**To:** Kelsi Feltz

Office of Information and Regulatory Affairs (OIRA)

Office of Management and Budget (OMB)

**From:** Stephanie Sowalsky

Office of Grants Management

Administration for Children and Families (ACF)

**Date:** February 7, 2025

**Subject:** NonSubstantive Change Request – Administration for Children and Families Information Collection Updates in Response to Executive Order 14151: *Ending Radical and Wasteful Government DEI Programs and Preferences*

This memo requests approval of nonsubstantive changes to the approved information collection, ACF Performance Progress Report (OMB #0970-0406) to be responsive to recent Presidential Actions.

***Background***

The Office of Grants Management (OGM), in the Administration for Children and Families (ACF) is proposing to update the form used for the collection of program performance data for ACF’s discretionary grant recipients. In 2016, OGM developed the ACF-OGM-SF-PPR-B to collect this data based on the basic template of the OMB-approved reporting format of the Program Performance Report and has renewed approval since implementation. OGM has made updates to the instructions to ensure they are current and clear and revised a program indicator in response to Executive Order 14151, *Ending Radical and Wasteful Government DEI Programs and Preferences*.

***Overview of Requested Changes***

This is a request for revisions to reword the submission instructions, change of the term grantee to recipient and remove an equity-related activity program indicator.

***Time Sensitivities***

To ensure ACF is responsive the new administration’s requests while complying with the Paperwork Reduction Act, ACF requests immediate approval.