

## 2024 New Privacy Act statement for 1140-0120

### Privacy Act Statement

This information is provided pursuant to sections 3 and 7(b) of the Privacy Act of 1974 (5 U.S.C. § 552a(e)(3)):

**Authority:** This information is collected pursuant to Executive Order 13764 and other applicable legal authorities permitting the Bureau of Alcohol, Tobacco, Firearms, and Explosives (ATF) to conduct security and background checks of individuals requiring visitor access to ATF facilities.

**Purpose:** The primary purpose of collecting this information is to determine whether individuals are eligible to be granted visitor access to ATF facilities. This information will be used to verify identity, conduct record checks, and establish the appropriate level of access.

**Routine uses:** The information provided may be disclosed to federal, state, local, or other entities for purposes directly related to facility security, which includes verifying identity and conducting background checks. It may also be used in administrative or judicial proceedings, or as otherwise authorized by law. A complete list of routine uses can be found in the applicable System of Records Notice: Justice/ATF-006—Internal Security Record System.

**Disclosure:** Providing this information is voluntary. However, failure to supply complete and accurate information may delay processing or result in denied access to ATF facilities. Although providing the social security number (SSN) is voluntary, the SSN may be needed to verify an individual's identity and ensure accurate determinations of eligibility for facility access.