

To: Kelsi Feltz
Office of Information and Regulatory Affairs (OIRA)
Office of Management and Budget (OMB)

From: Dawn Ramsburg
Office of Child Care
Administration for Children and Families (ACF)

Date: March 14, 2024

Subject: NonSubstantive Change Request – Child Care and Development Fund (CCDF) Plan Preprint 2025-2027 (OMB #0970-0114)

This memo requests approval of nonsubstantive changes to the approved information collection, CCDF Plan Preprint 2025-2027 (OMB #0970-0114).

Background

In creating a 508-compliant version of the March 12, 2024 approved FY2025-2027 CCDF Plan Preprint and working on the electronic submission system, our teams identified formatting edits that were needed to ensure Lead Agencies were clear on how to respond to questions.

Overview of Requested Changes

The following formatting changes were made for clarity.

2..2.2

- 2.2.2c xii changed to 2.2.2d
- 2.2.2f, g, h and i – Indented the follow-up questions for definition of protective services to move under “yes”

2.2.3/2.2.4 – adjusted the formatting in 2.2.4 (removed c table and added the same question as follow-up under a and b tables) to align which table Lead Agencies complete in 2.2.4 based on response to 2.2.3

2.5.5: Adjusted the formatting to clarify that Lead Agencies first identify how they set eligibility limits and then they would answer the appropriate follow-up questions.

4.2.1 – Clarified this is not check all that apply but check only one.

Completion of the market rate survey or ACF pre-approved alternative methodology
Did the Lead Agency conduct a statistically valid and reliable MRS or ACF pre-approved alternative methodology to meet the CCDF requirements to assess child care prices and/or costs and determine payment rates? Check ~~and describe all that apply.~~ **only one based on which methodology used to determine your payment rates.**

4.2.2 – fix header (should be Cost Analysis)

4.5.1 – change b to ii

5.1.1: Adjusted the formatting, so the follow-up questions are nested under the three categories of care.

5.3.12 – Adjusted the header for 5.3.12, which was showing up under question 5.3.11.

5.7.5a – Removed “with fingerprints” from question addressing the CAN registry checks as this was an error.

8.2.1 – fix indents (remove a and b labels and indented two sub-questions under If yes.

Time Sensitivities

OCC needs to send the final approved CCDF Plan Preprint as soon as possible to allow Lead Agencies sufficient time to prepare and submit their plans.