

From: JOLTS\_DCC  
Sent: <DATE>  
To: RESPONDENT\_EMAIL\_ADDRESS  
Subject: 999999999: DO NOT REPLY - Please submit your <MONTH YEAR> data  
via EMAIL by <MONTH DAY, YEAR>.

Dear <RESPONDENT>,

Thank you for your previously provided Job Openings and Labor Turnover  
Reports (JOLTS) Data.  
This email is applicable for unit(s) - 999999999.

Please report your JOLTS data for <MONTH YEAR> via EMAIL.  
Please disregard this reminder if you have already reported your data.

If you have any questions or need a new report form, call <INTERVIEWER>  
at toll free 1-833-985-9693 or email us at JOLTS\_DCC@BLS.GOV.

<< REMINDER==>> SEND YOUR DATA TO JOLTS\_DCC@BLS.GOV >>

MONTH: <MONTH YYYY>  
TOTAL EMPLOYMENT:

JOB OPENINGS:

HIRES:

QUITS:

LAYOFFS:

OTHER SEPARATIONS:

TOTAL SEPARATIONS:

Thanks again.  
<email\_reminder\_sign\_name>  
JOLTS Data Collection Center, Manager  
1-833-985-9693  
JOLTS\_DCC@BLS.GOV

-----  
DEPARTMENT OF LABOR  
BUREAU OF LABOR STATISTICS  
The Bureau of Labor Statistics (BLS) is committed to the responsible  
treatment of confidential information and takes rigorous security  
measures to protect confidential information in its possession. This  
email contains confidential information. If you believe you are not the  
intended recipient of this message, please notify the sender and delete  
this email without disclosing, copying, or further disseminating its  
contents.  
-----