

## SOAR Demonstration Grant Program Background

The SOAR (Stop, Observe, Ask, Respond) to Health and Wellness Training (SOAR) Demonstration Grant Program was developed in response to the Trafficking Victims Protection Act of 2000 (Public Law 106-386), § 106(b), as amended (22 U.S.C. 7104(b)(1)(B)), which calls on agencies to “increase public awareness of the dangers of trafficking and the protections that exist for victims of trafficking” and provide “services to assist potential victims of severe forms of trafficking in persons.” The program funds the implementation of SOAR trainings and capacity building efforts to identify, treat, and respond to patients or clients who have experienced severe forms of human trafficking as defined by the Trafficking Victims Protection Act (TVPA) of 2000, as amended. SOAR is a nationally recognized, accredited training program delivered by OTIP’s National Trafficking Training and Technical Assistance Center (NHTTAC) and designed to help target audiences identify and respond to individuals who are at risk of, are currently experiencing, or have experienced trafficking and connect them with needed resources. This performance indicator information collection will enable OTIP to measure grant project performance, provide technical assistance to grantees, assess program outcomes, inform program evaluation, respond to congressional inquiries and mandated reports, including the annual Attorney General’s Annual Report to Congress on U.S. Government Activities to Combat Trafficking.

The OMB Number, Expiration Date, and PRA statement below should be clearly visible on all data collection forms for clients.

OMB Control Number

Expiration Date

As required by the Paperwork Reduction Act (PRA) of 1995, 44 U.S.C. § 3501-3521, the public reporting burden for the following performance indicators is estimated to average XX hour per response, including the time for reviewing instructions, gathering the data needed, and reviewing the collection of information. This form is approved under the Office of Management and Budget (OMB) control number OMB No: 0970-0609, expiration date is 05/31/2026. An agency may not conduct or sponsor a collection of information unless it displays a currently valid OMB control number.



## How to Use This Workbook

The main purpose of this information collection is to improve OTIP's monitoring of grant recipients providing services to individuals who have experienced or are at risk of experiencing human trafficking, and to assess the extent to which grant recipients are meeting required program activities to:

1. Implement SOAR trainings, including SOAR Online and SOAR for Organizations, for staff at relevant levels and divisions, including at a minimum frontline and support staff most likely to encounter an individual who has experienced trafficking; level and senior management responsible for approving changes in policies and protocols and resources to support implementation; and staff who oversee procurement and external partners, across the prime's organization.
2. Build the capacity of organizational staff to identify patients or clients who are experiencing human trafficking and provide with coordinated, age-appropriate, culturally responsive, trauma-informed, patient-centered, and evidence-based care and services through ongoing training and engagement.
3. Serve patients or clients who are experiencing human trafficking in a coordinated, age-appropriate, culturally responsive, trauma-informed, person-centered, and evidence-based way and establish a continuum of care by entering into memoranda of understanding (MOUs) with local direct service providers and multidisciplinary stakeholders willing to receive referrals and provide aftercare services that are beyond scope of the prime's capacity or mission to support patients or clients who are experiencing human trafficking.
4. Develop, implement, and evaluate the effectiveness of the Human Trafficking Response Protocol (HTRP) and corresponding policies and procedures that include best practices for working with law enforcement and making referrals when serving patients or clients in service settings who have experienced human trafficking to further refine and enhance project implementation. HTRP must comply with federal, state, local, and tribal laws, including legal privacy and confidentiality requirements for clients, patients and health care and social services providers.

The information collection captures information on organizations enrolled in each grant recipient's multidisciplinary network of providers serving individuals who have experienced, or are at-risk of experiencing, a severe form of trafficking in persons, and clients served by providers within these networks. Data elements capture information about organizational providers (e.g., number of individuals trained to identify and respond to trafficking, types and number of trainings offered, types of services provided, number of clients enrolled in services, organizational barriers to service delivery and implementation, and total cost spent by category of assistance) and client demographics (e.g., total number of clients enrolled in services by providers within recipient's multidisciplinary network by client age, race/ethnicity, sex, gender identity, sexual orientation, disability status, and preferred language).

SOAR Demonstration Grant Program award recipients must provide the program performance indicator data on each tab of this workbook to OTIP on a quarterly and annual basis, as indicated. **The prime recipient is expected to aggregate data from subrecipients and providers within the multidisciplinary network for submission to OTIP.**





Grant Recipient Name: Robert Wood Johnson Barnabas Health (SOAR at RW/Barnabas Health)  
 Grant Number: 90ZV0140  
 Report Type: Quarterly  
 Report Period: Q1 (9/30/2024 - 12/31/2024)

OMB Control Number: 0970-0609  
 Expiration Date: 05/31/2026

As required by the Paperwork Reduction Act (PRA) of 1995, 44 U.S.C. § 3501-3521, the public reporting burden for the following performance indicator is estimated to average 1 hour per response, including the time for reviewing instructions, gathering and maintaining the data needed, and reviewing the collection of information. This form is approved under the Office of Management and Budget (OMB) control number 0970-0609, expiration date is 05/31/2026. An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB control number.

See pages 2-6 of the SOAR Demonstration Grant Program [Reporting Reference Guide](#) to populate the Training Reporting table.

Training Reporting Summary	Q1	Q2	Q3	Q4
Total HT 101 Trainings	0	0	0	0
Total Trauma Informed Care Trainings	0	0	0	0
Total Partnership Building Trainings	0	0	0	0
Total Providers Trained	0	0	0	0
Do not edit data in the table above. Counts will automatically update.				Total Trainings Delivered:
				0
				Total Providers Trained:
				0

	number			
	Q1	Q2	Q3	Q4
Human Trafficking 101: Definition, Types, Laws, and Indicators				
Approaches, Strategies, and Special Considerations for Working with Victims (e.g. Trauma Informed Care)				
Building a Community Referral Network and Partnership Building				
Provider Type				



Grant Recipient Name:  Select Grant Recipient Name  
 Grant Number:  Will automatically populate when recipient is selected  
 Report Type:  Quarterly  
 Report Period:  Q1 (9/30/2023 - 12/31/2023)

OMB Control Number: 0970-0609  
 Expiration Date: 05/31/2026

As required by the Paperwork Reduction Act (PRA) of 1995, 44 U.S.C. § 3501-3521, the public reporting burden for the following performance indicators is estimated to average 1 hour per response, including the time for reviewing instructions, gathering and maintaining the data needed, and reviewing the collection of information. This form is approved under the Office of Management and Budget (OMB) control number OMB no. 0970-0609, expiration date is 05/31/2026. An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB control number.

See pages 6-8 of the SOAR Demonstration Grant Program [Reporting Reference Guide](#) to populate the Training Reporting table.

Client Demographics		Q1	Q2	Q3	Q4
		number	number	number	number
<b>Number of clients enrolled in services by providers within the recipient's multidisciplinary network by client age:</b>					
Adult					
Minor					
<b>Total number of clients enrolled in services by providers within the recipient's multidisciplinary network by client race/ethnicity:</b>					
American Indian or Alaska Native (AIAN)					
Asian					
Black or African American					
Native Hawaiian or Other Pacific Islander					
White					
Hispanic or Latino					
Other					
Not Reported					
<b>Total number of clients enrolled in services by providers within the recipient's multidisciplinary network by client sex:</b>					
Female					
Male					
Not Reported					
<b>Total number of clients enrolled in services by providers within the recipient's multidisciplinary network by client disability status:</b>					
Amblulatory Difficulty					
Cognitive Difficulty					
Bisexual					
Hearing Difficulty					
Independent Living Difficulty					
Self-Care Difficulty					
Vision Difficulty					
Not Reported					
<b>Total number of clients enrolled in services by providers within the recipient's multidisciplinary network by client preferred language:</b>					
Prefer to be served in English					
Prefer to be served in a language other than English					



Grant Recipient Name: \_\_\_\_\_  
 Grant Number: \_\_\_\_\_  
 Report Type: \_\_\_\_\_  
 Report Period: \_\_\_\_\_

Select Grant Recipient Name  
 Will automatically populate when recipient is selected  
 Quarterly  
 Q3 (4/1/2023 - 6/30/2023)

OMB Control Number: 0970-0609  
 Expiration Date: 05/31/2026

As required by the Paperwork Reduction Act (PRA) of 1995, 44 U.S.C. § 3501-3502, the public reporting burden for the following performance indicators is estimated to average 2.5 hours per response, including the time for reviewing instructions, gathering and maintaining the data needed, and reviewing the collection of information. This form is approved under the Office of Management and Budget (OMB) control number 0970-0609, expiration date is 05/31/2026. An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB control number.

See pages 9-11 of the SOAR Demonstration Grant Program [Reporting Reference Guide](#) to populate the Training Reporting Table.

Human Trafficking Response Protocol (HTRP)				
	Q1	Q2	Q3	Q4
	number	number	number	number
Implementation Summary	Total number of providers coordinating care within the recipient's multidisciplinary network			
	Number of clients screened by providers within multidisciplinary network			
	Number of clients identified as potential victims of HT based on screening conducted by providers within recipient's multidisciplinary network by type of trafficking experienced			
	Sex			
	Labor			
	Sex and Labor			
	Not Reported			
	Number of clients enrolled in services by providers within recipient's multidisciplinary network by type of trafficking experienced			
	Sex			
	Labor			
	Sex and Labor			
	Not Reported			
	Total number of clients referred to providers within the recipient's multidisciplinary network			
	Total number of clients referred to providers external to the recipient's multidisciplinary network			
	Barriers to Service Delivery and Implementation	Mark all that apply with "X"		
Client/Patient Constraints				
Affordability				
Accommodation				
Availability				
Accessibility				
Inaccessibility				
Not Specified				
Safety Concerns				
Feelings of No Support and Isolation				
Excluded from key decision-making opportunities				
Experiences of bias or discrimination as it pertains to (insert leadership, practice, policy)				
Feeling undervalued or not perceived as a leader in my organization				
Lack of authority to use new skills in current position				
Ineffective Coordination with Agencies and Providers				
Difficulty coordinating with benefits-issuing agencies				
Difficulty establishing/maintaining multidisciplinary team (MDT)				
Lack of data sharing among organizations				
Lack of shared responsibility across organizational collaborators				
Need for postscript building with other orgs				
Variation in mission/regulatory frameworks when partnering with other organizations				
Lack of Adequate Funding				
Lack of Adequate Resources				
Competing priorities				
Frequent staff turnover				
Lack of senior leadership support				
Lack of support/accountability from frontline staff				
Lack of time to implement changes				
Lack of systems				
Shortage of key personnel (including clinician shortage issues)				
Lack of Adequate Training				
Lack of accessible research/information				
Lack of training for staff on how to implement change				
Lack of Formal Rules and Regulations				
Lack of Procedures				
Lack of Knowledge of Victims' Rights				
Public Health Concerns				





SOAR Demonstration Grant Program recipients are required to implement SOAR trainings, including SOAI divisions, including at a minimum frontline and support staff most likely to encounter an individual who has for approving changes in policies and protocols and resources to support implementation; and staff who ove organization. The SOAR Demonstration Program has three implementation phases. The first phase requires training provided by the Office on Trafficking in Persons' National Human Trafficking Training and Techni recipients to leverage the SOAR foundational training content and staff knowledge to develop and implemer identify and serve individuals impacted by human trafficking and begin providing comprehensive case mana final phase of the program, prime recipients must develop the capacity to assess and evaluate the effectiveness serving clients or patients in clinical settings who have experienced human trafficking and plan for the overa providing trauma-informed, person-centered, culturally and linguistically appropriate services, and referring continuum of care.

**SOAR training feedback from prime recipient staff (trained during the first implementation phase) w Number: 0970-0519).** Likewise, if SOAR Demonstration Grant Program award recipients elect to train sub NHTTAC, feedback from those participants will also be obtained through the NHTTAC Evaluation Package permitted to develop their own specialized SOAR-trainings specific to their local context to build and streng NHTTAC. **Should the prime recipient elect to develop and implement their own specialized SOAR trai feedback data to OTIP. Otherwise, information will be collected by NHTTAC.** Prime recipients should for specialized SOAR trainings, and to discuss the most effective way to collect, aggregate, and report partic

SOAR Online and SOAR for Organizations, for staff at relevant levels and experienced trafficking; mid-level and senior management responsible for procurement and external partners, across the prime's prime recipient staff to complete and participate in relevant SOAR activities at the National Human Trafficking Assistance Center (NHTTAC). The second phase requires prime recipients to develop and implement plans for increasing organizational and community capacity to provide management services to clients in-house and/or through subrecipients. In the process of human trafficking protocols, policies, and procedures when implementing organizational sustainability to continue improving identification, management services to clients or patients to case management services with the community.

**will be obtained through the NHTTAC Evaluation Package (OMB)** recipients and external partners (third implementation phase) through the program. However, SOAR Demonstration Grant Program recipients are encouraged to form strategic partnerships and may conduct these trainings external to the program. **inings, they will be expected to report aggregate participant** trainings. Recipients should coordinate with their Project Officer to obtain the requisite approvals and report participant feedback to OTIP.

### SOAR Demonstration Grant Program Data

Grant Recipient: *(Specify Organization Name)*

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Case Management Categories of Assistance	Number of Clients	Total Funds Spent	% of Project Budget
Basic Necessities		\$ -	#DIV/0!
Case Management		\$ -	#DIV/0!
Child Care		\$ -	#DIV/0!
Coordination with Benefit Issuing Agencies		\$ -	#DIV/0!
Coordination with Child Welfare/Child Protective Services		\$ -	#DIV/0!
Coordination with Migrant Health Programs		\$ -	#DIV/0!
Crisis Intervention		\$ -	#DIV/0!
Education Assistance		\$ -	#DIV/0!
Employment Assistance		\$ -	#DIV/0!
Family Reunification		\$ -	#DIV/0!
Financial Assistance		\$ -	#DIV/0!
Healthcare		\$ -	#DIV/0!
Housing/Shelter Services		\$ -	#DIV/0!
Interpreter/Translator		\$ -	#DIV/0!
Legal Advocacy and Services		\$ -	#DIV/0!
Life Skills		\$ -	#DIV/0!
Medical Services			
Mental/Behavioral Health Services		\$ -	#DIV/0!
Other Services (specify)		\$ -	#DIV/0!
Peer-to-Peer Support/Mentoring		\$ -	#DIV/0!
Safety Planning Services		\$ -	#DIV/0!
Substance Use Assessment/Treatment		\$ -	#DIV/0!
Transportation		\$ -	#DIV/0!
Victim Advocacy		\$ -	#DIV/0!
<b>Total Direct Services Spending</b>		\$ -	
<b>Total Case Management Spending</b>		\$ -	

Reporting Period Start Date: 09/30/2024

Reporting Period End Date: 09/29/2025

Total Program Administration Spending	\$	-
Total Grant Recipient Budget	\$	-