**Non-Substantive Change Request**

**OMB Control Number 3245-0324**

**TITLE**

**Date Submitted: FEBRUARY 19, 2025**

**Summary of Request:** SBA is requesting a change request to revise questions to align with E.O. 14168 *Defending Women From Gender Ideology Extremism and Restoring Biological Truth to the Federal Government.*

**Description of Changes Requested:** This request updates sex questions used in SBA Form 641 and SBA Form 888 to be in accordance with EO 14168. Please check the boxes below if your request includes:

Revision of an existing question(s)

Deletion of an existing question(s)

**Description of Changes to Burden (if applicable): N/A**

|  |  |  |
| --- | --- | --- |
| **Form** | **Approved Burden** | **Requested Burden** |
| Form 1 | TOTAL TIME  TIME per response # respondents | TOTAL TIME  TIME per response # respondents |
| Form 2 | TOTAL TIME  TIME per response # respondents | TOTAL TIME  TIME per response # respondents |
| Total | TOTAL TIME | TOTAL TIME |

**Other Considerations (optional):** *E.g., timing sensitivities, implementation requirements.*

**Table A: Description of Changes (optional, helpful if multiple changes to multiple forms):**

|  |  |  |  |
| --- | --- | --- | --- |
| **Form** | **Type of Change** | **Question/Item** | **Requested Change** |
| SBA Form 641 | Question Revision | 16. Gender | Sex |
| SBA Form 641 | Question Revision | 16. “Male”, “Female”, “Non Binary”, “Prefer not to say”, “Prefer to Self Describe” | Remove “Non Binary”, “Prefer not to say”, “Prefer to Self Describe” |
| SBA Form 641 | Question Deletion | 17. Sexual Orientation | Delete question |
| SBA Form 888 | Question Revision | 7. Total Trained  “Woman” | Change to “Female” |
| SBA Form 888 | Question Revision | 7. Total Trained  “LGBTQ” | Delete |
| SBA Form 888 | Question Revision | 7. Total Trained | Add “Male” |

**Attachments (if applicable):**