**Non-substantive Change Request Justification**

**OMB Control Number 0690-0032**

**RESEARCH PERFORMANCE PROGRESS REPORT (RPPR)**

**Date Submitted: February 18, 2025**

**Summary of request:** AGENCY is requesting a change request to revise questions to align with E.O. 14168 *Defending Women from Gender Ideology Extremism and Restoring Biological Truth to the Federal Government.*

**Description of Changes Requested:** This request removes demographic questions in accordance with EO 14168. Please check the boxes below if your request includes:

\_ \_ Revision of an existing question(s)

\_X\_ Deletion of an existing question(s)

**Description of Changes to Burden (if applicable): Slight Burden Decrease**

|  |  |  |
| --- | --- | --- |
| **Research Performance Progress Report** | Approved Burden  TOTAL TIME 82,000 | Requested Burden  TOTAL TIME 79,950 |
|  | TIME per response # respondents 10 hours | TIME per response # respondents 9.75 hours |

**Other Considerations (optional): Time sensitive – Urgent request to continue timely grant oversight requirements.**

The annual progress reports for DOC associated with forms currently in use range from a minimum of 2 hours to a maximum of 15 hours, depending on the type of research project being supported. We have removed 4 questions, which will slightly decrease the burden hours. Therefore, the estimated total burden hours is as follows: (8200 responses x 9.75 hours = 79,950 total burden hours.)

**Estimated Annualized Respondent Burden Hours**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Type of Respondent (e.g., Occupational Title)** | **# of Respondents (a)** | **Annual # of Responses/ Respondent (b)** | **Total # of Annual Responses**  **(c) = (a) x (b)** | **Burden Hours/**  **Response**  **(d)** | **Total Annual Burden Hours**  **(e) = (c) x (d)** |
| Grantee | 2050 | 4 | 8,200 | 9.75/60 | 79,950 |
|  |  |  |  |  |  |
| **Totals** | **2050** |  | **8,200** |  | **79,950** |

**Table A: Description of Changes**

|  |  |  |  |
| --- | --- | --- | --- |
| **DOCUMENT** | **DESCRIPTION OF CHANGE** | **QUESTION** | **REQUESTED CHANGE** |
| Research Performance Progress Report (**pg5**) **DEMOGRAPHIC INFORMATION FOR SIGNIFICANT CONTRIBUTORS (VOLUNTARY)** | Revision | Gender: **(Select all that apply)** (Optional) • Female • Male **• Transgender, non-binary, or another gender • Prefer not to answer** | Deletion |
| Research Performance Progress Report (**pg5**) **DEMOGRAPHIC INFORMATION FOR SIGNIFICANT CONTRIBUTORS (VOLUNTARY)** | Revision | Do you identify with any of the following groups that the federal government, in Executive Order 13985, has identified as underserved? Check all that apply.   * Members of religious minorities * Lesbian, gay, bisexual, transgender, and queer (LGBTQ+) persons * Persons with disabilities * Persons who live in rural areas * No, I do not identify with any of these groups | Deletion |
| Research Performance Progress Report (**pg5**) **DEMOGRAPHIC INFORMATION FOR SIGNIFICANT CONTRIBUTORS (VOLUNTARY)** | Revision | What is your race and/or ethnicity? Check all that apply.   * American Indian or Alaska Native * Asian * Black or African American * Hispanic or Latino * Middle Eastern or North African * Native Hawaiian or Pacific Islander * White | Deletion |
| Research Performance Progress Report (**pg5**) **DEMOGRAPHIC INFORMATION FOR SIGNIFICANT CONTRIBUTORS (VOLUNTARY)** | Revision | Disability Status:   * Yes * No * Deaf or serious difficulty hearing * Blind or serious difficulty seeing even when wearing glasses * Serious difficulty walking or climbing stairs * Other serious disability related to a physical, mental, or emotional condition * Do not wish to provide | Deletion |