

APPENDIX F01.03. SFPS QUARTERLY PROGRAM DATA FORM (GROUPS 1A AND 1B)

OMB Control No: 0584-XXXX  
Expiration Date: XX/XX/20XX

This information is being collected to assist the Food and Nutrition Service in understanding school food purchasing practices, the nutritional quality of school meals and snacks, the cost to produce school meals, and student participation and dietary intakes. This is a mandatory collection and FNS will use the information to monitor program operations. This collection does not request any personally identifiable information under the Privacy Act of 1974. According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0584-[xxxx]. The time required to complete this information collection is estimated to average 0.25 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to: U.S. Department of Agriculture, Food and Nutrition Service, Office of Policy Support, 1320 Braddock Place, 5th Floor, Alexandria, VA 22314 ATTN: PRA (0584-xxxx). Do not return the completed form to this address.

# **USDA/Food and Nutrition Service**

## **2024-2025 National School Foods Study**

### ***Quarterly Program Data***

**Number of serving days and number of meals served**

ALL

- Record the number of serving days and the number of student lunches and student breakfasts served/claimed, indicating whether they were full price (paid), reduced price, or free.

If your district operates the Community Eligibility Provision (CEP) or provisions 2 or 3, or offers free meals for all students, indicate the number of meals claimed in each reimbursement category. Please provide this information for Quarter [1/2/3/4], [DATE RANGE].

|                  |   |
|------------------|---|
| <b>Meal Type</b> | <b>Quarter [1,2,3,4]<br/>[DATE RANGE]</b> |
|------------------|---|

**Student Lunches**

|   |                      |
|---|----------------------|
| Number of serving days*                                   | <input type="text"/> |
| Number of <b>full price (paid)</b> lunches served/claimed | <input type="text"/> |
| Number of <b>reduced price</b> lunches served/claimed     | <input type="text"/> |
| Number of <b>free</b> lunches served/claimed              | <input type="text"/> |

**Student Breakfasts**

|   |                      |
|---|----------------------|
| Number of serving days*   | <input type="text"/> |
| Number of <b>full price (paid)</b> breakfasts served/claimed          | <input type="text"/> |
| Number of <b>reduced price</b> breakfasts served/claimed              | <input type="text"/> |
| Number of <b>free</b> breakfasts served/claimed (include severe need) | <input type="text"/> |
| Number of <b>severe need</b> breakfasts served/claimed                | <input type="text"/> |

\*If there are differences in the number of serving days across the district, provide an average.

**Nonprogram food sales (i.e., a la carte or competitive foods)**

ALL

2. Did any of the schools in your school district offer nonprogram foods in Quarter [1/2/3/4], [DATE RANGE]?

Nonprogram foods, which some districts may refer to as a la carte or competitive foods, are those that are priced and sold on an individual item basis rather than as a unit or complete meal. This includes any foods for which your SFA does not receive reimbursement from USDA, including items from a reimbursable meal if sold separately and sales through vending machines or at school stores of foods or beverages purchased through the nonprofit school food service account. Do *NOT* include Special Milk Program, adult, or visitor meals.

- m Yes..... 1
- m No..... 0 GO TO Q4
- NO RESPONSE..... M

Q2 = 1

2a. What was the total dollar amount of revenue from nonprogram (i.e., a la carte or competitive) sales of foods and beverages for Quarter [1/2/3/4], [DATE RANGE]?

NON PROGRAM FOODS REVENUE  
(STRING (NUM))

NO RESPONSE..... M

Q2=1

3. **List the 10 top selling nonprogram foods for elementary and middle/secondary schools. Describe in general terms (e.g. hamburgers, french fries, potato chips, apples, milk, ice cream, cookies, etc.). If possible, base your response on nonprogram dollar sales for Quarter [1/2/3/4], [DATE RANGE], ranked from largest to smallest. If that is not possible, please give us your best judgment as to what were the leading nonprogram foods during that period.**

**For each item listed, please estimate the percentage share of total dollar sales of that item that was from nonprogram foods sales during this period. For example:**

- If there is an item that is only sold as nonprogram foods (e.g., chips, cookies), please fill in 100% in the space next to that item.
- If there is an item that is sold both as nonprogram foods and as part of the reimbursable meal (e.g. pizza, cookies, hamburgers, subs), then please estimate the percentage of the total value of the item sold as nonprogram foods. For example, if the value of total pizza sales consisted of 15% from nonprogram foods sales and 85% from reimbursable meal sales then please write in 15% on the line next to pizza.
- Since most of the items included on this list will represent aggregations of several individual food products (e.g. "cookies" might include 10 or 20 different types, package sizes, flavors, etc.), record the percentage share that applies to the entire group of products.

**Elementary Schools Leading Nonprogram Foods Items**

| NAME OF ITEM             | PERCENTAGE           |
|--------------------------|----------------------|
| 1. <input type="text"/>  | <input type="text"/> |
| 2. <input type="text"/>  | <input type="text"/> |
| 3. <input type="text"/>  | <input type="text"/> |
| 4. <input type="text"/>  | <input type="text"/> |
| 5. <input type="text"/>  | <input type="text"/> |
| 6. <input type="text"/>  | <input type="text"/> |
| 7. <input type="text"/>  | <input type="text"/> |
| 8. <input type="text"/>  | <input type="text"/> |
| 9. <input type="text"/>  | <input type="text"/> |
| 10. <input type="text"/> |                      |

**Secondary/High Schools Leading Nonprogram Foods Items**

| NAME OF ITEM             | PERCENTAGE           |
|--------------------------|----------------------|
| 1. <input type="text"/>  | <input type="text"/> |
| 2. <input type="text"/>  | <input type="text"/> |
| 3. <input type="text"/>  | <input type="text"/> |
| 4. <input type="text"/>  | <input type="text"/> |
| 5. <input type="text"/>  | <input type="text"/> |
| 6. <input type="text"/>  | <input type="text"/> |
| 7. <input type="text"/>  | <input type="text"/> |
| 8. <input type="text"/>  | <input type="text"/> |
| 9. <input type="text"/>  | <input type="text"/> |
| 10. <input type="text"/> | <input type="text"/> |

**Other food program sales**

ALL

4. **Some school districts use their facilities to prepare foods for other food programs, or purposes other than breakfasts and lunches for students in their school system. If your school district has other food program sales during [Quarter date range, year], are the foods used for any of these other programs included among the quarterly food purchase information?**

PROGRAMMER: DISPLAY TEXT BELOW AS HOVER TEXT FOR "OTHER FOOD PROGRAMS":

Other food programs include:

- Head Start
- Child and Adult Care Food Program
- NSLP Afterschool Snack Service
- CACFP Afterschool Snack/Supper Program
- Summer Food Service Program
- Fresh Fruit and Vegetable Program
- Other schools or school systems
- Disaster Feeding
- Seamless Summer Option
- School staff meals
- School related events (e.g. athletic events, PTA meetings)
- Public catering
- Other day care

m Yes..... 1  
m No..... 0 GO TO Q5  
○ N/A – School district did not have other food program sales..... N GO TO Q5  
NO RESPONSE..... M

Q4=1

4a. For those programs included in the food purchase data you submitted, please indicate separately the dollar amount of revenue for (a) those “other food programs” that are reimbursable and (b) those “other food programs” that are non-reimbursable. Please enter the amounts for Quarter [1/2/3/4], [DATE RANGE]. Then indicate whether this is the actual number or your best estimate.

PROGRAMMER: DISPLAY TEXT BELOW AS HOVER TEXT FOR “REIMBURSABLE”:

Reimbursable other food programs include:

- Head Start
- Child and Adult Care Food Program
- NSLP Afterschool Snack Service
- CACFP Afterschool Snack/Supper Program
- Summer Food Service Program
- Fresh Fruit and Vegetable Program
- Other schools or school systems
- Seamless Summer Option
- Disaster Feeding

PROGRAMMER: DISPLAY TEXT BELOW AS HOVER TEXT FOR “NON-REIMBURSABLE”:

Non-reimbursable other food programs include:

- School staff meals
- School related events (e.g. athletic events, PTA meetings)
- Public catering
- Other day care

Please do not include revenue from nonprogram (or a la carte) sales of foods and beverages.

| Revenues from other food program sales: | [QUARTER DATE RANGE, YEAR] | Actual                | Estimate              |
|---|----------------------------|-----------------------|-----------------------|
| (a) Reimbursable [hover text]           | <input type="text"/>       | <input type="radio"/> | <input type="radio"/> |
| (b) Non-reimbursable [hover text]       | <input type="text"/>       | <input type="radio"/> | <input type="radio"/> |
| Total                                   | (SUM TWO NUMBERS ABOVE)    |                       |                       |



**Total food expenditures**

ALL

5. What were the school district's total expenditures for food and beverages during Quarter [1/2/3/4], [DATE RANGE]?

Do *NOT* include expenditures for any nonfood supplies such as plastic wrap, paper and surface cleaning products. Do include expenditures for processing, transportation, and storage of foods, including USDA Foods and USDA DoD Fresh fruits and vegetables. Please enter the total expenditures for Quarter [1/2/3/4], [DATE RANGE]. Then indicate whether this is the actual number or your best estimate.

Total expenditures for Quarter [1/2/3/4], [DATE RANGE]

(RANGE: 1-999,999,999)

- Actual number.....3
- Estimated number.....2
- NO RESPONSE.....M