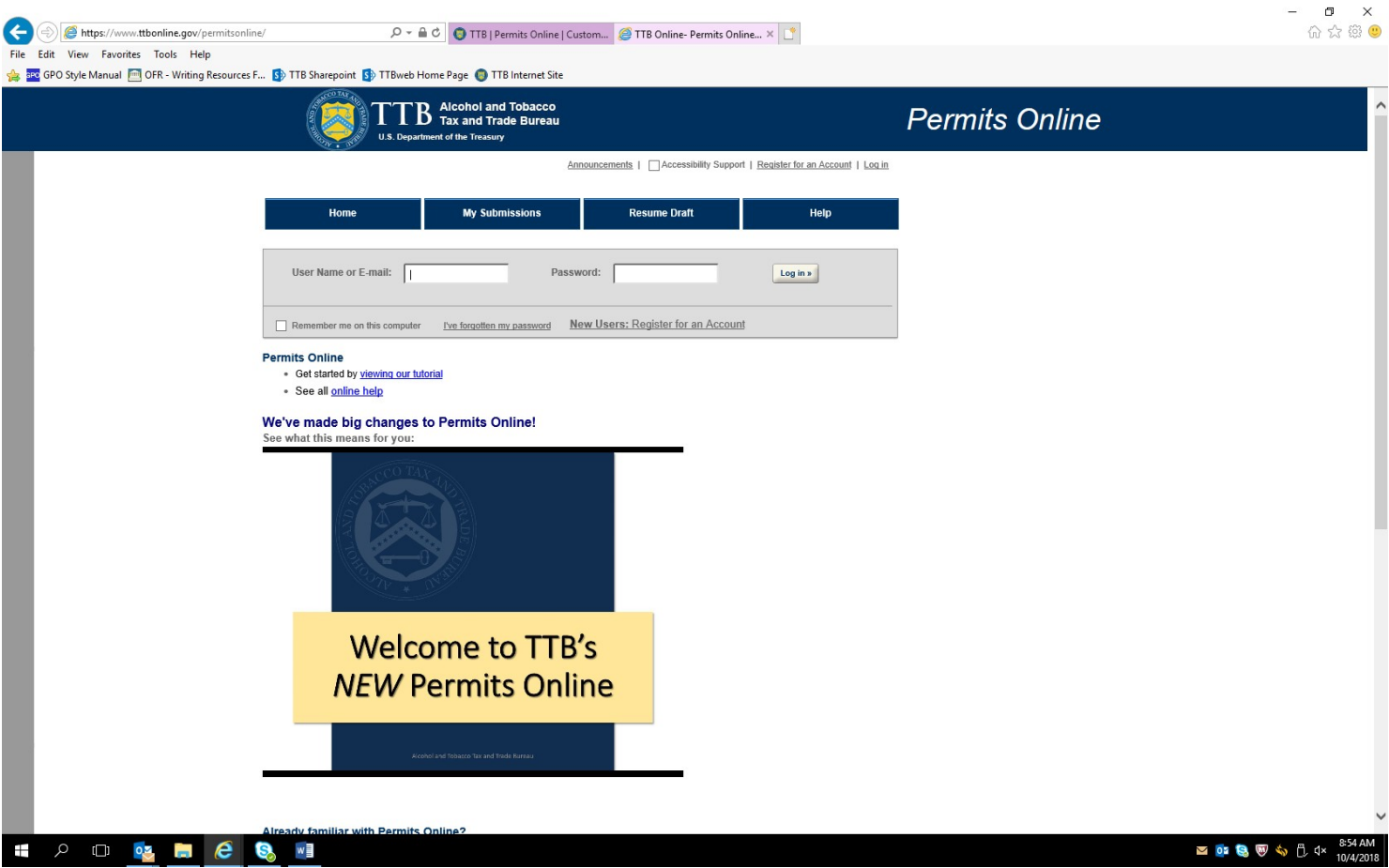


**Permits Online (PONL), New Distilled Spirits or Bonded Wine Premises Applications — for OMB Control No. 1513-0018, Application for Basic Permit under the Federal Alcohol Administration Act).**

**This PONL application is equivalent to TTB F 5100.24, Application for Basic Permit under the Federal Alcohol Administration Act, for new beverage Distilled Spirits Plants and Bonded Wine Premises applications on that form. New Winery application used as example; application for new Distilled Spirits Plant collects the same data.**

PONL Log-in Screen:



PONL Log-in Screen (continued):

https://www.ttbonline.gov/permitonline/

TTB | Permits Online | Custom... TTB Online- Permits Online...

File Edit View Favorites Tools Help

GPO Style Manual OFR - Writing Resources F... TTB Sharepoint TTBweb Home Page TTB Internet Site

# Welcome to TTB's NEW Permits Online

Alcohol and Tobacco Tax and Trade Bureau

### Already familiar with Permits Online?

Did you know:

- Now you can submit multiple changes as one amendment.
- You can amend business entity information on all of your permits, registrations, or notices with one submission.
- Most paper-filed applications can now be amended in Permits Online.
- Owner/officer information (OOI) applications are now called Personnel Questionnaires.

See [what's new with Permits Online](#)

Warning: This system is the property of the United States Department of Treasury. Unauthorized use of this system is strictly prohibited and subject to criminal and civil penalties. The Department may monitor, record, and audit any activity on the system and search and retrieve any information stored within the system. By accessing and using this system you are agreeing to abide by the [terms of use](#), and are consenting to such monitoring, recording, and information retrieval for law enforcement and other purposes.

### Don't have an account?

[Register Now »](#)


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8:55 AM  
10/4/2018

Screen shown after successful log-in:

https://www.ttbonline.gov/permitonline/TTB | Permits Online | Custom...TTB Online- Permits Online...

FileEditViewFavoritesToolsHelpGPO Style ManualOFR - Writing Resources F...TTB SharepointTTBweb Home PageTTB Internet Site

 **TTB** Alcohol and Tobacco  
Tax and Trade Bureau  
U.S. Department of the Treasury

Permits Online

Announcements | Logged in as: Michael Hoover | Accessibility Support | My Record Collections (0) | Account Management | Log out

HomeMy SubmissionsResume DraftHelp


**Welcome Michael Hoover**  
You are now logged in.

**What do you want to do today?**  
**[Apply for new permits, registrations or notices](#)** ▶  
Build a package of the applications you'll need in order to get your approvals. Here's [what you'll need to gather](#) before starting.  
**[Amend approved permits, registrations or notices](#)** ▶  
Make changes that require TTB approval, including trade names, use of the premises, power of attorney, transfers in bond, and more.  
**[Fill out a Personnel Questionnaire \(PQ\)](#)** ▶  
PQs are required for owners, officers, and others associated with the business. Learn more about [who needs to fill out PQs](#) and how the PQ fits into the application process.  
**[Link additional records to my account](#)** ▶  
Before you can view or amend records filed on paper or by a colleague, submit a request to have them added to your [My Submissions](#) page.


Helpful resources:


- [What's new](#)
- [Permits Online tutorial](#)
- [Application processing times](#)

[See more online help](#) ▶

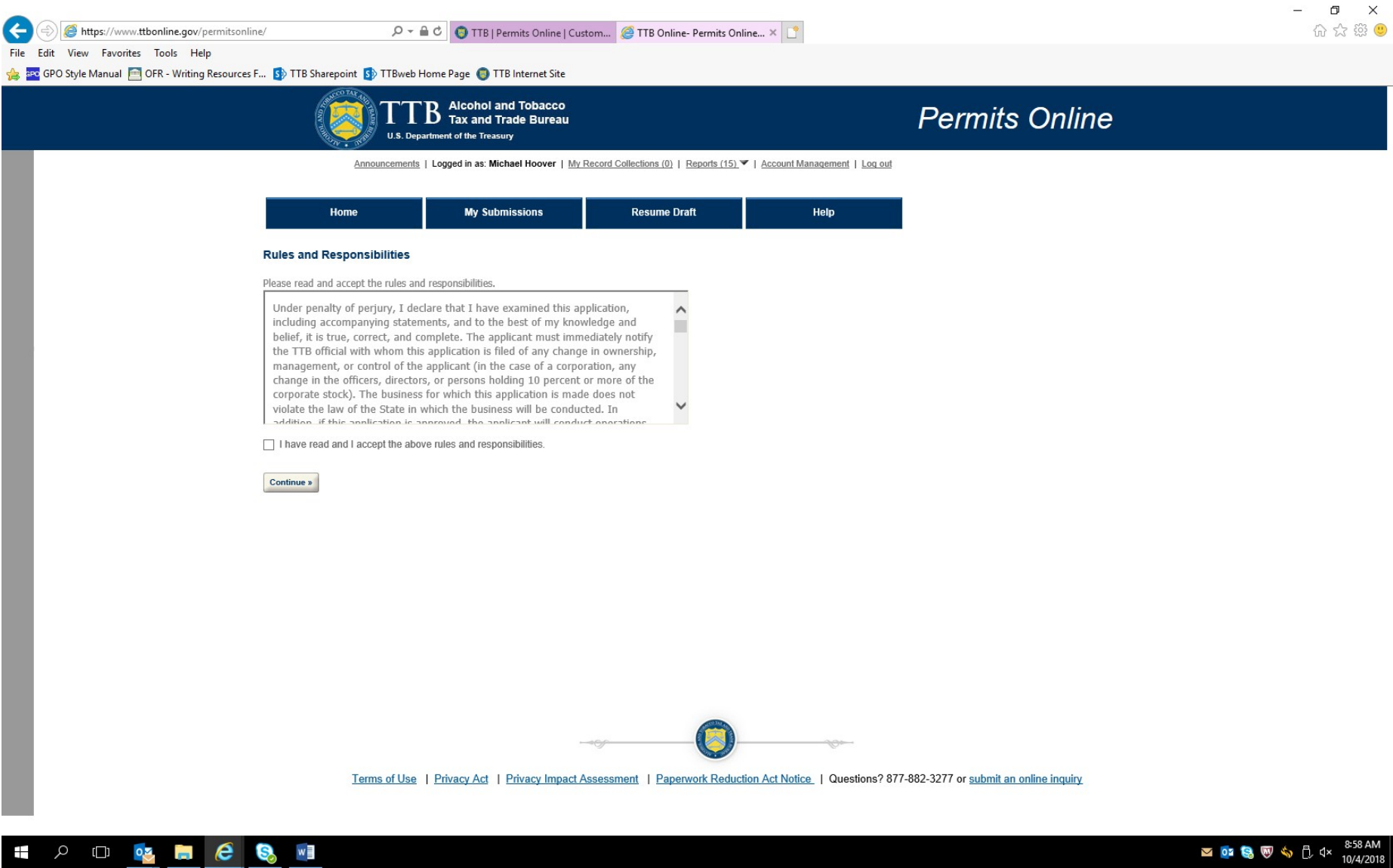


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8:57 AM  
10/4/2018

After clicking appropriate “What do you want to do today?” link, the Penalty of Perjury screen appears:



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New Application Wizard screen continued:

https://www.ttbonline.gov/permitonline/TTB | Permits Online | Custom...TTB Online- Permits Online...

FileEditViewFavoritesToolsHelpGPO Style ManualOFR - Writing Resources F...TTB SharepointTTBweb Home PageTTB Internet Site

Rural Address Line 1  
Do not re-enter your Street Address

Rural Address Line 2  
Do not re-enter your Street Address

\*City

\*State

\* ZIP Code

County

COMMODITY SELECTION

You can fill out applications for multiple operations (e.g. brewing and distilling) as part of this application package as long as the operations are for the same business and occur at the same premises location.

\*Which commodity type do you need to apply for?:  

--Select--

Select Application(s)

APPLICATION TYPES

Based on what you've told us, here are the applications that best match your planned operations. Please select all that are appropriate for this premises location.

If you don't see an application that fits your operation, check our [list of application types that are not available via Permits Online](#) and follow the instructions for mailing in your application package instead.

Business Entity

ENTITY INFORMATION

Tell us about the business and the people that will be involved in this operation.

\* Business structure:  

--Select--

State where incorporated or organized: \*  

--Select--

\* Employer Identification Number (EIN):  

?

\* Do you currently have another approved or pending permit, registration, or notice with TTB under this EIN?:  

Yes

No

\*What is the legal name of the business? Sole proprietors should enter the owner's name:  

?

Make Sure Your Answers are Correct

9:03 AM  
10/4/2018

New Application Wizard screen continued:

https://www.ttbonline.gov/permitonline/TTB | Permits Online | Custom...TTB Online- Permits Online...

FileEditViewFavoritesToolsHelpGPO Style ManualOFR - Writing Resources F...TTB SharepointTTBweb Home PageTTB Internet Site

APPLICATION TYPES

Based on what you've told us, here are the applications that best match your planned operations. Please select all that are appropriate for this premises location.

If you don't see an application that fits your operation, check our [list of application types that are not available via Permits Online](#) and follow the instructions for mailing in your application package instead.

Business Entity

ENTITY INFORMATION

Tell us about the business and the people that will be involved in this operation.

\* Business structure:

--Select--

State where incorporated or organized: \*

--Select--

\* Employer Identification Number (EIN):

?

\* Do you currently have another approved or pending permit, registration, or notice with TTB under this EIN?:

☐ Yes

☐ No

\* What is the legal name of the business? Sole proprietors should enter the owner's name:

?

Make Sure Your Answers are Correct

CONFIRM

Thanks for telling us about your business and operation(s)! We're almost ready to build your custom application package. Before we do so, please review your answers to the questions above and be sure they are correct.

\* I have reviewed my answer choices and confirm ☐ that they accurately reflect my proposed operation(s) at this premises:

Continue »

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9:03 AM10/4/2018

Selecting “Alcohol” and “Winery” in the Commodity Selection section, then “Bonded Winery – Full Operations” in the “Application Types” section results in these additional data fields appearing (similar data fields appear for the equivalent new Distilled Spirits Plant (beverage) selection):

The screenshot shows a web browser window with the URL <https://www.ttbonline.gov/permitonline/>. The browser tabs include "TTB | Permits Online | Custom..." and "TTB Online- Permits Online...". The browser's address bar shows the URL. The browser's menu bar includes File, Edit, View, Favorites, Tools, and Help. The browser's toolbar includes GPO Style Manual, OFR - Writing Resources F..., TTB Sharepoint, TTBweb Home Page, and TTB Internet Site.

The main content area of the browser displays the "COMMODITY SELECTION" section. This section includes a heading "COMMODITY SELECTION" and a paragraph: "You can fill out applications for multiple operations (e.g. brewing and distilling) as part of this application package as long as the operations are for the same business and occur at the same premises location." Below this, there is a question: "\* Which commodity type do you need to apply for?:" with a dropdown menu showing "Alcohol". Below this, there is a red instruction: "From the list below, select all that apply for this premises location:". Below this, there are four checkboxes: "Wholesaler / importer:" (unchecked), "Brewery:" (unchecked), "Spirits (distillery / industrial use):" (unchecked), and "Wine (producer / cellar / bottler):" (checked).

The next section is "Select Application(s)". Below this, there is a heading "APPLICATION TYPES" and a paragraph: "Based on what you've told us, here are the applications that best match your planned operations. Please select all that are appropriate for this premises location." Below this, there is a paragraph: "If you don't see an application that fits your operation, check our [list of application types that are not available via Permits Online](#) and follow the instructions for mailing in your application package instead." Below this, there are six checkboxes: "Bonded Winery - Full Operations:" (checked), "Bonded Wine Cellar - Storage and Removal ONLY:" (unchecked), "Bonded Wine Cellar - Blender:" (unchecked), "Bonded Winery - Blending Wine:" (unchecked), "Tax Paid Wine Bottling House:" (unchecked), and "Bonded Winery - Under 7% Alcohol:" (unchecked).

The next section is "Business Entity". Below this, there is a heading "ENTITY INFORMATION" and a paragraph: "Tell us about the business and the people that will be involved in this operation." Below this, there are three questions: "\* Business structure:" with a dropdown menu showing "Sole Proprietorship", "State where incorporated or organized:" with a dropdown menu showing "DC", and "\* Employer Identification Number (EIN):" with a text input field showing "1". Below these, there is a question: "\* Do you currently have another approved or pending permit, registration, or notice with TTB under this EIN?:" with radio buttons for "Yes" and "No" (selected). Below this, there is a question: "\* What is the legal name of the business?:" with a text input field.



Selecting “Sole Proprietorship” in the Business Entity section, leads to this screen, including a confirmation statement:

**Business Entity**

**ENTITY INFORMATION**  
Tell us about the business and the people that will be involved in this operation.

\* Business structure:

State where incorporated or organized:

\* Employer Identification Number (EIN):

\* Do you currently have another approved or pending permit, registration, or notice with TTB under this EIN?: ☐ Yes ☒ No

\* What is the legal name of the business? Sole proprietors should enter the owner's name:

\* Are you going to be a tenant in an alternating proprietorship arrangement?: ☐ Yes ☒ No

\* Are you already operating another TTB-regulated business under the same EIN at this premises location?: ☐ Yes ☒ No

\* As part of this process, we need some personal background information about owners, officers, and others associated with the business; this information is collected through the Personnel Questionnaires (PQ) (formerly called OOs). PQs can be submitted separately from this application package, either by you, or by others using their own Permits Online accounts. Alternatively, you can complete the PQs for yourself and others while filling out the applications in your package. How will the PQs be submitted?:

\* How many blank PQ applications should we add to your application package (don't count those that are being submitted separately)? :

**Make Sure Your Answers are Correct**

**CONFIRM**  
Thanks for telling us about your business and operation(s)! We're almost ready to build your custom application package. Before we do so, please review your answers to the questions above and be sure they are correct.


**ARE YOU SURE? You can't change your answers after leaving this screen (they are used to build your package).**

\* I have reviewed my answer choices and confirm ☒ that they accurately reflect my proposed operation(s) at this premises:

After confirmation is made, the next screen allows the applicant to review the information submitted to this point in the PONL application:

https://www.ttbonline.gov/permitonline/TTB | Permits Online | Custom...TTB Online- Permits Online...

FileEditViewFavoritesToolsHelpGPO Style ManualOFR - Writing Resources F...TTB SharepointTTBweb Home PageTTB Internet Site

 **TTB** Alcohol and Tobacco  
Tax and Trade Bureau  
U.S. Department of the Treasury

Permits Online

Announcements | Logged in as: Michael Hoover | My Record Collections (0) | Reports (15) | Account Management | Log out

HomeMy SubmissionsResume DraftHelp

New Applications Wizard

1 Determine applications


2 Review

3 Application package

4 Submission confirmation

Step 2: Review

Continue »

Save and resume later: 

This is a summary of the information you provided to us.

Editing Your Answers

Please review your answers below.

Please note that you will not be able to edit the answers you gave on the first page of the application wizard because this information was used to build your application package. If you made a mistake in the wizard, you will need to [start over](#).

New Applications Wizard

Application Contact

Michael D. Hoover  
1310 G Street, NW., Box 12  
Washington, DC, 20005  
United States

Primary Phone:202-453-2135  
Email Address:Michael.Hoover@ttb.gov

Premises Address

1 X Street

Washington DC 20005

COMMODITY SELECTION

Which commodity type do you need to apply for?:

Wholesaler / importer:

No

Brewery:

No

Spirits (distillery / industrial use):

No

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Review screen continued:

https://www.ttbonline.gov/permitonline/TTB | Permits Online | Custom...TTB Online- Permits Online...

FileEditViewFavoritesToolsHelpGPO Style ManualOFR - Writing Resources F...TTB SharepointTTBweb Home PageTTB Internet Site

Wine (producer / cellar / bottler):Yes

Select Application(s)

APPLICATION TYPES

Bonded Winery - Full Operations:Yes

Bonded Wine Cellar - Storage and Removal ONLY:No

Bonded Wine Cellar - Blender:No

Bonded Winery - Blending Wine:No

Tax Paid Wine Bottling House:No

Bonded Winery - Under 7% Alcohol:No

Business Entity

ENTITY INFORMATION

Business structure:Sole Proprietorship

State where incorporated or organized:DC

Employer Identification Number (EIN):12-3456789

Do you currently have another approved or pending permit, registration, or notice with TTB under this EIN?:No

What is the legal name of the business? Sole proprietors should enter the owner's name:Michael Hoover

Are you going to be a tenant in an alternating proprietorship arrangement?:No

Are you already operating another TTB-regulated business under the same EIN at this premises location?:No

As part of this process, we need some personal background information about owners, officers, and others associated with the business; this information is collected through the Personnel Questionnaires (PQ) (formerly called OOIs). PQs can be submitted separately from this application package, either by you, or by others using their own Permits Online accounts. Alternatively, you can complete the PQs for yourself and others while filling out the applications in your package. How will the PQs be submitted? :NO PQs will be submitted separately; I will fill them all out in this package.

How many blank PQ applications should we add to your application package (don't count those that are being submitted separately)? :1

Make Sure Your Answers are Correct

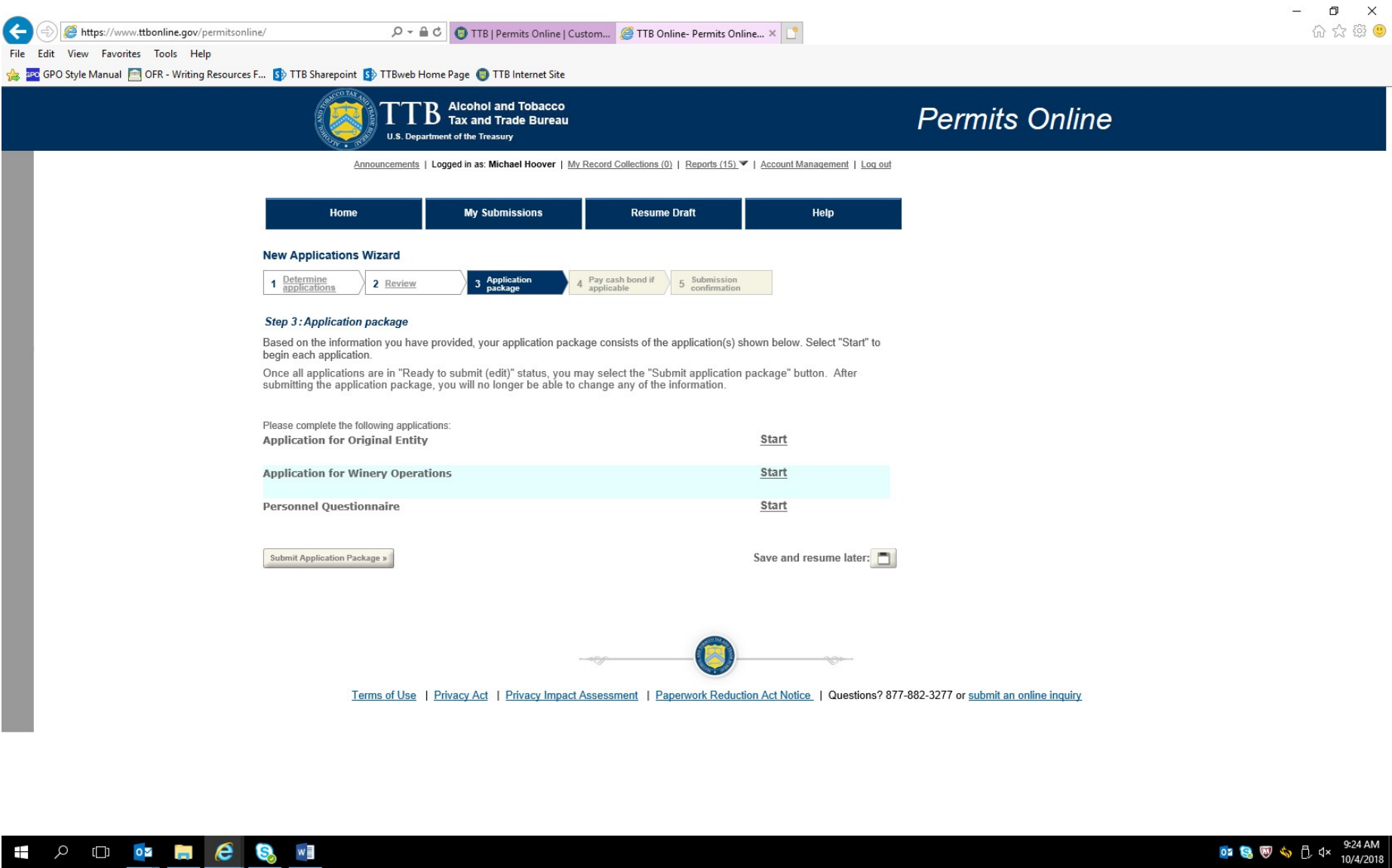
CONFIRM

I have reviewed my answer choices and confirm that they accurately reflect my proposed operation(s) at this premises:Yes

Continue »

Save and resume later:

Based on the initial information provided, the PONL wizard then selects the appropriate applications to be completed by the applicant:



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Continuation of Application for Original Entity initial page

Commodity Operations Record

Importers Permit

Commodity Operations Record

Winery Permit

Commodity Operations Record

Brewers Notice

\* indicates a required field

Application Contact

Please verify your contact information as the person preparing this application package; if it is incorrect update [your information](#) and then start a new application package.

Michael D. Hoover

Michael.Hoover@ttb.gov

202-453-2135

1310 G Street, NW., Box 12

Washington, DC, 20005

Business Entity

ENTITY INFORMATION

This is the business information you provided earlier in the application process. If your business has a website, you may provide it here.

\* Business name:

Michael Hoover

\* Employer Identification Number (EIN):

12-3456789

\* Organization type:

Sole Proprietorship

State where incorporated or organized:

DC

Business website:

Continue

Back to Application Package

Save and resume later:

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Privacy Impact Assessment

Paperwork Reduction Act Notice

Questions? 877-882-3277 or [submit an online inquiry](#)

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Application for Original Entity—Officer/Ownership Information (continued)

https://www.ttbonline.gov/permitsonline/ TTB | Permits Online | Custom... TTB Online- Permits Online...

File Edit View Favorites Tools Help

**TTB** Alcohol and Tobacco Tax and Trade Bureau U.S. Department of the Treasury *Permits Online*

Announcements | Logged in as: Michael Hoover | My Record Collections (0) | Reports (15) | Account Management | Log out

Home My Submissions Resume Draft Help

Removal Date (for TTB use only):

\*Officer/Owner Classification: Individual

How are you submitting the Personnel Questionnaire Information?: \* This selection indicates that a paper TTB F 5000.9 Personnel Questionnaire form is on file with TTB. On File with TTB

First Name: \* Michael Middle Name: Dale Last Name: \* Hoover

Personnel Questionnaire Tracking Number:  Suffix: --Select-- Email Address:

Title: \* Owner/Sole Proprietorship List additional titles (if any):

Dollar amount invested in Business to date: \* 100 Financial Institution: \* Winemakers Bank, Napa, California State the source of the investment: \* loan

How will Source of Funds Documentation be Submitted?: \* On File with TTB ☒ Check here if this person has signature authority

OK Cancel

Showing 0-0 of 0

Inactive Key Date	Authority Granted	First Name	Middle Name	Last Name	Suffix	Is this person already a registered owner of	Address	City	State	Zip	Phone Number	Email Address	Title	Source of Authority	Type of Meeting	Date of Meeting
-------------------	-------------------	------------	-------------	-----------	--------	--	---------	------	-------	-----	--------------	---------------	-------	---------------------	-----------------	-----------------

9:59 AM 10/4/2018



Application for Original Entity---Signing Authority

https://www.ttbonline.gov/permitsonline/TTB | Permits Online | Custom...TTB Online- Permits Online...

FileEditViewFavoritesToolsHelp

or sole proprietor.

You must also add a row for every stockholder or interest holder with a stake of 10% or more in the business.

Finally, you must also add a row for every company or trust holding ownership in the business.

Showing 1-1 of 1

<input type="checkbox"/>	Inactive Officer/Owner Date	Classification	How have you submitted the Personnel Questionnaire Information?	First Name	Middle Name	Last Name	Personnel Questionnaire Tracking Number	EIN Suffix	Email Address	Primary Title if Other Titles	Title List Additional Name	Company Trust of Name	Pe Int
<input type="checkbox"/>		Individual	On File with TTB	Michael	Dale	Hoover				Owner/Sole Proprietorship			10

<

>

Add a RowEdit SelectedDelete Selected

**SIGNING AUTHORITY**

Select "Add a Row" to identify all owners, officers, and authorized employees who will have the authority to sign and/or act on behalf of the business. Authority can be granted by title or by the individual's name; however, at least one person must be authorized by name to serve as a key contact to TTB.

Please note that individuals listed in the Owner/Officer Information table must be listed in this Signing Authority table as well if they are to have authority to act on behalf of the business.

Showing 0-0 of 0

Inactive Date	Key Contact	Authority Granted by	First Name	Middle Name	Last Name	Suffix	Is this person already a user of Permits Online	Address	City	State	Zip	Phone Number	Email Address	Title if Other Authority	Source of Authority	Type of Board Meeting	Date of Meeting (Must be on or before date of submittal)	Type
---------------	-------------	----------------------	------------	-------------	-----------	--------	---	---------	------	-------	-----	--------------	---------------	--------------------------	---------------------	-----------------------	--	------

<

>

Add a RowEdit SelectedDelete Selected

**POWER OF ATTORNEY INFORMATION**

Select "Add a Row" to identify all others who have authority to sign or act on behalf of the business. Typically these are consultants, accountants, or other non-employees.

Please be sure to include a row for anyone who will be submitting formulas or labels for TTB approval.

Skip this section if it does not apply.

Showing 0-0 of 0

Inactive Date	First Name	Middle Name	Last Name	Suffix	Address	City	State	Zip	Phone Number	Fax Number	Email Address	Type	If Limited, list limitation	Effective Date (Must be on or before	What authorization does this person have regarding	What authorization does this person have regarding	Does this person already have a COLAs Online and/or Formulas
---------------	------------	-------------	-----------	--------	---------	------	-------	-----	--------------	------------	---------------	------	-----------------------------	--------------------------------------	--	--	--

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Application for Original Entity---Power of Attorney Information

https://www.ttbonline.gov/permitsonline/TTB | Permits Online | Custom...TTB Online- Permits Online...x

FileEditViewFavoritesToolsHelp

Online

Yes

Name

Michael Dale Hoover

Yes

8225 Bubbling Brook Circle

Springfield VA

22153-1234

555-4587

Sole Proprietor/Owner

<

>

Add a Row

Edit Selected

Delete Selected

POWER OF ATTORNEY INFORMATION

Select "Add a Row" to identify all others who have authority to sign or act on behalf of the business. Typically these are consultants, accountants, or other non-employees.

Please be sure to include a row for anyone who will be submitting formulas or labels for TTB approval.

Skip this section if it does not apply.

Showing 0-0 of 0

Inactive Date	First Name	Middle Name	Last Name	Suffix	Address	City	State	Zip	Phone Number	Fax Number	Email Address	Type	If Limited, list limitation	Effective Date (Must be on or before date of submittal)	What authorization does this person have regarding label submissions?	What authorization does this person have regarding formula submissions?	Does this person already have a COLAs Online and/or Formulas account with TTB?
No records found.																	

<

>

Add a Row

Edit Selected

Delete Selected

Step 2b

TRADE NAMES

Select "Add a Row" for each trade name you wish to use. Each trade name must be appropriately registered. [Learn more about general trade name rules.](#)

Skip this section if it does not apply.

Showing 0-0 of 0

Inactive Date	Trade Name	Who will you be Bottling on Account For?	I certify that the listed trade name has been registered with my County (CA) or State (All States)
No records found.			

<

>

Add a Row

Edit Selected

Delete Selected

Continue >

< Back to Application Package

Save and resume later:

10:04 AM10/4/2018

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Application for Original Entity---Power of Attorney Information (continued)

Online

<input type="checkbox"/>	Yes	Name	Michael Dale Hoover	Yes	8225 Bubbling Brook Circle	Springfield VA	22153 123 4567	Sole Proprietor/Owner
--------------------------	-----	------	---------------------	-----	----------------------------	----------------	----------------	-----------------------

[Add a Row](#) [Edit Selected](#) [Delete Selected](#)

**POWER OF ATTORNEY INFORMATION**

Select "Add a Row" to identify all others who have authority to sign or act on behalf of the business. Typically these are consultants, accountants, or other non-employees.

Please be sure to include a row for anyone who will be submitting formulas or labels for TTB approval.

Skip this section if it does not apply.

Removal Date (for TTB use):

Last Name: \*

Hoover

City: \*

Springfield

Phone Number: \*

555-123-4567

Type: \*

Unlimited

\*First Name:

Michael

Suffix:

--Select--

State: \*

VA

Fax Number:

Effective Date (Must be on or before date of submittal): \*

10/04/2018

Middle Name:

Dale

Address: \*

8225 Bubbling Brook Circ

ZIP Code: \*

22215

Email Address:

What authorization does this person have regarding label submissions?:

Preparer

What authorization does this person have regarding formula submissions?:

Preparer

Does this person already have a COLAs Online and/or Formulas Online account with TTB?:

Yes

Does this authority apply to all permits?: \*

☒ Yes ☐ No

[OK](#) [Cancel](#)

No records found.

[Add a Row](#) [Edit Selected](#) [Delete Selected](#)

[Continue](#) [Back to Application Package](#)

Save and resume later:

Application for Original Entity---Trade Names

https://www.ttbonline.gov/permitsonline/TTB | Permits Online | Custom...TTB Online- Permits Online...X

FileEditViewFavoritesToolsHelp

Select "Add a Row" to identify all others who have authority to sign or act on behalf of the business. Typically these are consultants, accountants, or other non-employees.

Please be sure to include a row for anyone who will be submitting formulas or labels for TTB approval.

Skip this section if it does not apply.

Showing 1-1 of 1

<input type="checkbox"/>	Inactive Date	First Name	Middle Name	Last Name	Suffix	Address	City	State	Zip	Phone Number	Fax Number	Email Address	Type	If Limited, list limitation	Effective Date (Must be on or before date of submittal)	What authorization does this person have regarding label submissions?	What authority does person have for rega
<input type="checkbox"/>		Michael	Dale	Hoover		8225 Bubbling Brook Circle	Springfield VA		22215	555-123-4567			Unlimited		10/04/2018	Preparer	Prep

<

>

Add a Row

Edit Selected

Delete Selected

Step 2b

TRADE NAMES

Select "Add a Row" for each trade name you wish to use. Each trade name must be appropriately registered. [Learn more about general trade name rules.](#)

Skip this section if it does not apply.

Showing 0-0 of 0

<input type="checkbox"/>	Inactive Date	Trade Type	Trade Name	Who will you be Bottling on Account For?	I certify that the listed trade name has been registered with my County (CA) or State (All States)
--------------------------	---------------	------------	------------	--	--

No records found.

Add a Row

Edit Selected

Delete Selected

Continue >

< Back to Application Package

Save and resume later:

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10:06 AM10/4/2018

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Application for Original Entity---Trade Names (continued)

https://www.ttbonline.gov/permitsonline/TTB | Permits Online | Custom...TTB Online- Permits Online...

FileEditViewFavoritesToolsHelp

Select "Add a Row" to identify all others who have authority to sign or act on behalf of the business. Typically these are consultants, accountants, or other non-employees.  
Please be sure to include a row for anyone who will be submitting formulas or labels for TTB approval.  
Skip this section if it does not apply.  
Showing 1-1 of 1

<input type="checkbox"/>	Inactive	First	Middle	Last	Suffix	Address	City	State	Zip	Phone	Fax	Email	Type	If Limited, list limitation	Effective Date (Must be on or before date of submittal)	What authorization does this person have regarding label submissions?	Who does person have regulatory submissions?
<input type="checkbox"/>		Michael	Dale	Hoover		8225 Bubbling Brook	Springfield VA		22215 123-4567	555-			Unlimited		10/04/2018	Preparer	Prep

TRADE NAMES

Select "Add a Row" for each trade name you wish to use. Each trade name must be appropriately registered. [Learn more about general trade name rules.](#)

Skip this section if it does not apply.

Removal Date (for TTB use):

Type: Labeling Trade Name

Trade Name: Mike's Vineyard

I certify that the listed trade name has been registered with my county (CA) or state (all states):  
Yes

OKCancel

Add a RowEdit SelectedDelete Selected

Continue < Back to Application Package

Save and resume later:

10:08 AM 10/4/2018

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Application for Original Entity---Required Document Checklist (continued)

https://www.ttbonline.gov/permitsonline/TTB | Permits Online | Custom...TTB Online- Permits Online...

FileEditViewFavoritesToolsHelp

Based on the information you have given us, the following documents need to accompany your application. Please edit the Method of Submission to tell us how you'll provide these documents:

Documents you plan to upload: Mark as "Uploaded." [Learn more about the type of information that should be included in each document.](#)

Documents already on file with TTB: Mark as "On File and Previously Approved by TTB."

Important: Please make any changes to the Method of Submission on your FINAL PASS through this application, since previous edits will be overwritten upon revisiting this page.

If no documents are listed in the table below, you are not required to upload any supporting documents and can continue your application.

Showing 1-1 of 1

<input type="checkbox"/>	Document Type	Comments	Method of Submission	Permit, Registry or Tracking Number if on file with TTB	
<input type="checkbox"/>	Power of Attorney Form		Uploaded		<a href="#">Actions</a>

Edit Selected

Step 3b: Upload Required Documents

Upload attachments here. Be sure to save all uploads before leaving this page using the 'Save Attachments' button.

View, download, or print attachments by selecting the document name.

Attachment List

Files can be up to 16 MB in size. Larger documents should be separated and uploaded as multiple files if necessary. PDF file type is preferred.

Name	Document Type	Size	Date	Action
No records found.				

Add

Continue >

< Back to Application Package

Save and resume later:

Terms of Use | Privacy Act | Privacy Impact Assessment | Paperwork Reduction Act Notice | Questions? 877-882-3277 or [submit an online inquiry](#)

10:10 AM10/4/2018

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Application for Original Entity—Review (continued)

https://www.ttbonline.gov/permitsonline/TTB | Permits Online | Custom...TTB Online- Permits Online...

FileEditViewFavoritesToolsHelp

Step 2a

OFFICER/OWNERSHIP INFORMATION

Inactive Date	Officer/Owner Classification	How have you submitted the Personnel Questionnaire Information?	First Name	Middle Name	Last Name	Personnel Questionnaire Tracking Number	EIN	Suffix	Email Address	Primary Title	Title if Other	List Additional Titles	Company Name	Trus Nam
	Individual	On File with TTB	Michael	Dale	Hoover					Owner/Sole Proprietorship				

SIGNING AUTHORITY

Inactive Date	Key Contact	Authority Granted by	First Name	Middle Name	Last Name	Suffix	Is this person already a registered user of Permits Online	Address	City	State	Zip	Phone Number	Email Address	Title if Other	Source of Authority
	Yes	Name	Michael	Dale	Hoover		Yes	8225 Bubbling Brook Circle	Springfield	VA	22153	555-123-4567			Sole Proprietor/Ow

POWER OF ATTORNEY INFORMATION

Inactive Date	First Name	Middle Name	Last Name	Suffix	Address	City	State	Zip	Phone Number	Fax Number	Email Address	Type	If Limited, list limitation	Effective Date (Must be on or before date of submittal)	What authorization does this person have regarding label submissions?
	Michael	Dale	Hoover		8225 Bubbling Brook Circle	Springfield	VA	22215	555-123-4567			Unlimited		10/04/2018	Preparer

Step 2b

TRADE NAMES

Inactive Date	Type	Trade Name	Who will you be Bottling on Account For?	I certify that the listed trade name has been registered with my County (CA) or State (All States)
	Labeling Trade Name	Mike's Vineyard		Yes

Step 3a

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Application for Original Entity—Review (continued)

https://www.ttbonline.gov/permitsonline/TTB | Permits Online | Custom...TTB Online- Permits Online...

FileEditViewFavoritesToolsHelp

Labeling Trade NameMike's VineyardState (All States)Yes

Step 3a

REQUIRED DOCUMENT CHECKLIST

Document Type	Comments	Method of Submission	Permit, Registry or Tracking Number if on file with TTB
Power of Attorney Form		Uploaded	

Step 3b: Upload Required Documents

Upload attachments here. Be sure to save all uploads before leaving this page using the 'Save Attachments' button.

View, download, or print attachments by selecting the document name.

Attachment List

Files can be up to 16 MB in size. Larger documents should be separated and uploaded as multiple files if necessary. PDF file type is preferred.

Name	Document Type	Size	Date	Action
Power of Attorney.pdf	Power of Attorney Form	760.95 KB	10/04/2018	Actions

Declaration

DECLARE AND ACKNOWLEDGE

I declare under penalties of perjury under the laws of the United States of America, that I have examined this application, including accompanying statements, and to the best of my knowledge and belief, it is true, correct, and complete.:Yes

Declaration Date:10/04/2018

ContinueBack to Application Package

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Application for Winery Operations—Initial Page (continued)

https://www.ttbonline.gov/permitsonline/TTB | Permits Online | Custom...TTB Online- Permits Online...

FileEditViewFavoritesToolsHelp

PERMIT AND REGISTRATION INFO

Permit Number:

Registry Number:

Premises Address

The premises address you previously provided will be displayed on your Permit/Notice/Registration. If your application is approved, this is the physical location where your operations will be authorized to take place. If the address below is incorrect, please select the Home button and start over.

Street #

1

Fraction

Direction

--Select--

Street Name

X Street

Street Type

--Select--

Street Suffix

--Select--

Unit Type

--Select--

Unit Number

Rural Address Line 1

Do not re-enter your Street Address

Rural Address Line 2

Do not re-enter your Street Address

City

Washington

State

DC

ZIP Code

20005

County

None

Mailing Address

Please provide the address where mail regarding this operation should be sent.

Auto Fill

New

Continue

Back to Application Package

Save and resume later:

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Paperwork Reduction Act Notice

Questions? 877-882-3277 or submit an online inquiry

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Application for Winery Operations---Operation Description (continued)

Has any shareholder with more than 10% voting stock, sole owner, general partner, LLC member/manager, or corporate officer or director ever been arrested for, charged with, or convicted of any crime under federal, state, or foreign laws other than traffic violations or convictions that are not felonies under federal or state law?: ☐ Yes ☒ No

**WINERY INFORMATION**

Describe your proposed operation and/or production process:

List the types of products you plan to produce/store, including alcohol content:

Total number of gallons you anticipate producing/storing each year:

I certify that I AM required to provide a bond: ☐

I certify that I AM NOT required to provide a bond: ☒

Describe the entire tract of land by using directions and distances in feet and inches:

Describe each wine premises building: provide size (using distances and directions), construction, use of building, and location of doors and windows:

Describe the wine premises security:

Is your winery in a residential building?: ☐ Yes ☒ No

Describe where and how any taxpaid wine will be stored and identified:

Will you be alternating?: ☐ Yes ☒ No

Describe any part of your process that will include the addition of spirits:



Application for Winery Operations---Operation Description (continued)

https://www.ttbonline.gov/permitsonline/TTB | Permits Online | Custom...TTB Online- Permits Online...

FileEditViewFavoritesToolsHelp

Describe any other operations, if any, that will take place on the premises and what type of equipment will be used: \*

None

If you are producing a volatile fruit-flavor concentrate provide a step by step description of your process.: \*

Not applicable

If you are applying as a bonded wine cellar or taxpaid wine bottling house, may TTB identify you as such to the general public upon request?: \*

Not Applicable

Step 2b

ALTERNATION OF PROPRIETORS

If you are sharing the use of the premises with any other winery, select "Add a Row" for each additional proprietor conducting wine operations at this location. You don't need to add a row for your business.

You can skip this section if it doesn't apply to you.

Showing 0-0 of 0

Select Alternating Role	Host Name	Host Permit Number	Host Registry Number	Tenant Name	Tenant Permit Number	Tenant Registry Number	Co-Tenant Name	Co-Tenant Permit Number	Co-Tenant Registry Number	Host Tracking Number
No records found.										

Add a Row

Edit Selected

Delete Selected

ALTERNATION OF PREMISES

Alternation of premises means the premises is used by the same owner to conduct different operations (e.g. winery and brewery). If applicable, select "Add a Row" to identify each additional operation.

You do not need to add a row for the operation covered by this application.

Showing 0-0 of 0

Select Alternating Commodity Type	Permit Number (if Registry Number known)	Operating Permit Number (if known)	Brewers Notice Registry Number	Application Tracking Number
No records found.				

Add a Row

Edit Selected

Delete Selected

NON-CONTIGUOUS LOCATIONS

If any part of your operation will take place at a location that is not adjacent to the premises location, select "Add a Row" for each additional location. The use of the non-contiguous location must be a continuation of the operation at the primary premises. If it is a stand-alone operation you must submit a separate application.

You can skip this section if it doesn't apply to you.

Showing 0-0 of 0

Non-contiguous Location Address	Description of Non-contiguous Location	Driving distance from the primary operation	Description of proposed Operation(s)
---------------------------------	--	---	--------------------------------------

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Application for Winery Operations---Operation Description (continued)

https://www.ttbonline.gov/permitsonline/TTB | Permits Online | Custom...TTB Online- Permits Online...

Describe any other operations, if any, that will take place on the premises and what type of equipment will be used: \*

None

If you are producing a volatile fruit-flavor concentrate provide a step by step description of your process.: \*

Not applicable

If you are applying as a bonded wine cellar or taxpaid wine bottling house, may TTB identify you as such to the general public upon request?: \*

Not Applicable

ALTERNATION OF PROPRIETORS

If you are sharing the use of the premises with any other winery, select "Add a Row" for each additional proprietor conducting wine operations at this location. You don't need to add a row for your business.

You can skip this section if it doesn't apply to you.

Select your role in the alternating arrangement: \*

--Select--

Host name:

Host permit number (if known):

Host registry number (if known):

Tenant name:

Tenant permit number (if known):

Tenant registry number (if known):

Co-tenant name:

Co-tenant permit number (if known):

Co-tenant registry number (if known):

Host tracking number:

OK

Cancel

Commodity Type

known)

(if known)

Number (if known)

Registry Number

Number

No records found.

Add a Row

Edit Selected

Delete Selected

NON-CONTIGUOUS LOCATIONS

If any part of your operation will take place at a location that is not adjacent to the premises location, select "Add a Row" for each additional location. The use of the non-contiguous location must be a continuation of the operation at the primary premises. If it is a stand-alone operation you must submit a separate application.

You can skip this section if it doesn't apply to you.

Showing 0-0 of 0

Non-contiguous Location Address

Description of Non-contiguous Location

Driving distance from the primary operation

Description of proposed Operation(s)

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Application for Winery Operations---Operation Description (continued)

https://www.ttbonline.gov/permitsonline/TTB | Permits Online | Custom...TTB Online- Permits Online...

FileEditViewFavoritesToolsHelp

Showing 0-0 of 0

Select Alternating Role	Host Name	Host Permit Number	Host Registry Number	Tenant Name	Tenant Permit Number	Tenant Registry Number	Co-Tenant Name	Co-Tenant Permit Number	Co-Tenant Registry Number	Host Tracking Number
No records found.										

Add a RowEdit SelectedDelete Selected

Showing 0-0 of 0

Select Alternating Commodity Type	Permit Number (if Registry Number known)	Operating Permit Number (if known)	Brewers Notice Registry Number	Application Tracking Number
No records found.				

Add a RowEdit SelectedDelete Selected

ALTERNATION OF PREMISES

Alternation of premises means the premises is used by the same owner to conduct different operations (e.g. winery and brewery). If applicable, select "Add a Row" to identify each additional operation.

You do not need to add a row for the operation covered by this application.

ALTERNATION OF PREMISES

Alternation of premises means the premises is used by the same owner to conduct different operations (e.g. winery and brewery). If applicable, select "Add a Row" to identify each additional operation.

You do not need to add a row for the operation covered by this application.

Select the type of operation you are alternating with:

--Select--

Operating Permit Number (if known):

Permit Number (if known):

Registry Number (if known):

Brewer's Notice Number (if known):

Application Tracking Number:

OKCancel

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10:35 AM 10/4/2018

Application for Winery Operations---Operation Description (continued)

https://www.ttbonline.gov/permitsonline/TTB | Permits Online | Custom...TTB Online- Permits Online...

FileEditViewFavoritesToolsHelp

Showing 0-0 of 0

Select Alternating Role	Host Name	Host Permit Number	Host Registry Number	Tenant Name	Tenant Permit Number	Tenant Registry Number	Co-Tenant Name	Co-Tenant Permit Number	Co-Tenant Registry Number	Host Tracking Number
No records found.										

Add a RowEdit SelectedDelete Selected

ALTERNATION OF PREMISES

Alternation of premises means the premises is used by the same owner to conduct different operations (e.g. winery and brewery). If applicable, select "Add a Row" to identify each additional operation.

You do not need to add a row for the operation covered by this application.

Showing 0-0 of 0

Select Alternating Commodity Type	Permit Number (if known)	Operating Permit Number (if known)	Brewers Notice Registry Number	Application Tracking Number
No records found.				

NON-CONTIGUOUS LOCATIONS

If any part of your operation will take place at a location that is not adjacent to the premises location, select "Add a Row" for each additional location. The use of the non-contiguous location must be a continuation of the operation at the primary premises. If it is a stand-alone operation you must submit a separate application.

You can skip this section if it doesn't apply to you.

Non-contiguous Location Address:

Description of Non-contiguous Location:

Driving distance from the primary premises (in miles):

Describe the proposed operations to occur at this non-contiguous location.:

OK

Cancel

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Application for Winery Operations—Environmental & Bond Info (continued)

https://www.ttbonline.gov/permitsonline/TTB | Permits Online | Custom...TTB Online- Permits Online...

FileEditViewFavoritesToolsHelp

Step 3b

WINE BOND

If you are required to furnish a bond, select "Add a Row" to provide your Wine Bond information ([find out if you need a bond](#)).

You will also be required to upload a matching bond form in step 4. Use [this worksheet](#) to determine the right amount of bond coverage for you.

You can skip this section if you are not required to furnish a bond.

Showing 0-0 of 0

Select (must be on or before date of TTB approval)	Effective Date of Bond	Bond Coverage - Operations	Bond Coverage - Deferral	Bond Coverage - Total Penal Sum	Select Bond Category	Enter Surety Name	Enter Surety Bond Number	Enter T-Note/Bond - CUSIP	Enter T-Note/Bond - Interest Rate	Enter T-Note/Bond - Maturity Date	Enter T-Note/Bond - Issue Date	Enter T-Note/Bond Execution Date
No records found.												
<div>Add a RowEdit SelectedDelete Selected</div>												

CONSENT OF SURETY

If you are required to furnish a bond and you will also use that bond to cover additional operations, select "Add a Row" for each reason you need to extend the terms of your bond. See a [list of examples](#) that will require a Change in Bond (Consent of Surety).  
NOTE: A TTB Form 5000.19, Change in Bond (Consent of Surety) must be completed and uploaded later in this application.

You can skip this section if it doesn't apply to you.

Showing 0-0 of 0

Enter the name of the Corporate Surety	Select the form number of the bond that you are changing	Enter the Total Penal Sum	Enter the Effective Date of this Change of Bond	Description of change
No records found.				
<div>Add a RowEdit SelectedDelete Selected</div>				

REQUEST FOR VARIANCE

Select "Add a Row" for each request to use an alternate method or procedure from any regulations. You will also need to upload a notice on company letterhead in step 4 that lists the variances requested and the reason(s).

You can skip this section if it doesn't apply to you.

Showing 0-0 of 0

Variance, Alternate Method, Special Permission Type	Description of Request	Status	Status Comments
No records found.			
<div>Add a RowEdit SelectedDelete Selected</div>			

ContinueBack to Application Package

Save and resume later:

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Application for Winery Operations—Environmental & Bond Info (continued)

https://www.ttbonline.gov/permitsonline/TTB | Permits Online | Custom...TTB Online- Permits Online...

FileEditViewFavoritesToolsHelp

Step 3b

WINE BOND

If you are required to furnish a bond, select "Add a Row" to provide your Wine Bond information (find out if you need a bond).

You will also be required to upload a matching bond form in step 4. Use this worksheet to determine the right amount of bond coverage for you.

You can skip this section if you are not required to furnish a bond.

Showing 0-0 of 0

Effective Date of Bond	Bond	Enter	Enter	Enter	Enter
------------------------	------	-------	-------	-------	-------

WINE BOND

If you are required to furnish a bond, select "Add a Row" to provide your Wine Bond information (find out if you need a bond).

You will also be required to upload a matching bond form in step 4. Use this worksheet to determine the right amount of bond coverage for you.

You can skip this section if you are not required to furnish a bond.

\* Bond kind:--Select--

Effective Date of Bond (must be on or before date of TTB approval):

Bond coverage - operations (\$):0

Bond coverage - deferral (\$):0

Bond coverage total penal sum:

Select bond category:--Select--

Enter surety name:

Enter surety bond number:

Enter T-Note/Bond - CUSIP Number:

Enter T-Note/bond interest rate:

Enter T-Note/bond maturity date:

Enter T-Note/bond issue date:

Enter execution date:

OKCancel

Variance, Alternate Method, Special Permission Type

Description of Request

Status

Status Comments

No records found.

Add a RowEdit SelectedDelete Selected

Continue »Back to Application Package

Save and resume later:

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Application for Winery Operations—Environmental & Bond Info (continued)

https://www.ttbonline.gov/permitsonline/TTB | Permits Online | Custom...TTB Online- Permits Online...

FileEditViewFavoritesToolsHelp

Showing 0-0 of 0

Effective Date of Bond	Select (must be Bond on or before date of TTB approval)	Bond Coverage - Operations	Bond Coverage - Deferral	Bond Coverage - Total Penal Sum	Bond Select	Enter Surety Category Name	Enter Surety Bond Number	Enter T-Note/Bond - CUSIP	Enter T-Note/Bond - Interest Rate	Enter T-Note/Bond - Maturity Date	Enter T-Note/Bond - Issue Date	Enter T-Note/Bond Execution Date
No records found.												
<div>Add a RowEdit SelectedDelete Selected</div>												

CONSENT OF SURETY

If you are required to furnish a bond and you will also use that bond to cover additional operations, select "Add a Row" for each reason you need to extend the terms of your bond. See a [list of examples](#) that will require a Change in Bond (Consent of Surety). NOTE: A TTB Form 5000.18, [Change in Bond \(Consent of Surety\)](#) must be completed and uploaded later in this application.

CONSENT OF SURETY

If you are required to furnish a bond and you will also use that bond to cover additional operations, select "Add a Row" for each reason you need to extend the terms of your bond. See a [list of examples](#) that will require a Change in Bond (Consent of Surety). NOTE: A TTB Form 5000.18, [Change in Bond \(Consent of Surety\)](#) must be completed and uploaded later in this application.

You can skip this section if it doesn't apply to you.

Enter the name of the corporate surety:

Enter the effective date of this bond change:

Enter the total dollar amount of the bond:

Select the type of bond you are changing:

Describe the proposed change to your existing bond:

OK

Cancel

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Application for Winery Operations—Environmental & Bond Info (continued)

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FileEditViewFavoritesToolsHelp

Showing 0-0 of 0

Effective Date of Bond	Select (must be Bond on or before date of TTB approval)	Bond Coverage - Operations	Bond Coverage - Deferral	Bond Coverage - Total Penal Sum	Bond Select	Enter Surety Category Name	Enter Surety Bond Number	Enter T-Note/Bond - CUSIP	Enter T-Note/Bond - Interest Rate	Enter T-Note/Bond - Maturity Date	Enter T-Note/Bond - Issue Date	Enter T-Note/Bond Execution Date
No records found.												

Add a RowEdit SelectedDelete Selected

CONSENT OF SURETY

If you are required to furnish a bond and you will also use that bond to cover additional operations, select "Add a Row" for each reason you need to extend the terms of your bond. See a [list of examples](#) that will require a Change in Bond (Consent of Surety).  
NOTE: A TTB Form 5000.19, Change in Bond (Consent of Surety) must be completed and uploaded later in this application.

REQUEST FOR VARIANCE

Select "Add a Row" for each request to use an alternate method or procedure from any regulations. You will also need to upload a notice on company letterhead in step 4 that lists the variances requested and the reason(s).

You can skip this section if it doesn't apply to you.

Select type of variance, alternate method, or procedure: ?

Description of request:

Status (for TTB use):

--Select--

--Select--

Comments (for TTB use only):

TTB will provide comments after reviewing your request.

OK

Cancel

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Application for Winery Operations---Review (continued)

https://www.ttbonline.gov/permitsonline/TTB | Permits Online | Custom...TTB Online- Permits Online...

FileEditViewFavoritesToolsHelp

Premises Address

1 X Street  
Washington DC 20005

Mailing Address

Michael D. Hoover  
1310 G Street, NW., Box 12  
Washington, DC, 20005  
United States

Primary Phone:202-453-2135  
Email Address:Michael.Hoover@ttb.gov

Step 2a

DBA/OPERATING NAME

Doing Business As / Operating Name:Mike's Vineyard

By checking this box I certify that the Doing Business As / Operating Name listed above has been registered with my county or state, if applicable:

REASON FOR THE APPLICATION

New winery:Yes

APPLICATION TYPE

Bonded Winery - Full Operations:Yes

Bonded Wine Cellar - Storage ONLY:No

Bonded Wine Cellar - Blender:No

Bonded Winery - Blending:No

Bonded Winery - Under 7% Alcohol:No

OWNER BACKGROUND INFORMATION

Has any shareholder with more than 10% voting stock, sole owner, general partner, LLC member/manager, or corporate officer or director voting stock ever been denied a permit, license, or other authorization to engage in any business to manufacture, distribute, import, sell, or use alcohol products (beverage or non-beverage) by any government agency (federal, state, local, or foreign) or had such a permit, license, or other authorization revoked, suspended, or otherwise terminated?:No

Has any shareholder with more than 10% voting stock, sole owner, general partner, LLC member/manager, or corporate officer or director ever been arrested for, charged with, or convicted of any crime under federal, state, or foreign laws other than traffic violations or convictions that are not felonies under federal or state law?:No

WINERY INFORMATION

Describe your proposed operation and/or production process:Make grape wine

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Application for Winery Operations---Review (continued)

https://www.ttbonline.gov/permitsonline/TTB | Permits Online | Custom...TTB Online- Permits Online...

File Edit View Favorites Tools Help

traffic violations or convictions that are not felonies under federal or state law?:

WINERY INFORMATION

Describe your proposed operation and/or production process:

Make grape wine

List the types of products you plan to produce/store, including alcohol content:

Grape wine with alcohol less than 9%

Total number of gallons you anticipate producing/storing each year:

100

I certify that I AM required to provide a bond:

No

I certify that I AM NOT required to provide a bond:

Yes

Describe the entire tract of land by using directions and distances in feet and inches:

A rectangle of 3 acres wide and 4 acres long

Describe each wine premises building: provide size (using distances and directions), construction, use of building, and location of doors and windows:

A big brick building with a single door in front and no windows

Describe the wine premises security:

Big mean dogs

Is your winery in a residential building?:

No

Describe where and how any taxpaid wine will be stored and identified :

In barrels with labels stuck on them

Will you be alternating?:

No

Describe any part of your process that will include the addition of spirits:

No

Describe any other operations, if any, that will take place on the premises and what type of equipment will be used:

None

If you are producing a volatile fruit-flavor concentrate provide a step by step description of your process.:

Not applicable

If you are applying as a bonded wine cellar or taxpaid wine bottling house, may TTB identify you as such to the general public upon request?:

Not Applicable

Step 2b

ALTERNATION OF PROPRIETORS

No entries for this section.

ALTERNATION OF PREMISES

No entries for this section.

NON-CONTIGUOUS LOCATIONS

No entries for this section.

Step 3a

WATER QUALITY INFORMATION

List any liquid waste that may be released into navigable waters such as rivers, canals, or lakes:

Not applicable

Provide beginning and ending dates for release:

Not applicable

Describe how you will monitor the quality

Not applicable

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Application for Winery Operations---Review (continued)

https://www.ttbonline.gov/permitsonline/TTB | Permits Online | Custom...TTB Online- Permits Online...x

FileEditViewFavoritesToolsHelp

ALTERNATION OF PREMISES

No entries for this section.

NON-CONTIGUOUS LOCATIONS

No entries for this section.

Step 3a

WATER QUALITY INFORMATION

List any liquid waste that may be released into navigable waters such as rivers, canals, or lakes:Not applicable

Provide beginning and ending dates for release:Not applicable

Describe how you will monitor the quality and characteristics of the discharge:Not applicable

Step 3b

WINE BOND

No entries for this section.

CONSENT OF SURETY

No entries for this section.

REQUEST FOR VARIANCE

No entries for this section.

Step 4a

REQUIRED DOCUMENT CHECKLIST

Document Type	Comments	Method of Submission	Permit, Registry or Tracking Number if on file with TTB
Diagram		Uploaded	
Source of Funds Documentation		Uploaded	
Lease Agreement or Proof of Property Ownership		Uploaded	

Step 4b: Attach Files

Upload attachments here. Be sure to save all uploads before leaving this page using the 'Save Attachments' button.

View, download, or print attachments by selecting the document name.

Attachment List

Files can be up to 16 MB in size. Larger documents should be separated and uploaded as multiple files if necessary. PDF file type is preferred.

Name	Document Type	Size	Date	Action
Generic File to Upload for Testing Purposes.docx	Diagram	11.22 KB	10/04/2018	Actions
Generic File to Upload for Testing Purposes.docx	Source of Funds Documentation	11.22 KB	10/04/2018	Actions
Generic File to Upload for Testing Purposes.docx	Lease Agreement or Proof of Property Ownership	11.22 KB	10/04/2018	Actions

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Application for Winery Operations---Review (continued)

https://www.ttbonline.gov/permitsonline/TTB | Permits Online | Custom...TTB Online- Permits Online...x

FileEditViewFavoritesToolsHelp

REQUIRED DOCUMENT CHECKLIST

Document Type	Comments	Method of Submission	Permit, Registry or Tracking Number if on file with TTB
Diagram		Uploaded	
Source of Funds Documentation		Uploaded	
Lease Agreement or Proof of Property Ownership		Uploaded	

Step 4b: Attach Files

Upload attachments here. Be sure to save all uploads before leaving this page using the 'Save Attachments' button.

View, download, or print attachments by selecting the document name.

Attachment List

Files can be up to 16 MB in size. Larger documents should be separated and uploaded as multiple files if necessary. PDF file type is preferred.

Name	Document Type	Size	Date	Action
Generic File to Upload for Testing Purposes.docx	Diagram	11.22 KB	10/04/2018	Actions
Generic File to Upload for Testing Purposes.docx	Source of Funds Documentation	11.22 KB	10/04/2018	Actions
Generic File to Upload for Testing Purposes.docx	Lease Agreement or Proof of Property Ownership	11.22 KB	10/04/2018	Actions

Declare & Acknowledge

DECLARE AND ACKNOWLEDGE

I declare under penalties of perjury under the laws of the United States of America, that I have examined this application, including accompanying statements, and to the best of my knowledge and belief, it is true, correct, and complete.: Yes

Declaration Date: 10/04/2018

Continue

Back to Application Package

Save and resume later:

Terms of Use | Privacy Act | Privacy Impact Assessment | Paperwork Reduction Act Notice | Questions? 877-882-3277 or submit an online inquiry

10:51 AM 10/4/2018

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Personnel Questionnaire---Contact Information

https://www.ttbonline.gov/permitsonline/ TTB | Permits Online | Custom... TTB Online- Permits Online... X

File Edit View Favorites Tools Help

**TTB** Alcohol and Tobacco Tax and Trade Bureau U.S. Department of the Treasury *Permits Online*

Announcements | Logged in as: Michael Hoover | My Record Collections (0) | Reports (15) | Account Management | Log out

Home My Submissions Resume Draft Help

**Personnel Questionnaire**

1 Contact information 2 Citizenship & criminal rec. 3 Declare & acknowledge 4 Review 5 Application package

**Contact Information**

\*First Name: Michael Middle Name: D. Last Name: Hoover

Position/Title:

\*Address (Legal Residence): 1310 G Street, NW., Box 12

\*City: Washington \*State: DC \*ZIP Code: 20005

Country: United States

\*Primary Phone: 202-453-2135 Alternate Phone: Fax:

\*Gender: ☐ Female ☐ Male \*Birth Date: \*SSN:

Email Address: Michael.Hoover@ttb.gov

Continue Discard Changes

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Personnel Questionnaire---Review (continued)

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reported)::  
2. Have you ever been summoned for, arrested for, or charged with a felony or misdemeanor violation of any other federal or state law? For misdemeanors, include summonses, arrests, or charges within the last ten years. (Charges for minor traffic violations need not be reported):  
3. Have you ever been convicted of any felony or misdemeanor under federal or state law? (Convictions for minor traffic violations need not be reported):  
4. Has disapproval ever been given to any application or notice of intention to manufacture, use, store, rectify, bottle, distribute, sell, import or transport alcohol, denatured spirits, distilled spirits, beer, wines, tobacco products filed by you or any firm or corporation of which you were proprietor or a partner, officer, director principal stockholder, or responsible employee?:  
  
AMENDED INFORMATION  
Is this PQ being submitted in support of an amendment to an existing permit, registration, or notice?:  
  
Step 2b  
  
SUPPLEMENTAL INFORMATION  
5. Have you ever compromised or settled, by payment (including fines), stipulated suspension, surrender of permit, or otherwise any violation of federal law relating to products regulated by Chapter 51 (distilled spirits, wine, and beer) or 52 (tobacco products, processed tobacco, and cigarette papers and tubes) of the Internal Revenue Code or any violation of the conditions of a permit or registration issued to you under the Federal Alcohol Administration Act or the Internal Revenue Code?:  
If you were born outside the U.S., give your country of birth:  
6. Have you as an individual or in connection with a partnership, LLC, firm, or corporation ever been affiliated with a federal permit or approval to distill, produce, brew, manufacture, use, store, rectify or blend, bottle, distribute, sell, deal in, or import products regulated by Chapter 51 (distilled spirits, wine, and beer) or 52 (tobacco products, processed tobacco, and cigarette papers and tubes) of the Internal Revenue Code or the Federal Alcohol Administration Act?:  
7. Have you ever been employed by a partnership, LLC, firm, or corporation with a federal permit or approval to distill, produce, brew, manufacture, use, store, rectify or blend, bottle, distribute, sell, deal in, or import products regulated by Chapter 51

No  
No  
No  
No  
No  
No  
No




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TTB

Alcohol and Tobacco  
Tax and Trade Bureau

U.S. Department of the Treasury

Permits Online


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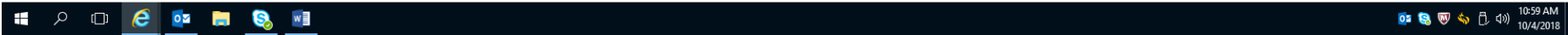
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The person who submits a request for a user registration is responsible for any Permits Online activity associated with his or her user name and password.

Multiple people can have access to applications, permits, registrations, and notices in Permits Online. If someone other than the person who submitted the application requires access, that person must register for his/her own Permits Online account, then submit a "Request Access" application. Note that a Signing Authority or Power of Attorney form **must already be on file** with TTB before submitting the access request application.



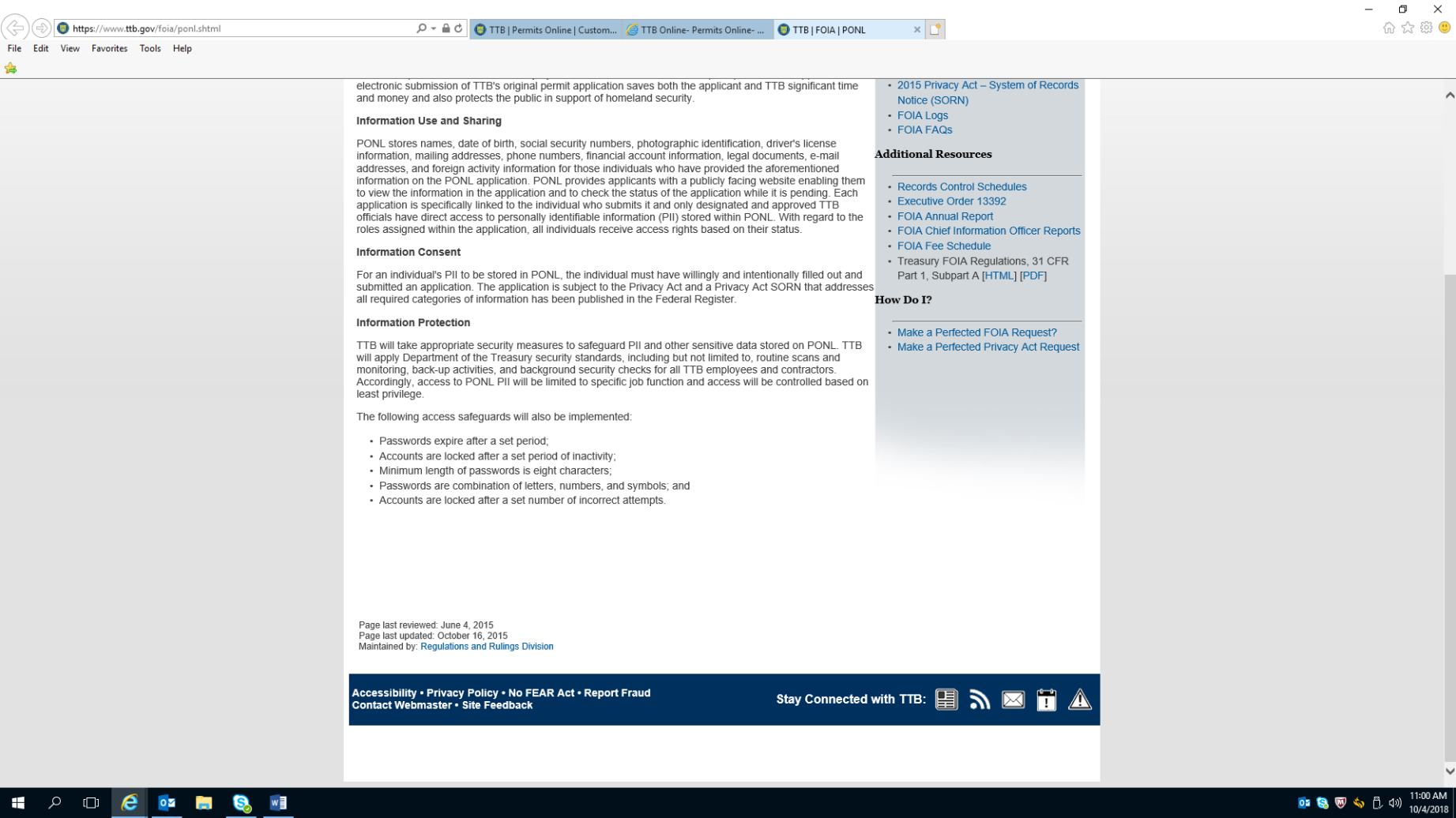
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