0.167    8    \$33      3860.306 (b),    Deposit Agreement    402-1    50    1    50    0.067    8    \$33      3860.2    Agual Opportunity Agreement    400-4    50    1    50    0.25    13    \$36    \$33    \$360.2    0.167    8    \$33    \$360.2    0.167    8    \$33    \$360.2    0.167    8    \$33    \$360.56    \$1    50    0.150    0.25    13    \$33    \$360.56    \$356.56    \$356.56    \$360.56.1    \$360.56.56    \$356.56    \$360.56.56    \$572    \$360.56    \$360.56.56    \$360.56.56    \$360.56.56    \$360.56.56    \$360.56.56    \$360.56.56    \$360.56.56    \$360.56.56    \$360.56.56    \$360.56.56    \$360.56.56    \$360.56.56    \$360.56.56    \$360.56.	3560.72	Preliminary Title Opinion	1927-9		50	1	50	1.5	75	\$30
3560.72      Certification of Attorney      1927-19      50      1      50      0.167      8      \$33        3560.72      Certification of Title Insurance Company      1927-20      50      1      50      0.167      8      \$33        3560.306 (b), 3560.2 (b)(4)      Deposit Agreement      402-1      50      1      50      0.083      4      \$33        3560.2 (b)(4)      Equal Opportunity Agreement      400-4      50      1      50      0.25      13      \$33        3560.2 (c)(4), Equal Opportunity Agreement      400-8      50      1      50      8      400      \$33        3560.2 (c)(4), Equal Opportunity Agreement      400-8      50      1      50      8      400      \$33        3560.2 (c)(4), Equal Opportunity Agreement      400-8      50      1      50      8      400      \$33        3560.51(5), 3560.51(5), 3560.51(5), 3560.51(5), 3560.51(5), 3560.51(5), 3560.51(5), 3560.51(5), 3560.51(7), 3560.556      Application for Federal Assistance      \$F424      4040-0004      150      1      50      1      50      1      50      1      <						1				
3560.72      Certification of Title Insurance Company      1927-20      50      1      50      0.167      8      \$33        3560.306 (b), 3560.306 (c), 3560.352 (b) (4)      Equal Opportunity Agreement      402-1      50      1      50      0.067      8      \$33        3560.2      Assurance Agreement      400-1      50      1      50      0.167      8      \$33        3560.2      Compliance Review      400-4      50      1      50      8      400      \$33        3560.2      Compliance Review      400-4      150      1      150      0.5      75      \$33        3560.56(1), 3560.561, 3560.561, 3560.561, 3560.562, 560.572, 3560.566, 560.572, 3560.566, 560.572, 3560.566, 560.572, 3560.566, 560.572, 3560.566, 560.572, 3560.566, 560.572, 3560.566, 560.572, 3560.566, 560.572, 3560.566, 560.572, 3560.566, 560.572, 3560.566, 560.572, 3560.566, 560.572, 3560.566, 560.572, 3560.566, 560.566, 572, 3560.566, 572, 3560.566, 572, 3560.566, 572, 3560.566, 572, 3560.566, 572, 3560.566, 572, 3560.566, 572, 3560.566, 572, 3560.566, 572, 3560.566, 572, 3560.566, 572, 3560.566, 572, 3560.566, 572, 3560.566, 572, 3560.566, 572, 3560.566, 572, 3560.566, 572, 3560.566, 572, 3560.566, 572, 3560.566, 572, 3560.566, 572, 3560.566, 572, 3560.566, 572, 3560.566, 572, 3560.566, 572, 3560.566, 572, 3560.566, 572, 3560.566, 572, 3560.566, 572, 3560.566, 572, 3560.566, 572, 3560.566, 572, 3560.566, 572, 3560.5						1				
3660.306 (b),      Deposit Agreement      402-1      50      1      50      0.083      4      5333        3560.2000 (360.352 (b)(4)      Equal Opportunity Agreement      400-1      50      1      50      0.167      8      \$333        3560.2      Assurance Agreement      400-4      50      1      50      0.25      1.3      \$333        3560.2      Compliance Review      400-8      50      1      50      8      400      \$333        3560.2 (c) (e),      S360.561,      S360.511,      90      150      1      50      8      400      \$333        3560.561, 3560.551,      S360.561, 3560.554, 553      S360.566, 3560.572, 3560.560, 572, 3560.560, 572, 580.556      Application for Federal Assistance      \$F424      4040-0004      150      1      50      1      50      1      50      1      50      1      50      1      50      1      50      1      1      1      1      1      1      1      1      1      1      1      1      1      1      1      1						-				
3560.306(e)(2)      Deposit Agreement      402-1      50      1      50      0.083      4      \$363        3560.2      Assurance Agreement      400-1      50      1      50      0.167      8      \$333        3560.2      Assurance Agreement      400-4      50      1      50      0.25      1.3      \$333        3560.2      Compliance Review      400-8      0      50      1      50      8      400      \$333        3560.1      Position Fidelity Schedule Bond      440-24      150      1      150      0.5      75      \$360        3560.56(1), 3560.560(7,3)      S560.560.72, 3560.560 72, 3560.560 72, 3560.560 72, 3560.560 72, 3560.560 72, 3560.560 72, 3560.560 72, 3560.560 72, 3560.560 72, 3560.560 72, 3560.560 72, 3560.560 72, 3560.560 72, 3560.560 72, 3560.560 72, 3560.560 72, 3560.560 72, 3560.560 72, 3560.560 72, 3560.560 72, 3560.560 72, 3560.560 72, 3560.560 72, 3560.560 72, 3560.560 72, 3560.560 72, 3560.560 72, 3560.560 72, 3560.560 72, 3560.560 72, 3560.560 72, 3560.560 72, 3560.560 72, 3560.560 72, 3560.560 72, 3560.560 72, 3560.560 72, 3560.560 72, 3560.560 72, 3560.560 72, 3560.560 72, 3560.560 72, 3560.560 72, 3560.560 72, 3560.560 72, 3560.560 72, 3560.560 72, 3560.560 72, 3560.560 72, 3560.560 72, 3560.560 72, 3560.560 72, 3560.560 72, 3560.560 72, 3560.560 72, 3560.560 72, 3560.560 72, 3560 72, 3560.560 72, 3560.560 72, 3560.560 72, 3560.560 72,		Certification of Litle Insurance Company	1927-20		50	I	50	0.167	8	\$30
3560 2.      Second SS2 (b)(4)      Equal Opportunity Agreement      400-1      50      1      50      0.167      8      \$33        3560.2      Assurance Agreement      400-4      50      1      50      0.25      13      \$33        3560.2      Compilance Review      400-8      50      1      50      8      400      \$33        3560.61      Soconda      Position Fidelity Schedule Bond      440-24      150      1      150      0.5      75      \$33        3560.561, 3560.572, 3560.572, 3560.572, 3560.572, 3560.566      Application for Federal Assistance      SF424      4040-0004      150      -      -      -      -        3560.566, 0526, 3560.572, 3560.572, 3560.566      Application for Federal Assistance      SF424      4040-0004      150      -      -      -      -      -      -      -      -      -      -      -      -      -      -      -      -      -      -      -      -      -      -      -      -      -      -      -      -      -      -										***
3560.2      Assurance Agreement      400-4      50      1      50      0.25      13      \$33        3560.2      Compliance Review      400-8      50      1      50      8      400      \$33        3560.12      Compliance Review      400-8      50      1      50      8      400      \$33        3560.15(1)      Position Fidelity Schedule Bond      440-24      150      1      150      0.5      75      \$33        3560.56(13)      S60.56(13)      S60.56(3)      Application for Federal Assistance      SF424      4040-0004      150      1      50      1      50      1      50      1      50      1      50      1      50      1      50      1      50      1      50      1      50      1      50      1      50      1      50      50      50      50      50      50      50      50      50      50      50      50      50      50      50      50      50      50      50      50      50 <t< td=""><td></td><td></td><td></td><td></td><td></td><td>1</td><td></td><td></td><td>4</td><td></td></t<>						1			4	
3560.2      Compliance Review      400-8      50      1      50      8      400      \$33        3560.2      (e), (e), (s), (s), (s), (s), (s), (s), (s), (s						-				
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Individual -      0      Individual - </td <td>Annual Responses</td> <td>Burden Hours</td> <td>Cost</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td>	Annual Responses	Burden Hours	Cost							
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