

	Title	Form No. (if any)
Sec./Paragraph		
(A)	(B)	(C)
Para. 1.7.E, 4.3, 4.4	NOFA Response	written
Para.1.11	Review of Adverse Decisions	written
Para. 2.13, Attachment 4-A	Annual GAGAS Audit and Lender Review	written
Para. 2.14, 4.14 E	Substitution of Lender and Change in Ownership of a Loan	written
Para. 2.15	Notification of Using a Broker or Agent	written
Para. 2.16	Loan Participation	written
Para. 3.4	Lender Narrative	written
Para. 3.6	Citizen Status Verification	written
Para. 3.12	Rural Area Designation	verbal
Para. 3.22	Occupancy and Rent Restrictions	written
Para. 4.3	Lender Decision Not To Proceed with Processing	written
Para. 4.9	Interest Credit Request and Documentation	written
Para. 3.10	Adequacy of Initial Operating Capital	written
Para. 4.14	Lapse of Commitment	written
Para. 4.14 D	Withdrawal of an Application	written
Para. 4.15	Response to the Conditional Commitment	written
Para. 4.15, Attachment 4-B	Opinion of the Lender's Legal Counsel	written
Para. 4.16, 7.14	Regulatory Agreement	written
Para. 5.2	Notification and Attendance of Pre-Construction Conference	written
Para. 5.9	Construction Contract	written
Para.5.6, 5.7, 7.13	Life Cycle Cost Analysis	written
Para. 5.10	Notification to Agency of Inspections	written or verbal
Para. 5.19	Reduction of Loan Amount & Construction Change Orders	written
Para. 5.21	Payment Estimates & Inspection Reports	written
Para. 5.21	Final Cost Certification	written
Para. 5.22	Certification of Additional Construction Requirements	written
Para. 7.9 A	Changes in Ownership Entity	written
Para. 7.14 B.	Capital Improvement Plan	written

Para. 7.14C.	Annual Fair Housing Reporting Requirements and Other Civil Rights Laws	written
Para. 7.14 D 2	Preservation of Affordable Housing	written
Para. 7.16 A.	Submission of Workout Plan	written
Para. 7 D.	Request for Reserve Funds	written
Para. 4.8 B1., 8.12 E.	Housing Allowances for Utilities and Other Public Services	Attachment 4-G /written
3565.153, HB-Para. 3.10	Lender's Analysis & Evidence of Reasonable Loan Risk	written
3565.156, HB-Para. 3.9	Certification of Legal Eligibility and Responsibility	written
3565.9(a), HB-Para. 1.12	Intergovernmental Review	written
3565.104, HB- Para. 2.11, 2.13	Lender Approval Application	written
3565.105(c), HB-Para. 2.13	Lender Compliance-Notification of Changes in Financial/Operations Status	written
3565.351, HB-Para. 3.6	Borrower Compliance Certification	written
3565.52(a), HB-Para. 4.18, 5.16	Construction Credit Enhancements	written
3565.56(a), HB-Para. 4.21	Voluntary Termination of Guarantee	written
3565.303, HB-Para. 4.13	Final Guarantee Certifications	written
3565.351(c), HB-Para. 8.13, Attachment 8-B	Tenant protection and grievance procedures	written
3565.351(d), HB-Para. 7.12	Loan Servicing/Audited Financial Statements	written
3565.208 (b)	Notice of Loan Prepayment	written
3565.403(b), HB-Para. 7.8, 7.15	Special Servicing Plan	written
3565.403 (a), HB- Para. 7.12 B.3.	Monthly Delinquent Reports	written
3565.453(a), HB-Para. 10.5, 10.6 10.10, 10.11.	Liquidation Plan, Delay of Plan, Amendment to Plan.	written
3565.455(a), HB-Para. 10.13	Assignment	written
3565.457(c), HB-Para. 10.3, 10.4	Lender Notification of Decision to Liquidate and Certification of Collection Efforts	verbal, written
3565.458, HB-Para. 10.8	Withdrawal of Claim	written
3565.405(a), HB-	Demand for Repurchase	written
3565.405(b), HB-	Determination of Payment to Holder	written

3565.355, HB-Para. 7.9	Transfer and Assumptions	written
3565.255, HB- Para. 4.8 B.1	Environmental Report	Written
	<b>Subtotals</b>	
<b>REPC</b>		
3565.304, HB-Para. 4.8 B1	Application for Loan and Guarantee	3565-1
3565.303(b), HB-Para. 4.13 - 4.14	Conditional Commitment	3565-2
3565.105, HB-Para. 4.14 E	Lender's Agreement	3565-3
HB - Para. 4.9 D	Request Interest Assistance/Interest Rate Buydown/Subsidy Payment to Guaranteed Loan Lender	1980-24
HB - 4.9, 4.17	Guaranteed Loan Closing Report	1980-19
3565.53, HB- Para. 10.23	Lender's Guaranteed Loan Payment to USDA	1980-43
3565.351 (d)(2)(ii), HB-Para. 7.12 B.2.	Guaranteed Loan Status Report	1980-41
3565.405 (b), HB- Para. 12.2	Assignment Guarantee Agreement	3565-5
3565.255, HB - Para. 7.14 A.	MFH Physical Inspection	3560-11
	<b>Subtotals</b>	

**FORMS CLEARED WITH OTHER OMB NUMBERS -Included in this package**

Para. 4.8, 8.4 B., 4.11 E.	Affirmative Fair Housing Marketing Plan (2529-0013)	HUD 935.2
Para. 4.8	Management Entity Profile (2505-0305)	HUD 9832
3565.456, HB- Para. 10.7, 10.17, 10.22	Guaranteed Loan Report of Loss (0575-0065 and 0575-0069)	449-30
Para. 8.12 B.	Tenant Certification (0575-0189)	3560-8
Para. 4.8	Identity of Interest Disclosure/Qualification Certificate (0575-0189)	3560-31
Para. 11.7 A.	Notice of Special Flood Hazards, Flood Insurance Purchase Requirements, and Availability of Federal Disaster Relief Assistance (0575-0172)	3550-6
3565.154, HB- Para. 4.9, 4.11 A.3.	Applicant Certification, Federal Collection Polices or Commercial Debts (0570-0062)	1910-11
Para. 5.7	Plan Certification (0575-0042 and 0575-0189)	1924-25

Para. 4.8 B.2.	Estimate and Certificate of Actual Cost (0575-0042)	1924-13
Para. 8.8	Previous Participation Certification (2502-0118)	1944-37
3565.351 (d)(2)(ii), 3565.402 (c), HB- Para. 7.12 B.3.	Guaranteed Loan Borrower Default Status (0570-0069)	1980-44
	<b>Subtotals</b>	
	<b>Totals</b>	

**COMMON FORMS - NOT included in this package**

Para. 11.7	Standard Flood Hazard Determination (1660-0040)	FEMA 086-0- 32
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Guaranteed Rural Rental Housing Program and Supporting Handbook  
OMB No. 0575-0174

Estimated No. of Respondents	Reports Filed Annually	Total Annual Responses (D)x(E)	Estimated No. of Hours per Response
(D)	(E)	(F)	(G)
<b>REPORTING REQUIREMENT- "NO FORMS"</b>			
54	1	54	0.75
12	1	12	0.5
150	1	150	2
30	1	30	0.33
25	1	25	0.08
5	1	5	0.08
54	1	54	0.5
54	1	54	1
54	1	54	0.16
54	1	54	0.25
7	2	14	0.16
0	1	0	0
54	1	54	0.25
4	1	4	0.25
7	1	7	0.16
54	1	54	0.5
54	1	54	1.5
54	1	54	0.5
54	1	54	1.00
54	1	54	0.16
54	1	54	0.16
54	3	162	0.16
10	1	10	0.25
20	8	160	0.16
20	1	20	0.5
20	1	20	0.33
5	1	5	0.33
108	1	108	0.16

108	1	108	0.75
2	1	2	0.5
3	1	3	0.25
3	3	9	0.25
54	1	54	2.00
54	2	108	1
54	2	108	0.25
54	1	54	1
54	1	54	1
20	1	20	0.25
54	1	54	0.25
20	1	20	0.5
1	1	1	0.25
54	2	108	0.16
150	1	150	0.25
150	1	150	0.25
1	1	1	0.16
3	3	9	0.25
3	12	36	0.25
1	1	1	1.25
1	1	0.5	0.5
1	1	1	0.16
1	1	1	0.25
5	1	5	0.5
5	1	5	0.5

1	1	1	1
54	1	54	6
<b>2,036</b>	<b>83</b>	<b>2,498</b>	<b>32</b>

**PORTING REQUIREMENTS-FORMS CLEARED UNDER THIS DOCKET**

54	1	54	0.75
54	1	54	0.25
30	1	30	0.75
30	1	30	0.5
30	1	30	1
30	1	30	0.5
30	1	30	0.33
54	1	54	0.5
5	1	5	1
<b>317</b>	<b>9</b>	<b>317</b>	<b>6</b>

54	1	54	3
54	1	54	2
5	1	5	25
54	1	54	0.5
54	1	54	1
54	1	54	0.084
54	1	54	0.25
30	1	30	0.167

30	1	30	2
30	1	30	1
5	1	5	0.33
424	11	424	35
2,776.50		3,239	



30	1	30	0.25
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Estimated Total of Hours (F)x(G)	Wage Class \$/HR	Cost to the Public (H)x(I)
(H)	(I)	(J)
40.50	\$52.68	\$2,133.54
6.00	\$52.68	\$316.08
300.00	\$52.68	\$15,804.00
9.90	\$52.68	\$521.53
2.00	\$52.68	\$105.36
0.40	\$52.68	\$21.07
27.00	\$52.68	\$1,422.36
54.00	\$52.68	\$2,844.72
8.64	\$52.68	\$455.16
13.50	\$52.68	\$711.18
2.24	\$52.68	\$118.00
0.00	\$52.68	\$0.00
13.50	\$52.68	\$711.18
1.00	\$52.68	\$52.68
1.12	\$52.68	\$59.00
27.00	\$52.68	\$1,422.36
81.00	\$52.68	\$4,267.08
27.00	\$52.68	\$1,422.36
54.00	\$52.68	\$2,844.72
8.64	\$52.68	\$455.16
8.64	\$52.68	\$455.16
25.92	\$52.68	\$1,365.47
2.50	\$52.68	\$131.70
25.60	\$52.68	\$1,348.61
10.00	\$52.68	\$526.80
6.60	\$52.68	\$347.69
1.65	\$52.68	\$86.92
17.28	\$52.68	\$910.31

81.00	\$52.68	\$4,267.08
1.00	\$52.68	\$52.68
0.75	\$52.68	\$39.51
2.25	\$52.68	\$118.53
108.00	\$52.68	\$5,689.44
108.00	\$52.68	\$5,689.44
27.00	\$52.68	\$1,422.36
54.00	\$52.68	\$2,844.72
54.00	\$52.68	\$2,844.72
5.00	\$52.68	\$263.40
13.50	\$52.68	\$711.18
10.00	\$52.68	\$526.80
0.25	\$52.68	\$13.17
17.28	\$52.68	\$910.31
37.50	\$52.68	\$1,975.50
37.50	\$52.68	\$1,975.50
0.16	\$52.68	\$8.43
2.25	\$52.68	\$118.53
9.00	\$52.68	\$474.12
1.25	\$52.68	\$65.85
0.25	\$52.68	\$13.17
0.16	\$52.68	\$8.43
0.25	\$52.68	\$13.17
2.50	\$52.68	\$131.70
2.50	\$52.68	\$131.70

1.00	\$52.68	\$52.68
324.00	\$52.68	\$17,068.32
<b>1,675.98</b>		<b>\$88,290.63</b>
40.50	\$52.68	\$2,133.54
13.50	\$52.68	\$711.18
22.50	\$52.68	\$1,185.30
15.00	\$52.68	\$790.20
30.00	\$52.68	\$1,580.40
15.00	\$52.68	\$790.20
9.90	\$52.68	\$521.53
27.00	\$52.68	\$1,422.36
5.00	\$52.68	\$263.40
<b>178.40</b>		<b>\$9,398.11</b>

162.00	\$52.68	\$8,534.16
108.00	\$52.68	\$5,689.44
125.00	\$52.68	\$6,585.00
27.00	\$52.68	\$1,422.36
54.00	\$52.68	\$2,844.72
4.54	\$52.68	\$238.96
13.50	\$52.68	\$711.18
5.01	\$52.68	\$263.93

60.00	\$52.68	\$3,160.80
30.00	\$52.68	\$1,580.40
1.65	\$52.68	\$86.92
<b>590.70</b>		<b>\$31,117.87</b>
<b>2,445</b>		<b>\$ 128,806.60</b>

7.50	\$52.68	\$395.10

<b>Job title</b>	<b>Wage Category</b>	<b>Wages</b>
National Office Loan Specialist	GS 13, Step 5	78.36

**Totals**

<b>Hours</b>	<b>Cost of Burden</b>
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2080

162988.8

Calculation = 40 hours per week x 52 week

**2080**

**162988.8**

cs per year  $40 \times 52$