

Hello,

NORC is following up on previous requests for **outstanding data** from [QUITLINE]. To summarize, [QUITLINE] has not submitted the following:

NQDW Individual-Level Intake Data

- Quarter 4, 2019 (October 1 - December 31)

NQDW Services Survey Data

- Quarter 3/Quarter 4, 2019 (July 1 - December 31)*

*The form for submitting your 2019 Q3/Q4 Services Data is attached to this email.

You may send the *de-identified* Individual-Level Intake data through NORC's SFTP site. Please contact NQDW@norc.org if you need assistance logging into NORC's SFTP.

As a reminder, the CDC Cooperative Agreement for tobacco cessation Quitline services requires participation by all funded entities in the National Quitline Data Warehouse as a condition of receipt of funding.

If for any reason your quitline is not able to submit this information by [FOLLOW-UP DATE], or if you have any questions, please let me know.

**Sincerely,
NORC NQDW Team**

NORC at the University of Chicago
4350 East-West Highway, 8th Floor
Bethesda, MD 20814



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