**Non-substantive Change Request**

**OMB Control Number 0625-0143**

**Domestic and International Clients Export Services & Customized Forms**

**Date Submitted: February 13, 2025**

**Summary of request:** AGENCY is requesting a change request to revise questions to align with E.O. 14168 *Defending Women From Gender Ideology Extremism and Restoring Biological Truth to the Federal Government.*

**Description of Changes Requested:** This request updates sex questions used in Question Library 1 to be in accordance with EO 14168. Please check the boxes below if your request includes:

\_X\_ Revision of an existing question(s)

\_X\_ Deletion of an existing question(s)

**Description of Changes to Burden (if applicable): Not Applicable**

|  |  |  |
| --- | --- | --- |
| Form  | Approved Burden  | Requested Burden  |
| Form 1  | TOTAL TIME TIME per response # respondents  | TOTAL TIME TIME per response # respondents  |
| Form 2  | TOTAL TIME TIME per response # respondents  | TOTAL TIME TIME per response # respondents  |
| Total  | TOTAL TIME  | TOTAL TIME  |

**Other Considerations (optional):** *E.g., timing sensitivities, implementation requirements.*

**Table A: Description of Changes**

|  |  |  |  |
| --- | --- | --- | --- |
| Document | Type of Change | Question/Item | Requested Change |
| Question Librbary 1 | Question Revision | Gender: **(Select all that apply)** (Optional)• Female• Male**• Transgender, non-binary, or another gender• Prefer not to answer** | Sex: (Optional)• Female• Male |
| Question Librbary 1 | Question Revision | Is your company (check all that apply): Woman-owned (Organization is at least 51% owned, operated, and controlled by a minimum of one U.S. citizen whose **gender** is female)  | Is your company (check all that apply): Woman-owned (Organization is at least 51% owned, operated, and controlled by a minimum of one U.S. citizen whose sex is female)  |
| Question Librbary 1 |   | Is your company (check all that apply): LGBTQ+ owned (Organization is at least 51% owned, operated, and controlled by a minimum of one U.S. citizen who is part of the lesbian, gay, bisexual, transgender, and queer + community)  | Deletion |
| Question Librbary 1 | Question Deletion | Do you identify with any of the following groups that the federal government, in Executive Order 13985, has identified as underserved? Check all that apply.Members of religious minoritiesLesbian, gay, bisexual, transgender, and queer (LGBTQ+) personsPersons with disabilitiesPersons who live in rural areasPersons otherwise adversely affected by persistent poverty or inequality.No, I do not identify with any of these groups. | Deletion |
| Question Librbary 1 | Question Revision | Please provide a brief statement with your qualifications to be a DEC Member. You may include: Awards received or professional honors, Trade issues you are interested in, Other community work. **You may include information regarding diversity or traditional under-representation in business, especially if you feel it would help connect with relevant business communities.** Per the DEC Manual, you must disclose if you represent one or more foreign governments, including as Honorary Consuls, or are employed by an entity owned by or affiliated with a foreign government. This may disqualify you from appointment to a DEC. Determination of eligibility is made on an individual basis based on the individual’s ability to carry out the duties of a DEC Member representing solely the interests of the U.S. exporting community without the influence of foreign government interests, as well as the potential of the foreign appointment to raise appearance issues. | Please provide a brief statement with your qualifications to be a DEC Member. You may include: Awards received or professional honors, Trade issues you are interested in, Other community work. Per the DEC Manual, you must disclose if you represent one or more foreign governments, including as Honorary Consuls, or are employed by an entity owned by or affiliated with a foreign government. This may disqualify you from appointment to a DEC. Determination of eligibility is made on an individual basis based on the individual’s ability to carry out the duties of a DEC Member representing solely the interests of the U.S. exporting community without the influence of foreign government interests, as well as the potential of the foreign appointment to raise appearance issues. |
| Question Librbary 1 | Question Deletion | Organization may provide any information that it considers relevant to the purpose of the trade mission regarding diversity and/or traditional under-representation in business.  | Deletion |