**Non-Substantive Change Request**

**OMB Control Number 3245-0399**

**TITLE**

**Date Submitted: FEBRUARY 21, 2025**

**Summary of Request:** SBA is requesting a change request to revise questions to align with E.O. 14168 *Defending Women From Gender Ideology Extremism and Restoring Biological Truth to the Federal Government.*

**Description of Changes Requested:** This request updates sex questions used in the registration form for users to create an account on MySBA Learning to be in accordance with EO 14168. Please check the boxes below if your request includes:

Revision of an existing question(s)

Deletion of an existing question(s)

**Description of Changes to Burden (if applicable): N/A**

|  |  |  |
| --- | --- | --- |
| **Form** | **Approved Burden** | **Requested Burden** |
| Form 1 | TOTAL TIME  TIME per response # respondents | TOTAL TIME  TIME per response # respondents |
| Form 2 | TOTAL TIME  TIME per response # respondents | TOTAL TIME  TIME per response # respondents |
| Total | TOTAL TIME | TOTAL TIME |

**Other Considerations (optional):** *E.g., timing sensitivities, implementation requirements.*

**Table A: Description of Changes (optional, helpful if multiple changes to multiple forms):**

|  |  |  |  |
| --- | --- | --- | --- |
| **Form** | **Type of Change** | **Question/Item** | **Requested Change** |
| MySBA Learning | Question Revision | 2. I consider my gender identity | Sex |
| MySBA Learning | Question Revision | 2. “Male”, “Female”, “Not Listed”, “Non-binary / Third Gender”, “Prefer to self-describe”, “Prefer not to disclose” | Remove “Not Listed”, “Non-binary / Third Gender”, “Prefer to self-describe”, “Prefer not to disclose” |
| MySBA Learning |  | Equity Action Plan | Disassociate documentation from OMB 3245-0399 |

**Attachments (if applicable):**

Below are before and after screenshots from the registration form for users to create an account

Graphical user interface, application

Description automatically generated

Graphical user interface, application

Description automatically generated