

U.S. Department of Education –
Applicant Checklist – Items to be Included with Discretionary Grant Applications

Discretionary grant applications submitted to the Department must include the following:

- ☐ Title page form – Application for Federal Assistance (SF-424) and U.S. Department of Education Supplemental Information for the SF-424 Form
- ☐ Application abstract
- ☐ Application narrative
- ☐ Curriculum vitae (as appropriate)
- ☐ Literature cited (as appropriate)
- ☐ Appendix (as appropriate)
- ☐ Budget Information Form (ED-524)
- ☐ General Education Provisions Act (GEPA) section 427 statement
- ☐ Certifications and assurances:
 - ☐ Assurances – Non-Construction Programs (SF-424B)
 - ☐ Certification Regarding Lobbying
 - ☐ Disclosure of Lobbying Activities (SF-LLL), if applicable
 - ☐ Certification of Eligibility for Federal Assistance in Certain Programs, ED 80-0016, if applicable
- ☐ Any other forms or information required by the program office for the specific application competition