**To:** Office of Information and Regulatory Affairs (OIRA)

Office of Management and Budget (OMB)

**From:** Office of Planning, Research, and Evaluation

Administration for Children and Families (ACF)

**Date:** February 7, 2025

**Subject:** NonSubstantive Change Request – Administration for Children and Families Generic for Engagement Efforts (OMB #0970-0630)

This memo requests approval of nonsubstantive changes to the approved information collection, Administration for Children and Families Generic for Engagement Efforts (OMB #0970-0630).

***Background***

The Administration for Children and Families (ACF) Generic for Engagement Efforts is an umbrella generic that allows ACF to efficiently submit materials to for OMB review when activities are subject to the Paperwork Reduction Act (PRA). Efforts under this generic include those that engage individuals and groups who could provide valuable information to inform ACF programs and work are subject to the Paperwork Reduction Act (PRA). This includes but is not limited to those who are served, or have been served by ACF, those with expertise in ACF program areas, and individuals invested in the outcomes of ACF research and evaluation.

***Overview of Requested Changes***

ACF has made some clarifying edits to the supporting statements. These edits do not change the purposes and goals of the umbrella generic, or the described potential uses of information collected. The edits do not impact burden estimates.

***Time Sensitivities***

Expeditious review is appreciated to allow ACF to submit individual requests under this generic.