**To:** Kelsi Feltz

Office of Information and Regulatory Affairs (OIRA)

Office of Management and Budget (OMB)

**From:** Scott Trowbridge

Children’s Bureau

Administration for Children and Families (ACF)

**Date:** February 10, 2025

**Subject:** NonSubstantive Change Request – Administration for Children and Families Information Collection Updates in Response to Ending Radical and Wasteful Government Diversity, Equity, and Inclusion Programs and Preferencing and Defending Women from Gender Ideology Extremism and Restoring Biological Truth to the Federal Government.

This memo requests approval of nonsubstantive changes to the approved information collection, State Court Improvement Program of (OMB 0970-0307), to be responsive to recent Presidential Actions.

***Background***

The annual State Court Improvement Program (CIP) application consists of two data collection instruments: A Self-Assessment document that states complete to document their efforts in the prior year and reflect on needed changes. This covers both requirements of the grant and a comprehensive array of child welfare court topics that grantees may choose to address through their grant. Topics not specifically related to requirements are optional but those data are aggregated to support peer connections and assist the Children’s Bureau in identifying other technical assistance needs. The second instrument is a Strategic Plan that provides a high-level overview of the CIP’s plans going forward.

***Overview of Requested Changes***

The Self-Assessment had one optional Diversity, Equity, Inclusion, and Accessibility question and one bulleted item in another question that we request be removed to comply with the above Executive Orders. The Strategic Plan template did not have any items relevant to the Executive Orders.

***Time Sensitivities***

In an effort to be responsive to the new administration’s requests, ACF has implemented these updates for respondents. To ensure ACF comes into compliance with the Paperwork Reduction Act as soon as possible, ACF requests immediate approval.