

## Appendix E. Confirmation E-mail

*Subject:* Confirmation for Interview to Test a National Survey about Work  
<DATE>

Dear <NAME>:

Thank you for agreeing to participate in this virtual interview! Your will help improve an important upcoming survey for the U.S. Department of Labor. The interview will take up to 90 minutes.

This is confirmation that you are scheduled at the following date and time:

**LINK:** [ZOOM LINK]

**DATE:** <Day of Week>, <Month> <Day>, <Year>

**TIME:** XX:XX AM/PM Eastern

**GIFT CARD:** You will receive a **\$50 Amazon electronic gift card** at the conclusion of the session for your time and effort.

If you have any questions, please contact April Fales at xxx-xx-xxxx.