**OMB Control Number:1290-0NEW**

 **OMB Expiration Date:**

**Evaluation of Registered Apprenticeship Initiatives**

**Apprenticeship Building America (ABA) Grants**

**Pre-Apprenticeship Survey for Participants**

* **Who is administering this survey?** The Urban Institute, a nonprofit, nonpartisan research organization in Washington DC, is under contract with the U.S. Department of Labor (DOL), to conduct an implementation evaluation of the Apprenticeship Building America (ABA) grant programs**.**
* **What is the purpose of the survey?** This survey will collect information from participants who started a pre-apprenticeship program under an ABA grant program. It includes individuals who are currently in a pre-apprenticeship, individuals who completed a pre-apprenticeship, and individuals who started but left a pre-apprenticeship program before completing. The survey results will provide the breadth of knowledge needed to systematically understand how participants learn about and experience their apprenticeship programs, as well as participant outcomes.
* **How long will it take to complete?**  This survey will take approximately 1 hour. You may stop and return to the survey to continue and complete it.
* **Is participation mandatory?** Your participation is voluntary; however, please consider assisting us in learning about your experience to improve pre-apprenticeship in general. Upon completing the survey, you will receive a $25 gift card by e-mail in appreciation of your participation.
* **Who will see my responses?** The Urban Institute treats the information you provide as private and we will not share your individual responses with your pre-apprenticeship program, the grantee funding the program, or with DOL. All evaluation reports based on this survey will report your answers combined with the hundreds of other survey responses. You will not be identified in any publication.

**Are there risks to participating?** We believe the risks of participating in this study are minimal. Although there are no direct benefits to you, we believe that the findings from this study will benefit similar efforts to expand and modernize apprenticeships.

**Who can I contact with questions?** If you have any questions, please contact: XXXX at XXXXX@urban.org

Thank you again for participating in this survey. We greatly appreciate your time and assistance.

**OMB Burden Statement:**According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless such collection displays an Office of Management and Budget (OMB) control number. The valid OMB control number for this information collection is 1290-0NEW. The time required to complete this collection of information is estimated to average 1 hour. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Chiefevaluationoffice@DOL.gov and reference the OMB Control Number 1290-0NEW.

**Survey Instructions: This web-based survey can be saved and completed in several sittings** by simply clicking the "Next" button at the bottom of the page to save your work.  If you stop and return to the survey, you will be automatically directed to the last question you completed.

**Survey Contents***:* The survey is divided into the following sections:

1. Pre-Apprenticeship Status
2. Background Prior to Pre-apprenticeship
3. Pre-apprenticeship Experiences
4. Skills and Knowledge Gained
5. Outcomes

D. Demographics

## Section A. Pre-Apprenticeship Status

A1. What is the most accurate description of your current status with your pre-apprenticeship program, sometimes called an “apprenticeship readiness” or “job readiness” program:

Currently a pre-apprentice ❑1

Completed the pre-apprenticeship program ❑2

I left the pre-apprenticeship before completing ❑3

I never enrolled in a pre-apprenticeship [Go to Q A1.a] ❑4

DON’T KNOW ❑88

REFUSED ❑99

A1.a It looks like our information is not correct. Since, this is a survey for people who have enrolled in a pre-apprenticeship program, you will not be able to complete the survey. Thank you for your time.

A2. In what broad occupational area [is/was] your pre-apprenticeship training?

1. Agriculture, Forestry, Fishing and Hunting
2. Mining, Quarrying, and Oil and Gas Extraction
3. Utilities
4. Construction
5. Manufacturing
6. Wholesale Trade
7. Retail Trade
8. Transportation and Warehousing
9. Information
10. Finance and Insurance
11. Real Estate and Rental and Leasing
12. Professional, Scientific, and Technical Services
13. Management of Companies and Enterprises
14. Administrative and Support and Waste Management and Remediation Services
15. Educational Services
16. Health Care and Social Assistance
17. Arts, Entertainment, and Recreation
18. Accommodation and Food Services
19. Other Services
20. Public Administration
21. Other, please specify \_\_\_\_\_\_\_\_\_\_\_\_\_

DON’T KNOW ❑88

REFUSED ❑99

A2.a. Which of these titles best describes the specific occupation of your pre-apprenticeship? [PLEASE SELECT ALL THAT APPLY]

[**PROGRAMMER: DEPENDING ON QUESTION B2 ANSWER, PROVIDE A DETAILED OCCUPATION LIST FOR SELECTION]**

OTHER (Please Specify): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ ❑77

DON’T KNOW ❑88

REFUSED ❑99

A3. How long [is/was] your pre-apprenticeship program?

[Answer in months]

 \_\_\_ Months

DON’T KNOW ❑88

 REFUSED ❑99

A4. How long [have you been/were you] in the pre-apprenticeship program?

[Answer in months]

 \_\_\_ Months

DON’T KNOW ❑88

REFUSED ❑99

A.5 How long [do/did] you have left to complete your pre-apprenticeship

program [for did--when you left the program]?

[Answer in months]

 \_\_\_ Months

 DON’T KNOW ❑88

REFUSED ❑99

**Section 1. Background Prior to Pre-Apprenticeship**

**Topic 1.a. Recruitment into Pre-Apprenticeship**

The next set of questions are about how you learned about pre-apprenticeships and your motivation for choosing a pre-apprenticeship program*.*

1.a.1 How much did you know about pre-apprenticeship before you heard about the pre-apprenticeship opportunity?

 Quite a bit ❑1

 Some ❑2

 Very little ❑3

 None     ❑4

 DON’T KNOW ❑88

 REFUSED ❑99

1.a.1.1 How much did you know about apprenticeship before you heard about the pre-apprenticeship opportunity?

 Quite a bit ❑1

 Some ❑2

 Very little ❑3

 None     ❑4

 DON’T KNOW ❑88

 REFUSED ❑99

1.a.2 How did you learn about this pre-apprenticeship opportunity?

 [PROGRAMMER ALLOW ONLY SINGLE RESPONSE]

|  |  |
| --- | --- |
| Social media  | ❑1 |
| Family, friend or acquaintance | ❑2 |
| Through my union  | ❑3 |
| Through my school / college   | ❑4 |
| Through my military base / military job | ❑5 |
| Through my employer at the time   | ❑6 |
| Employment service office /American job center  | ❑7 |
| Through a neighborhood or community youth program | ❑8 |
| Other, specify: \_\_\_\_\_\_\_\_\_\_\_\_\_ | ❑9 |
| DON’T KNOW  | ❑88 |
| REFUSED  | ❑99 |

1.a.3 Were you enrolled in school or training prior to enrolling in this pre-apprenticeship program?

|  |  |
| --- | --- |
| Yes, high school or alternative high school | ❑1  |
| Yes, a community college | ❑2  |
| Yes, a 4-year college | ❑3  |
| Yes, a trade or vocational school | ❑4  |
| Yes, a non-profit training program | ❑5  |
| No | ❑6  |
| Don’t know | ❑88  |
| Refused  | ❑99  |

1.a.4 What steps were involved in the enrollment process? (Select all that apply)

|  |  |
| --- | --- |
| Complete an application | ❑1  |
| Attend an orientation | ❑2  |
| Complete a skills assessment test (e.g. a math test) | ❑3  |
| Complete a work assessment test (e.g. a questionnaire about work scenarios) | ❑4  |
| Provide a resume | ❑5  |
| Participate in an interview | ❑6  |
| Provide references | ❑7  |
| Other, please specify:  | ❑8  |
| I prefer not to answer | ❑99  |

1.a.5 What, if any, were the requirements for this pre-apprenticeship position? (Select all that apply)

|  |  |
| --- | --- |
| None | ❑1  |
| Prior workforce experience  | ❑2  |
| High school diploma | ❑3  |
| Alternative high school credential (for example, GED or HSE) | ❑4  |
| Some college credit, no degree | ❑5  |
| College certificate  | ❑6  |
| Trade school certificate (for example, automotive mechanic) | ❑7  |
| Associate’s degree (for example, AA, AS) | ❑8  |
| Bachelor’s degree (for example, BA, BS) | ❑9  |
| Other, please specify:  | ❑10  |
| I prefer not to answer | ❑99  |

**Topic 1.b. Motivation to choose pre-apprenticeship rather than other type of educational or employment option**

1.b.1 How important was each of the following considerations in your decision to enroll in the pre-apprenticeship program, rather than pursue other employment or education options?

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
|  |  | Very important |  Important | Some what important  | Not important | Don’t Know | Refuse |
| a. | I could prepare for an apprenticeship  | ❑1 | ❑2 | ❑3 | ❑4 | ❑88 | ❑99 |
| b. | I could train for an occupation with high earning potential  | ❑1 | ❑2 | ❑3 | ❑4 | ❑88 | ❑99 |
| c. | I was confident that the skills and credentials I gained would be valued by employers | ❑1 | ❑2 | ❑3 | ❑4 | ❑88 | ❑99 |
| d. | I would have a concrete job opportunity after completing training | ❑1 | ❑2 | ❑3 | ❑4 | ❑88 | ❑99 |
| e. | I could train for a career, not just a job | ❑1 | ❑2 | ❑3 | ❑4 | ❑88 | ❑99 |
| f. | I could learn about an occupation or industry area  | ❑1 | ❑2 | ❑3 | ❑4 | ❑88 | ❑99 |
| g. | I was required to participate before starting an apprenticeship | ❑1 | ❑2 | ❑3 | ❑4 | ❑88 | ❑99 |

1.b.1.1 Did you decide to participate for another reason not described above? If yes, please describe.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1.b.2 How much of a concern was each of the following factors when you were considering whether or not to enroll in the pre-apprenticeship program?

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
|  |  | Very important |  Important | Some what important  | Not important | Don’t Know | Refuse |
| a. | Having to take time for training, rather than getting right to work  | ❑1 | ❑2 | ❑3 | ❑4 | ❑88 | ❑99 |
| b. | The difficulty of the classroom training  | ❑1 | ❑2 | ❑3 | ❑4 | ❑88 | ❑99 |
| c. | The difficulty of the work experience | ❑1 | ❑2 | ❑3 | ❑4 | ❑88 | ❑99 |
| d. | The difficulty of the hands-on training (e.g. project based learning).  | ❑1 | ❑2 | ❑3 | ❑4 | ❑88 | ❑99 |
| e. | Unsure what the experience would be like | ❑1 | ❑2 | ❑3 | ❑4 | ❑88 | ❑99 |

1.b.2.1 Did you have a concern not listed above? If yes, please describe.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Topic 1.c. Past experiences in labor market**

The next set of questions ask about your employment experience before you began your pre-apprenticeship. If you were working for the same employer before your pre-apprenticeship as during your pre-apprenticeship, please use that job, even if your job title did not change after your apprenticeship began.

1.c.1 Which of the following best describes your employment status immediately before you started your pre-apprenticeship?

|  |  |
| --- | --- |
| Employed in the military | ❑1 |
| Employed as a civilian, one job | ❑2 |
| Employed as a civilian, multiple jobs | ❑3 |
| Employed as a civilian, on a project basis | ❑4 |
| Self-employed | ❑5 |
| Not working for pay, and actively searching for a job | ❑6 |
| Not working for pay, not actively searching for a job | ❑7 |
| DON’T KNOW | ❑88 [SKIP TO 1.c.3] |
| REFUSED | ❑99 [SKIP TO 1.c.3] |

1.c.2 [**IF EMPLOYED (1.c.1 = 1,2,3,4,5)]**

 How many hours per week on average did you work? Please include all of your jobs if you had more than one.

 \_\_\_ \_\_\_ HOURS PER WEEK [RANGE: 1 – 80]

 DON’T KNOW❑88

 REFUSED ❑99

 [SKIP TO 1.c.6]

1.c.3 **[IF 1.c.1=NOT WORKING FOR PAY (1.c.1 = 6,7)]**

 Had you worked for pay previously?

|  |  |
| --- | --- |
| YES  | ❑1  |
| NO  | ❑2 (SKIP TO 2.a.1) |
| DON’T KNOW  | ❑88 (SKIP TO 2.a.1) |
| REFUSED | ❑99 (SKIP TO 2.a.1) |

1.c.4 How many hours per week on average did you work in your most recent job before the pre-apprenticeship? Please include all of your jobs if you had more than one job at the time.

 \_\_\_ HOURS PER WEEK [RANGE: 1 – 80]

 DON’T KNOW❑88

 REFUSED❑99

1.c.5 Before starting the pre-apprenticeship, how many months had it been since you last worked for pay? (Round to the nearest number of months)

 \_\_\_ MONTHS [RANGE: 1 – 36]

 0 LESS THAN A MONTH

 DON’T KNOW ❑88

 REFUSED ❑99

1.c.6 About how much did you typically earn per hour before taxes in your most recent job before starting this pre-apprenticeship? Please answer for your main job if you had more than one job.

 (Please enter the amount using numbers and decimals only, for example enter $25.00 as 25.00 or $1,000 as 1000.00) [RANGE: 1 – 99]

 $ \_\_\_ \_\_\_ . \_\_\_ \_\_\_ PER HOUR IN CURRENT/MOST RECENT JOB (SKIP TO 1.c.8)

 DON’T KNOW ❑88

 REFUSED (SKIP TO 1.c.8) ❑99

1.c.7 [IF R DOESN’T KNOW HOURLY RATE] Can you tell me how much you typically earned for some other time period, such as per day, per week, every two weeks, or month? (Answer once for whatever time period is most appropriate)

 (Please enter the amount using numbers and decimals only, for example enter $25.00 as 25.00 or $1,000 as 1000.00)

$ \_\_\_ \_\_\_ \_\_\_ \_\_\_ \_\_\_ PER DAY [RANGE: 1 – 500]

$ \_\_\_ \_\_\_ \_\_\_ \_\_\_ \_\_\_ PER WEEK [RANGE: 1 – 5,000]

$ \_\_\_ \_\_\_ \_\_\_ \_\_\_ \_\_\_ EVERY 2 WEEKS [RANGE: 1 – 10,000]

$ \_\_\_ \_\_\_ \_\_\_ \_\_\_ \_\_\_ TWICE MONTHLY [RANGE: 1 – 10,000]

$ \_\_\_ \_\_\_ \_\_\_ \_\_\_ \_\_\_ EVERY MONTH [RANGE: 1 – 20,000]

$ \_\_\_ \_\_\_ \_\_\_ \_\_\_ \_\_\_ ANNUALLY [RANGE: 1 – 200,000]

DON’T KNOW ❑88

REFUSED ❑99

1.c.8 How long were you employed in your most recent job before starting this pre-apprenticeship? (Please answer in years and/or months.)

\_\_\_ \_\_\_ YEARS\_\_\_ \_\_\_ MONTHS [RANGE: YEARS 1 – 50, MONTHS, 1 - 12]

DON’T KNOW ❑88

REFUSED ❑99

1.c.9 What were your total earnings—wages, salary, commissions, bonuses, or tips—from all jobs (before taxes), including self-employment, in the 12 months before starting your pre-apprenticeship?

 (Please enter the amount using numbers and decimals only, for example enter $25.00 as 25.00 or $1,000 as 1000.00)

$ \_\_\_ \_\_\_ \_\_\_ \_\_\_ \_\_\_ \_\_\_ \_\_\_ \_\_\_ [RANGE 0 – 200,000]

DON’T KNOW 88

REFUSED 99

1.c.10 How many different jobs have you held in the three years before starting your pre-apprenticeship?

 (Note: If you held multiple positions at the same employer, please count that as a single job)

1 ❑1

2 - 3 ❑2

4 - 6 ❑3

MORE THAN 6❑4

DON’T KNOW ❑88

REFUSED ❑99

1.c.11 In the three years before starting your pre-apprenticeship, how long were you unemployed and looking for work? (Please answer in years and/or months.)

 \_\_\_ \_\_\_ Years \_\_\_ \_\_\_ Months [RANGE: YEARS 0 – 3, MONTHS, 0 – 12]

DON’T KNOW ❑88

REFUSED ❑99

1.c.12 Were any of the jobs you had in the past in a similar field to your pre-apprenticeship?

YES ❑1

NO ❑2

DON’T KNOW ❑88

REFUSED ❑99

## Section 2. Pre-Apprenticeship Experiences

**Topic 2.a: Nature of the Pre-Apprenticeship**

2.a.1. What types of experiential or hands-on training [do/did] you participate in? (Check all that apply)

Project based learning ❑1

Training in laboratory (e.g., medical scenarios with a mannequin, welding simulator) ❑2

Complete a capstone project ❑3

Internship or work study ❑4

Other, please specify ❑5

2.a.2. What types of work preparation activities did you participate in? (Check all that apply) [PROGRAMMING NOTE: Ask only for **A1= 2],**

I participated in field trips to work sites ❑1

I received instruction in the skills I would be learning more about in the apprenticeship ❑2

I learned about my rights as a worker ❑3

I learned how to handle situations where I might experience harassment or discrimination

 in the workplace ❑4

I learned about the occupational area(s) from guest speakers who worked in the occupation.

I job shadowed somebody doing the work. ❑5

I received guidance and/or practiced for passing a pre-requisite requirement for an apprenticeship program (e.g. a physical ability test or an entrance exam) ❑6

Other, please specify ❑7

DON’T KNOW ❑88 REFUSED ❑99

2.a.3 How many hours a week [did/do] you spend in experiential or hands-on training during your pre-apprenticeship?

\_\_\_ \_\_\_ hours per week [RANGE: 0 – 40]

DON’T KNOW ❑88

REFUSED ❑99

2.a.4 How many hours a week [did or do] you spend in classroom instruction either by your instructor or a guest speaker?

\_\_\_ \_\_\_ hours per week [RANGE: 0 – 40]

DON’T KNOW ❑88

REFUSED ❑99

**Topic 2.b: Classroom instruction**

This next set of questions is about the classroom instruction you [are receiving/received] as part of your pre-apprenticeship.

2.b.1 Who [is providing/provided] the classroom instruction for your apprenticeship program? A four-year college  ❑1

A community college, two-year college, or technical college ❑2

A union ❑3

An employer ❑4

A nonprofit organization ❑5

A private, for-profit training provider ❑6

An industry association ❑7

A community or faith-based organization ❑8

Other (please specify): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ ❑9

DON’T KNOW ❑88

REFUSED ❑99

2.b.2 How [is/was] the classroom instruction provided? (Select all that apply)

In-person, with an instructor ❑1

On-line, with an instructor in real time ❑2

On-line, facilitated by an instructor, but not in real time. ❑3

In a group ❑4

Individualized ❑5

Other, please describe\_\_\_\_\_\_\_\_\_\_\_\_\_\_ ❑6

DON’T KNOW ❑88

REFUSED ❑99

2.b.3 What subjects or topics [are you covering/did you cover] in the classroom instruction for your pre-apprenticeship program? [Programmer note: The list below maps to 2-digit CIP codes and is followed by a list of other skills that are covered in classroom training.]

Agriculture, Agriculture Operations, and Related Sciences

Natural Resources and Conservation

Architecture and Related Services

Communication, Journalism, and Related Programs

Communications Technologies/Technicians and Support Services

Computer and Information Sciences and Support Services

Personal and Culinary Services

Education

Engineering & Engineering-related fields

Foreign Languages, Literatures, and Linguistics

Family and Consumer Sciences/Human Sciences

Legal Professions and Studies

English Language and Literature/Letters

Library Science

Biological and Biomedical Sciences

Mathematics and Statistics

Military Science, Leadership and Operational Art

Military Technologies and Applied Sciences

Parks, Recreation, Leisure, and Fitness Studies

Health-Related Knowledge and Skills

Philosophy and Religious Studies

Theology and Religious Vocations

Physical Sciences

Science Technologies/Technicians

Psychology

Homeland Security, Law Enforcement, Firefighting and Related Protective Service

Public Administration and Social Service Professions

Social Sciences

Construction Trades

Mechanic and Repair Technologies/Technicians

Precision Production

Transportation and Materials Moving

Visual and Performing Arts

Health Professions and Related Programs

Business, Management, Marketing, and Related Support Services

Use of tools, equipment, or specialized skills required for the apprenticeship occupation

Critical thinking and problem-solving skills

Managing time effectively

Communicating with others in a work setting

Working effectively while part of a team

Professional skills (e.g., appropriate dress, punctuality, interaction with supervisors and colleagues)

Orientation or introduction to an industry/occupation

Training curriculum approved by industry standards; Please specify: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Occupational skills

Financial literacy training

Soft/employability skills training; Please specify: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Basic computer skills training

Basic math skills

Advanced math skills

Basic reading skills

Advanced reading skills

Other (Please specify): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

DON’T KNOW ❑88

REFUSED ❑99

**Topic 2.e: Pre-Apprentice wages**

The following questions ask about the compensation and other support received during your pre-apprenticeship***.***

2.e.1. What hourly wage [**IF A1 = 1:** do you currently earn as a pre- apprentice, **ELSE:** did you earn at the time that your pre-apprenticeship was completed, suspended, or cancelled,] before taxes?

 $ \_\_\_ \_\_\_ . \_\_\_ \_\_\_ PER HOUR (SKIP TO 2.f.1) [RANGE: 1 – 99]

DON’T KNOW ❑88

REFUSED (SKIP TO 2.e.2) ❑99

2.e.1.a [IF R DOESN’T KNOW HOURLY RATE] Can you tell me how much you [**IF A1= 1;** currently earn **ELSE:** earned] for some other time period, such as per day, per week, every two weeks, or month? Answer once for the time period that is most appropriate.

$ \_\_\_ \_\_\_ \_\_\_ \_\_\_ \_\_\_ PER DAY [RANGE: 1 – 500]

$ \_\_\_ \_\_\_ \_\_\_ \_\_\_ \_\_\_ PER WEEK [RANGE: 1 – 5,000]

$ \_\_\_ \_\_\_ \_\_\_ \_\_\_ \_\_\_ EVERY 2 WEEKS [RANGE: 1 – 10,000]

$ \_\_\_ \_\_\_ \_\_\_ \_\_\_ \_\_\_ TWICE MONTHLY [RANGE: 1 – 10,000]

$ \_\_\_ \_\_\_ \_\_\_ \_\_\_ \_\_\_ EVERY MONTH [RANGE: 1 – 20,000]

$ \_\_\_ \_\_\_ \_\_\_ \_\_\_ \_\_\_ ANNUALLY [RANGE: 1 – 200,000]

$\_\_\_\_ \_\_\_ \_\_\_ \_\_\_ \_\_\_ Received a stipend for the time in the program

DON’T KNOW ❑88

REFUSED ❑99

**Topic 2.f: Other Supports**

2.f.1. [Are you receiving/Did you receive] any of the following types of support through your pre-apprenticeship program?

Academic/career counseling ❑1

Tutoring ❑2

Basic skills or remedial/developmental training in math and/or English (as opposed to occupation-specific math or English training) ❑3

Introductory information technology training ❑4

Tuition assistance ❑5

Assistance with costs for tools, equipment, books, supplies, and/or other materials ❑6

Child care ❑7

Transportation assistance ❑8

Other (Please specify): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ ❑9

None ❑10

DON’T KNOW ❑88

REFUSED ❑99

2.f.1.1 What, if any, services were not offered but would have been helpful? [Note to Programmer: Make the list of options for this question be conditional on the answers to the prior question. So that only services not selected in the previous question show here.]

Academic/career counseling ❑1

Tutoring ❑2

Basic skills or remedial/developmental training in math and/or English (as opposed to occupation-specific math or English training) ❑3

Introductory information technology training ❑4

Tuition assistance ❑5

Assistance with costs for tools, equipment, books, supplies, and/or other materials ❑6

Child care ❑7

Transportation assistance ❑8

Other (Please specify): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ ❑9

None ❑10

DON’T KNOW ❑88

REFUSED ❑99

**Topic 2.g: Recommendations**

2.g.1. Would you recommend your pre-apprenticeship program to a family member or friend who wants to work in this field?

|  |  |
| --- | --- |
| YES  | ❑1  |
| NO  | ❑2 |
| DON’T KNOW  | ❑88 |
| REFUSED | ❑99 |

2.g.2 What, if any, recommendations do you have for how the pre-apprenticeship program could be improved?

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

##

## Section 3. Skills and Knowledge Gained

**Topic 3.a. Skill level before starting the pre-apprenticeship**

The next set of questions will ask about your skills before your pre-apprenticeship.

Pre-Apprenticeships typically aim to help participants develop a range of different skills. The following questions aim to learn more about that skill development process*.*

3.a. [ For each of the following skills,] please rate how well-developed your skills were before you began your pre-apprenticeship. If the skill is not applicable to the work performed on the job during your pre-apprenticeship, please select N/A.

 [PROGRAMMER: RANDOMIZE THE ORDER OF ITEMS, THEN USE THE SAME ORDER IN 3.a FOR 3.b]

|  |  | Highly skilled | Somewhat skilled | Not very skilled | N/A | DON’T KNOW | REFUSE |
| --- | --- | --- | --- | --- | --- | --- | --- |
| 1. | Use of tools, equipment, or specialized skills required for the apprenticeship occupation.  | ❑1 | ❑2 | ❑3 | ❑4 | ❑88 | ❑99 |
| 2. | Reading and math skills relevant to the apprenticeship occupation.  | ❑1 | ❑2 | ❑3 | ❑4 | ❑88 | ❑99 |
| 3. | Computer science or information technology skills. | ❑1 | ❑2 | ❑3 | ❑4 | ❑88 | ❑99 |
| 4. | Engineering or engineering technology skills.  | ❑1 | ❑2 | ❑3 | ❑4 | ❑88 | ❑99 |
| 5. | Business management skills (e.g., project management, accounting, industry background).  | ❑1 | ❑2 | ❑3 | ❑4 | ❑88 | ❑99 |
| 6. | Critical thinking and problem-solving skills.  | ❑1 | ❑2 | ❑3 | ❑4 | ❑88 | ❑99 |
| 7. | Working and communicating effectively with others.  | ❑1 | ❑2 | ❑3 | ❑4 | ❑88 | ❑99 |
| 8. | Managing time effectively. | ❑1 | ❑2 | ❑3 | ❑4 | ❑88 | ❑99 |

**Topic 3.b. Level of skill development**

3.b How well has the classroom and experiential or hands-on training you received through the pre-apprenticeship prepared you? Please rate each of the following skills. If the skill is not applicable to the work performed on the job during your pre-apprenticeship, check not applicable (N/A).

 [PROGRAMMER: RANDOMIZE ITEMS IN SAME ORDER AS 3.a]

|  |  | Very well prepared | Well prepared  | Somewhat prepared | Not well Prepared | N/A | DON’T KNOW | REFUSE |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 1. | Use of tools, equipment, or specialized skills required for the apprenticeship occupation.  | ❑1 | ❑2 | ❑3 | ❑4 | ❑5 | ❑88 | ❑99 |
| 2. | Reading and math skills relevant to the apprenticeship occupation.  | ❑1 | ❑2 | ❑3 | ❑4 | ❑5 | ❑88 | ❑99 |
| 3. | Computer science or information technology skills. | ❑1 | ❑2 | ❑3 | ❑4 | ❑5 | ❑88 | ❑99 |
| 4. | Engineering or engineering technology skills.  | ❑1 | ❑2 | ❑3 | ❑4 | ❑5 | ❑88 | ❑99 |
| 5. | Business management skills (e.g., project management, accounting, industry background).  | ❑1 | ❑2 | ❑3 | ❑4 | ❑5 | ❑88 | ❑99 |
| 6. | Critical thinking and problem-solving skills.  | ❑1 | ❑2 | ❑3 | ❑4 | ❑5 | ❑88 | ❑99 |
| 7. | Working and communicating effectively with others.  | ❑1 | ❑2 | ❑3 | ❑4 | ❑5 | ❑88 | ❑99 |
| 8. | Managing time effectively. | ❑1 | ❑2 | ❑3 | ❑4 | ❑5 | ❑88 | ❑99 |

**Topic 3.c Challenges**

3.c.1 What, if any, of the below challenges did you encounter? (Check all that apply)

The classroom content was difficult to understand. ❑1

The experiential or hands-on training was difficult to understand. ❑2

It was hard to manage the time demands of the pre-apprenticeship. ❑3

It was challenging working with my instructor. ❑4

Finding transportation was a challenge. ❑5

Finding child care was a challenge. ❑6

Oher, please explain\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ ❑7

3.c.2 What, if any, challenges did you encounter during your pre-apprenticeship? [Text box]

**Topic 3.d. Value of skills**

3.d.1. What [are or were] the top three most valuable aspects of your pre-apprenticeship? (PROGRAMMER NOTE: PLEASE SET THIS QUESTION SO THEY CAN RANK OPTIONS WITH 1, 2, 3)

.

Earned industry recognized credentials. ❑1

Gained work experience. ❑2

Received an introduction to what it’s like to work in my occupational area. ❑3

The support services I received while in the program. ❑4

The content I learned in the classroom. ❑5

The experiential or hands-on training. ❑6

My classroom instructors. ❑7

Other, please specify \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ ❑8

## Section 4. Outcomes

**Topic 4.a: Reasons for non-completion**

**IF A1 = 4 “I left the pre-apprenticeship before completing,” ASK 4.a.1**

**ELSE, SKIP TO 4.b.1]**

4.a.1. Which of the following best describes your reasons for not completing your pre-apprenticeship at this time?

I lost interest in the occupation❑1

I found a job❑2

I disliked the instructor ❑3

I disliked the classroom training content ❑4

I disliked the experiential or hands-on learning ❑5

 Personal or family problems ❑6

Other (Please specify): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ ❑7

 DON’T KNOW ❑88

 REFUSED ❑99

4.a.1.1 What, if anything, could have helped you stay in the program?

Academic/career counseling ❑1

Tutoring ❑2

Basic skills or remedial/developmental training in math and/or English (as opposed to occupation-specific math or English training) ❑3

Introductory information technology training ❑4

Tuition assistance ❑5

Assistance with costs for tools, equipment, books, supplies, and/or other

Materials ❑6

Child care ❑7

Flexible scheduling ❑8

Transportation assistance ❑9

A wider option of promotion opportunities ❑10

Other (Please specify): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ ❑11

None ❑12

DON’T KNOW ❑88

REFUSE ❑99

 **[SKIP TO 4.c.1]**

**Topic 4.b: Certificates and credentials**

4.b.1. Please indicate whether or not you received a certification of pre-apprenticeship completion from the following:

Certificate of pre-apprenticeship completion ❑1

Certificate of pre-apprenticeship completion from a

state apprenticeship agency ❑2

I did not receive a certificate of pre-apprenticeship completion ❑3

 DON’T KNOW ❑88

REFUSE ❑99

4.b.2. Did you receive any degrees, certificates, or professional licenses as a result of the pre-apprenticeship program?

|  |  |
| --- | --- |
| YES  | ❑1  |
| NO  | ❑2 |
| DON’T KNOW  | ❑88 |
| REFUSE | ❑99 |

 **[IF 4.b.2=1 “YES”, ask 4.b.2.a and 4.b.3; ELSE SKIP TO 4.b.4.]**

4.b.2.a. What is the name of the degree, certificate, or professional license that you received? Please list up to three.

 1. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 2. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 3. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |
| --- | --- |
| DON’T KNOW  | ❑88 |
| REFUSE | ❑99 |

4.b.3. Are any of the credentials (degree, license certification) earned through your pre-apprenticeship portable to employers?

|  |  |
| --- | --- |
| YES  | ❑1  |
| NO  | ❑2 |
| DON’T KNOW  | ❑88 |
| REFUSE | ❑99 |

**[IF A1 = 1, “Currently registered as a pre-apprentice,” OR 2, “Completed the pre-apprenticeship program,” ASK 4.b.4.**

**IF A1 =3, “I left the pre-apprenticeship before completing,” , SKIP TO 4.c.1]**

4.b.4. Do you think what you [IF A1= 2 learned; IF A1= 1 have learned/accomplished] in your pre-apprenticeship will help you succeed in the apprenticeship program?

|  |  |
| --- | --- |
| YES  | ❑1  |
| NO  | ❑2 |
| DON’T KNOW  | ❑88 |
| REFUSED | ❑99 |

**Topic 4.c: Articulation to Apprenticeship**

4.c.1 [Could/can] you choose from multiple apprenticeships or was the program bridged to only one apprenticeship?
 Yes, I could choose from multiple apprenticeships. ❑1
 No, there was only one apprenticeship. ❑2
 I don’t know ❑88
 I prefer not to answer. ❑99

4.c.2 [Were/are] any of the guest speakers representatives from an apprenticeship program?

Yes ❑1
No ❑2

I don’t know ❑88
I prefer not to answer. ❑99

4.c.3 [Did/Will] the pre-apprenticeship provide you with any of the following connections to an apprenticeship program? (check all that apply)

Classes that I completed during the pre-apprenticeship program were counted for classroom credit in the apprenticeship program ❑1

A guaranteed interview with an apprenticeship program upon completion of the pre-apprenticeship ❑2

Priority in the application process because I completed the pre-apprenticeship program

An overview of their application process ❑3

Other, please specify: ❑4

Don’t know ❑88

Refuse ❑99

4.c.4. [Did/Will] the program get you interviews with non-apprenticeship jobs or was it focused on apprenticeship opportunities?

The program connected me to only apprenticeship opportunities ❑1
The program connected me to only non-apprenticeship jobs. ❑2
The program connected me to both apprenticeship and non-apprenticeship jobs (if checked ask 4.b.14.1, otherwise skip). ❑3
Don’t know ❑88
Refuse ❑99

4.c.5 What [was or is the expected] the mix of interview opportunities?

The program connected me to a mostly equal mix of apprenticeships and non-apprenticeship jobs. ❑1
The program connected me to mostly apprenticeships and some non-apprenticeship jobs. ❑2
The program connected me to mostly non-apprenticeship jobs and some apprenticeships ❑3

DON’T KNOW ❑88

REFUSED ❑99

4.c.6 How long [did or do] you [have or expect] to wait before completing the pre-apprenticeship and starting the apprenticeship?

[RECORD IN Weeks]

 \_\_\_ Weeks

DON’T KNOW ❑88

REFUSED ❑99

**Topic 4.e: Employment**

The following questions are about your current employment status.

4.e.1. Are you currently employed?

YES ❑1 ASK 4.e.1.1

NO ❑2 SKIP TO 4.e.2

DON’T KNOW ❑88 ASK 4.e.1.1

REFUSED ❑99 ASK 4.e.1.1

4.e.1.1 What hourly wage do you currently earn?

 $ \_\_\_ \_\_\_ . \_\_\_ \_\_\_ PER HOUR (SKIP TO 4.e.1.2) [RANGE: 1 – 99]

DON’T KNOW ❑88

REFUSED (SKIP TO 4.2.1.1a) ❑99

4.e.1.1a [IF R DOESN’T KNOW HOURLY RATE] Can you tell me how much you earn for some other time period, such as per day, per week, every two weeks, or month? Answer once for the time period that is most appropriate.

$ \_\_\_ \_\_\_ \_\_\_ \_\_\_ \_\_\_ \_\_\_ PER DAY [RANGE: 1 – 500]

$ \_\_\_ \_\_\_ \_\_\_ \_\_\_ \_\_\_ \_\_\_ PER WEEK [RANGE: 1 – 5,000]

$ \_\_\_ \_\_\_ \_\_\_ \_\_\_ \_\_\_ \_\_\_ EVERY 2 WEEKS [RANGE: 1 – 10,000]

$ \_\_\_ \_\_\_ \_\_\_ \_\_\_ \_\_\_ \_\_\_ TWICE MONTHLY [RANGE: 1 – 10,000]

$ \_\_\_ \_\_\_ \_\_\_ \_\_\_ \_\_\_ \_\_\_ EVERY MONTH [RANGE: 1 – 20,000]

$ \_\_\_ \_\_\_ \_\_\_ \_\_\_ \_\_\_ \_\_\_ ANNUALLY [RANGE: 1 – 200,000]

DON’T KNOW ❑88

REFUSED ❑99

4.e.1.2 How many paid hours do you typically work per week?

\_\_\_ \_\_\_ hours [RANGE: 1 – 80]

DON’T KNOW ❑88

REFUSED ❑99

4.e.1.2.1 Are you employed as an apprentice?

YES ❑1 SKIP TO 4.e.3

NO ❑2 ASK 4.e.2

DON’T KNOW ❑88 ASK 4.e.2

REFUSE ❑99 ASK 4.e.2

**[IF 4.e.1 = NO AND A1 = 2 “Completed the pre-apprenticeship program, “ASK 4.e.2**

**ELSE IF 4.e.1.2.1 = NO, ASK 4.e.2**

**ELSE SKIP 4.e.2]**

4.e.2. Why are you not employed as an apprentice? (Allow multiple responses)

 I found a better paying job  ❑1

I found a job that offered better hours ❑2

I found a job that offered a better work schedule  ❑3

I found a job that offered better benefits ❑4

I found a job that i liked better ❑5

Personal or family reasons ❑6

I was not offered an apprenticeship position ❑7

I did not complete the pre-requisites required for the apprenticeship. ❑8

Other (specify): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ ❑9

DON’T KNOW ❑88

REFUSED ❑99

4.e.2.1 How related is your current job to your pre-apprenticeship?

Very strongly related ❑1

Strongly related ❑2

Somewhat related ❑3

Slightly related ❑4

Not at all related ❑5

DON’T KNOW ❑88

REFUSE ❑99

4.e.2.2 “In what broad occupational area is your current job? If you have more than one job, please answer for your main job.

1. Agriculture, Forestry, Fishing and Hunting
2. Mining, Quarrying, and Oil and Gas Extraction
3. Utilities
4. Construction
5. Manufacturing
6. Wholesale Trade
7. Retail Trade
8. Transportation and Warehousing
9. Information
10. Finance and Insurance
11. Real Estate and Rental and Leasing
12. Professional, Scientific, and Technical Services
13. Management of Companies and Enterprises
14. Administrative and Support and Waste Management and Remediation Services
15. Educational Services
16. Health Care and Social Assistance
17. Arts, Entertainment, and Recreation
18. Accommodation and Food Services
19. Other Services
20. Public Administration

Other, please specify \_\_\_\_\_\_\_\_\_\_\_\_

DON’T KNOW ❑88

REFUSED ❑99

4.e.2.3 Which of these titles best describes the specific occupation of your current main job?

 **[DISPLAY DETAILED OCCUPATION LIST BASED ON SUMMARY RESPONSE]**

Not listed (Please Specify): ❑77

DON’T KNOW ❑88

REFUSED ❑99

**[IF 4.e.1=NO, DK, REF THEN SKIP TO END1, ELSE CONTINUE]**

4.e.3. Is it a registered apprenticeship program?

YES ❑1

NO ❑2

DON’T KNOW ❑88

REFUSE ❑99

4.e.3.1 In what broad occupational area is your current job? If you have more than one job, please answer for your main job.

1. Mining, Quarrying, and Oil and Gas Extraction
2. Utilities
3. Construction
4. Manufacturing
5. Wholesale Trade
6. Retail Trade
7. Transportation and Warehousing
8. Information
9. Finance and Insurance
10. Real Estate and Rental and Leasing
11. Professional, Scientific, and Technical Services
12. Management of Companies and Enterprises
13. Administrative and Support and Waste Management and Remediation Services
14. Educational Services
15. Health Care and Social Assistance
16. Arts, Entertainment, and Recreation
17. Accommodation and Food Services
18. Other Services
19. Public Administration

Other, please specify \_\_\_\_\_\_\_\_\_\_\_\_

DON’T KNOW ❑88

REFUSED ❑99

4.e.4 Which of these titles best describes the specific occupation of your current main job?

**[DISPLAY DETAILED OCCUPATION LIST BASED ON SUMMARY RESPONSE]**

Not listed (Please Specify): ❑77

DON’T KNOW ❑88

REFUSED ❑99

**Section 5. Demographics**

The following set of questions are about your own background**.**

D.1 Which of the following best describes your relationship status when you began your pre-apprenticeship?

|  |  |
| --- | --- |
| Married  | ❑1 |
| Widowed  | ❑2 |
| Divorced  | ❑3 |
| Separated  | ❑4 |
| Never married  | ❑5 |
| DON’T KNOW  | ❑88 |
| REFUSED  | ❑99 |

D.2 At the time you began your pre-apprenticeship, did you live at least half time with…?

|  |  |
| --- | --- |
| Your spouse | ❑1 |
| Your unmarried partner | ❑2 |
| Your child/children (or other children you support financially) | ❑3 |
| Your father | ❑4 |
| Your mother | ❑5 |
| Other (SPECIFY) | ❑6 |
| None of the above | ❑7 |
| DON’T KNOW | ❑88 |
| REFUSED | ❑99 |

**ASK D.3 ONLY IF D.2 = 3, OTHERWISE SKIP TO D.4**

D.3 At the time you began your pre-apprenticeship, how many children did you live with at least half of the time and were responsible for caring for or supporting financially?

\_\_\_\_\_\_ child/children [RANGE: 1 – 9]

DON’T KNOW ❑88

REFUSED ❑99

D.4 At the time you began your pre-apprenticeship, what level of education had you attained? (SELECT HIGHEST LEVEL)

|  |  |
| --- | --- |
| Bachelor’s (4-year) degree or higher  | ❑1 |
| Associate’s (2-year) degreeCollege certificate  | ❑2❑2.1 |
| Technical, trade or vocational credential  | ❑3 |
| Some college credit, but no degree or other credential  | ❑4 |
| High school diploma | ❑5 |
| Ged or other high school equivalency  | ❑6 |
| 12th grade or less, no diploma  | ❑7 |
| DON’T KNOW  | ❑88 |
| REFUSED | ❑99 |

D.5 What is your year of birth? \_\_\_\_\_\_\_\_\_\_\_\_

D.6 Are you of Hispanic or Latino origin?

Yes ❑1

No ❑2

I don’t know ❑88

I prefer not to answer ❑99

D.7 What is your race? (Select all that apply)

American Indian or Alaska Native ❑1

Asian ❑2

Black or African American ❑3

Native Hawaiian or other Pacific Islander ❑4

 White ❑5

I don’t know ❑88

I prefer not to answer ❑99

D.8 What is your sex?

Male ❑1

Female ❑2

I prefer not to answer ❑99

D.9 Are you a veteran or have you had any prior military service?

Yes ❑1

No ❑2

I prefer not to answer ❑99

D.10 Do you have a disability?

Yes [Go to D.11] ❑1

No [Go to D.12] ❑2

I prefer not to answer [Go to D.12] ❑99

D.11 What is the category of your disability(ies)? (Select all that apply)

Physical/Chronic Health Condition ❑1

Physical/Mobility Impairment ❑2

Mental or Psychiatric Disability ❑3

Vision-related disability ❑4

Hearing-related disability ❑5

Learning Disability ❑6

Cognitive/Intellectual disability ❑7

Prefer not to say ❑99

D.12 What state do you reside in?

INSERT LIST OF STATES AND TERRITORIES

**END**. Thank you very much for your time today.