

ATTACHMENT J

**Safer Choice Program: Cleaning Service Certification Submissions in the Safer Choice
Community Cloud-based Salesforce System**

**OMB Control No. 2070-0221
Approval expires 5/31/2025**

This collection of information is approved by OMB under the Paperwork Reduction Act, 44 U.S.C. 3501 et seq. (OMB Control No. 2070-0221). Responses to this collection of information are voluntary. An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB control number. The public reporting and recordkeeping burden for this collection of information is estimated to be 12 hours per response for cleaning service providers establishing Partnership Agreements with Safer Choice and three hours per response for cleaning service providers undergoing partnership renewals and audits, including the time for reviewing instructions, gathering information, and completing and reviewing the application. Send comments on the Agency's need for this information, the accuracy of the provided burden estimates and any suggested methods for minimizing respondent burden to the Information Engagement Division Director, U.S. Environmental Protection Agency (2821T), 1200 Pennsylvania Ave., NW, Washington, D.C. 20460. Include the OMB control number in any correspondence. Do not send the completed form to this address.

Following are screenshots from the cleaning service certification submission forms in the Safer Choice Community cloud-based Salesforce data system. Please refer to Section 12b, IC #1 for a full list of data items collected. Note that the specific details of the screenshots may change over time as the Safer Choice program improves and/or modifies the system. However, the general and fundamental components of the Salesforce system will be similar to what is presented in the following screenshots.

Application Submissions

Quote or Formal Review Page

Safer Choice Community Mark Filipus-CSC ▾

Home **Application Submission** Audit Submission

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Please select either a Quote or a Formal Review. If you would like to receive a quote for the cost of the review from one or more third-party profilers, select Quote. If you already know which third-party profiler you will submit to for a formal review, select Formal Review. Some third-party profilers may prefer to receive a quote submission first, so it is a good idea to contact them if you are not sure which option to choose.

Are you submitting for a:

- 1. [Quote](#)
- 2. [Formal Review](#)

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Company Information Page

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Instructions

Please enter company information below. Fields in red text are required for submission. You may return to your submission at any time. If you have completed all required fields, you will have the option to submit to the third party profiler(s) after saving your submission.

A Signatory contact signs the Partnership Agreement.
A Primary contact best understands the material associated with the application submission.
A Marketing/Outreach contact is in charge of sales, marketing or outreach.

Company Information

Company Name	Sample Company
Company Website	www.sample.com
Provider Type	Available Commercial Cleaner Chosen Residential Cleaner Other
Provider Type (if other)	Other Providers
Number of Employees (estimate across organization)	1000

Headquarters Address

Street	123 Main Street
City	Philadelphia
State	PA
Zip Code	19085

Contact Information

Signatory Contact Name	Jack Signatory	Signatory Contact Phone	(555) 555-5555
Signatory Contact Email	jack@sample.com	Signatory Contact Title	SVP
Same as Signatory Contact	<input type="checkbox"/>		
Primary Contact Name	Jill Primary	Primary Contact Phone	(555) 123-4567
Primary Contact Email	jill@sample.com	Primary Contact Title	CEP
Same as Signatory Contact	<input checked="" type="checkbox"/>		
Marketing/Outreach Contact Name	Jack Signatory	Marketing/Outreach Contact Phone	(555) 555-5555
Marketing/Outreach Contact Email	jack@sample.com	Marketing/Outreach Contact Title	SVP

Product Information and Verification Page

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Instructions
Please enter product and purchasing information below. Fields in red text are required for submission. You may save your submission at any time and come back to it later.
Only one document will be allowed per product type - uploading a second document will override the original. Additional attachments can be uploaded on the submission summary page once all other information has been entered and saved. There is a maximum file size limit of 5MB. Zip files are not an accepted file type.

Product Information and Verification

Product

Brand Name

Product Name

Sector

Graftiti Removers
Granite/Stone Cleaners
Hand Soaps

Chosen

Floor Care Products : Floor Finishes

Date Purchased (3/28/2024)

Quantity Purchased

Invoice Verifying the Cleaning and Disinfecting Product Types No file chosen

Requesting Exception

If applicable, request(s) for exception(s) and supporting documentation No file chosen

Product

Brand Name

Product Name

Sector

Tub/Tile Cleaners
Upholstery Cleaners
Window/Glass Cleaners

Chosen

Date Purchased (3/28/2024)

Quantity Purchased

Invoice Verifying the Cleaning and Disinfecting Product Types No file chosen

Requesting Exception

If applicable, request(s) for exception(s) and supporting documentation No file chosen

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Sector: Pick list options are Air Conditioner Coil Cleaners; Aircraft Cleaning Products; All-Purpose Cleaners; Athletic Field Paints; Automatic Dishwasher Detergents; Bio: Bilge Maintainers; Bio: Bioremediators; Bio: Drain Maintainers; Bio: Grease Trap/Lift Station Maintainers; Bio: Septic System Treatments; Bio: Vehicle/Parts Wash Additives; Bio: Wastewater Inoculants; Brick and Masonry Cleaners; Car Care Products; Carpet Care Products: Carpet Cleaners; Carpet Care Products: Spot Removers; Degreasers; Deicers;

Descalers; Dish Soaps; Dry Erase Board Cleaners; Fire-Fighting Products; Floor Care Products: Floor Cleaners; Floor Care Products: Floor Finishes; Floor Care Products: Floor Strippers; Graffiti Removers; Granite/Stone Cleaners; Grease Trap Products; Hand Soaps; Industrial Coating: Conversion Coatings; Industrial Coating: Pavement Treatments; Inkjet Printing Products; Kitchen/Countertop Cleaners; Laundry Products: Fabric Softeners; Laundry Products: Laundry Detergents; Laundry Products: Pre-Treaters; Leather Cleaners; Marine/RV Cleaners; Medical Instrument Cleaners; Metal Cleaner/Polishes; Odor Removers; Oven/Grill/Barbeque Cleaners; Parts Washers; Semiconductor/Microelectronics Cleaners; Soluble Films; Stainless Steel Cleaners; Tire Additives; Toilet Bowl Cleaners; Tub/Tile Cleaners; Upholstery Cleaners; Window/Glass Cleaners; Wood Cleaners; Other Industrial/Institutional Products; Other Consumer Products

Attestation Page

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Instructions

Please attest that the company associated with this application is abiding by the criteria of the Safer Choice Cleaning Service Certification program and uses Safer Choice-certified products for cleaning and DfE-certified products for disinfecting, in product classes with Safer Choice and DfE-certified products, to the maximum extent practicable. If requesting exceptions, the company is abiding by the criteria of the Safer Choice Cleaning Service Certification program if the exceptions are approved by the Safer Choice program.

Attestation that the applicant is abiding by the criteria of the cleaning service certification program.

Signature

Signature Date [3/28/2024]

Requesting an Attestation Exception

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